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Public Works and Public Utilities Information Packet Only

April 13, 2020

***Electric Department Activity Report
March 2020***

Cards- 31

Locates- 77

Rereads- 124

Tree Trimming:

429 South Collier, 214 South Rollins and 318 West Barnes

- *Had one new service at #1 TC Court*
- *Street Light Repair: Gano at Highway 124 and West Rodney Griffin at West Singleton.*
- *Worked on Capacitor Bank at Golf Course not quite finished waiting on some equipment should arrive this week.*
- *Repaired three cutouts at Street Department on the transformer bank for cardboard compacter.*
- *Deenergized old tornado sirens and wrecked out at Orchard Street, LaCrosse on Highway 22, Adams at West Rodney Griffin Street, Pool at Cox Street and behind Police Department.*
- *Removed service line at 617 South Allen for demolition.*

STREET DEPARTMENT
Activity Report for March 2020

- *Collected and bailed cardboard from businesses 3 days a week*
- *Took work truck #25 to Forrest Chevrolet for maintenance (check engine light on)*
- *Talked with homeowner at 414 s. Bradford about replacing driveway culvert*
- *Spent several days patching potholes*
- *Talked with homeowner at 480 s. Miles about widening driveway*
- *Did 80 locates*
- *Went to Christensen Asphalt and got a load of cold mix*
- *Washed out spreaders, sprayed conveyor chains on both of the spreaders, and then took them out, removed the snow plows, and put tailgates back on both of the dump trucks*
- *Took dump truck #104 to Meyers Truck Service for maintenance and repairs (check engine light on, service, hyd. Leak, coolant leak)*
- *Spent several days digging out, and hauling and leveling up 25 loads of millings on the south side of west Lakeview by Adams St. to widen out intersection*
- *Pushed brush pit at the old landfill with the dozer several times*
- *Heather, Mike, Jeff, and myself met with the new owner of the old Guard bldg. to discuss the remodeling project*
- *Picked up recycling at city hall several times and put into the recycle bin*
- *Spent several days checking and working on drainage*
- *Attended P&Z meeting on 4/9/2020*
- *Attended city council meeting on 4/9/2020*
- *Hauled brush and leaves from drop off site out to old landfill site*
- *Cleaned, serviced and did maintenance on equipment: #91, #10, #123, #90, #25, #1, #76, #81*
- *Removed 2 old park benches in front of the library and installed 2 new ones*
- *Attended covid-19 meeting at city hall on 4/13/2020*
- *Cleaned up the shop*
- *Mike and I met with Mitchell Christensen and looked at streets we want to pave*
- *Added rock and smoothed up several shoulders and alleys*
- *Dug out rusted out culvert and set 14ft of 12in metal culvert under sidewalk at the sw corner of Walnut/Early*
- *Talked with homeowner at 415 s. Bradford about widening driveway*
- *Talked with homeowner at 308 w. Singleton about alley and drainage*
- *Attended covid-19 meeting at city hall on 4/23/2020*
- *Did some sign maintenance*
- *Swept streets*
- *Used the street sweeper and cleaned storm drains*
- *Bladed s. Columbia, Rowland, Ivy, and Campbell*
- *Did some ditch cleaning in alleys: behind 300 blk of s. Collier, n. Columbia/Barr, Green/Central, Green/Allen, Sappington/Mayes Meadows*
- *Mike and I met with Capital Paving and looked at streets getting paved this year*
- *Dug out rusted out culvert and set 20ft of 12in metal culvert at 414 s. Bradford for Brandi Phillips*
- *Dug out and added 20ft of 12in metal culvert to widen driveway at 415 s. Bradford for tammy Glasscock*
- *Did some ditch cleaning along s. Bradford*
- *Met and talked with homeowner at 412 s. Bradford about replacing culvert*

Water Department Activity Report

March 2020

Plant/Distribution Water

- Monthly Readings
- Monthly locates
- Monthly Reports
- Re-connect service at 508 Emerald.
- Check lime and slaker, slaker is overheating.
- Excavate & replace water service on #2 Sunrise Circle.
- Check leak at 433 S. Collier – customer was notified of leak.
- Emergency Locate 807 Lakeview
- Inspect fire hydrant and plan for new pipe bollards.
- Vacuum all of the water jars out on Alco St. to demo water services for demolition.
- Routine maintenance on the service truck #19.
- Fix leaking key valve at 700 S. Allen St.
- Complete Inventory of 19-20 fiscal year.
- Update GIS system.
- Disconnect lot #19 – customer had leak
- Demo 601 Lakeview St. for demolition permit.
- Excavated and installed new water service on Booth & Walnut St.
- Test water pressure at 313 S. Barr.
- Write up & install new protocol for Covid-19 Response,
- Set water meter at 416 N. Allen
- Routine maintenance on #211 truck.

Wastewater Collection System & Lagoons

- Check lagoon systems for water levels.
- Check sewer at 507 Tidball St. – city main was clear
- Locate sewer for 416 N. Allen for new construction.
- Assist customer at 616 Head street for new sewer service.
- Met with AMI about lagoon sludge in the NE lagoon system.
- AMI sludge judged the NE system, 22” average of sludge throughout Primary cell.
- Check sump pump at the corner Lakeview St. and Jefferson St.
- Call-out X2 for backed up sewer on Mitchell & Ash – jetted sewer.
- Located manhole under pavement. Excavated and brought it up to grade.
- Meet with Farmers on wastewater project update with Bartlett & West
- Met with customer at 124 N. Allen about sewer collapse.
- Worked on updating liner list & map.

Memo



To: Mayor and Board of Aldermen

From: Mike Forsee, PWPU Director

Date: April 3, 2020

Re: PWPU Director's Activity Report – March 2020

- Met with Mitchell Christensen on paving proposal bids
- Met with Steven Field from Capital on paving proposal bids
- Meeting with Heather, Matt, Gary Davis (Bartlett & West), and all farmers involved in irrigation system improvements
- Meeting with Heartland Environmental on NE lagoon algae bloom issues and benefits of moving forward on sludge removal
- Coordinated schedule with Phil to complete work on roads that needed to be done before paving
- Met with Darren Adams on timeframe to have sewers capped following demolition
- Contacted Satish Aluri, Centralia Mobile Home Park, on capping sewer services
- Gave Water Plant tour to four contractors bidding on Plant improvements
- Meeting with Tyler Rhodes and Mike Foster on Rhodes irrigation layout (Matt and Bartlett & West)
- Gathered info on power rake attachment for skid loader for landscaping
- Discussed issues of mud being strung down roads with Darren Adams and Boyd Harris
- Met with Darren Adams at SW Circle on new house plans pending
- Contacted Ameren UE on gas leak at SW Circle after house being demolished
- Met with owner of 122 Denton stating that roof damage had occurred during underground electric being installed – not City issued
- Meeting with MECO on streets / sidewalk grants
- Assisted with tree topping with Electric Department at 427 S. Collier
- Teleconference with Matt and Scott Keith, ECCO Electric on new scada design requirements

- Staff meetings on Covid-19 status and new restrictions and planning moving forward
- Contacted by Alliance Water on request to take over water system
- Contacted three local bee keepers to remove bees from tree at Oliver Funeral Home
- Assisted MFA with issue on their sewer service
- Talked to resident at 416 S. Bradford on ditch / culvert issue and responsibility
- Answered questions on Hamilton house to be demolished with relatives
- Completed Major Water Use Report for DNR
- Attended weekly department head meetings
- 16 calls to check set backs for sheds, fence, tree questions, sidewalk issues

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