



## Board of Aldermen - Regular Meeting

### Minutes

Monday, August 21, 2023 at 6:30 pm

### CENTRALIA CITY HALL COUNCIL CHAMBERS

114 S. Rollins Street, Centralia, MO 65240

#### 1. CALL TO ORDER

**Minutes:**

Mayor Cox called the meeting to order at 6:30 pm.

#### 2. ROLL CALL

**Minutes:**

Aldermen Lonnie Cox, Robert Hudson, David Wilkins, Harold Deckerd, Don Rodgers and Landon Magley answered roll call.

Others present: Chief of Police Harlan Hatton, City Administrator Tara Strain, City Clerk Marilyn Dick. City Attorney Cydney Mayfield attended via zoom.

Citizens present: James Smith with the Centralia Fireside Guard, and Linda Bormann.

#### 3. PLEDGE OF ALLEGIANCE

**Minutes:**

Mayor Cox led everyone in reciting the Pledge of Allegiance.

#### 4. PUBLIC HEARING

**Minutes:**

Mayor Cox opened the public hearing for proposed rates of taxation on real estate, personal property, and other tangible property for the Fiscal Year 2023-2024, at 6:31 pm. Hearing no comments, the public hearing was closed at 6:31 pm.

#### 5. COMMENTS FROM CITIZENS

**Minutes:**

Mayor Cox opened the floor for comments from citizens at 6:32 pm. Hearing no comments, the section was closed at 6:32 pm.

#### 6. CONSENT AGENDA

Approved as a group unless separated by request of one or more Aldermen. (Motion)

**Minutes:**

Alderman Deckerd made a motion to approve the consent agenda as published. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried

unanimously. Vote results: Aye: 6/ Nay: 0.

- a. Board of Aldermen Meeting Minutes**
- b. Public Works & Utilities Committee Meeting Minutes**
- c. General Government & Public Safety Committee Meeting Minutes**
- d. Collector's Report**
- e. Treasurer's Report**
- f. Activity Reports**
- g. Financial Reports**

## **7. ACCOUNTS PAYABLE OVER \$1,250**

### **Minutes:**

Alderman Hudson made a motion to approve the accounts payable over \$1250, for a total of \$1,337,690.39. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously.

Vote results: Aye: 6/ Nay: 0.

## **ACTION AGENDA**

## **8. LEGAL**

### **a. Legal - Setting Property Tax Rates 2023 - Ordinance**

Bill No. 2516 Ordinance No. 3172

#### **Minutes:**

Administrator Strain presented a bill marked and designated as bill no. 2516 to create an ordinance entitled "AN ORDINANCE FIXING THE ANNUAL RATE OF TAXATION IN THE CITY OF CENTRALIA, MISSOURI, FOR THE YEAR 2023 FOR GENERAL REVENUE PURPOSES, FOR MAINTENANCE AND THE SUPPORT OF THE LIBRARY, AND FOR ESTABLISHING AND MAINTAINING FREE PUBLIC PARKS." Alderman Hudson moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Hudson moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Hudson moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Cox, Hudson, Magley, Deckerd, Rodgers, and Wilkins. Voting AGAINST: none, Absent: none. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 3172.

### **b. Legal-Re-adopting Sections of the Centralia City Code Concerning Procedure Disclosure of Certain Financial Information - ORD**

Bill No. 2517 Ordinance No. 3173

#### **Minutes:**

Administrator Strain presented a bill marked and designated as bill no. 2517 to create an ordinance entitled "AN ORDINANCE TO RE-ADOPT SECTION 2-7 AND SECTION 2-8 OF THE CENTRALIA CITY CODE CONCERNING PROCEDURES FOR CERTAIN CITY OFFICIALS AND EMPLOYEES TO DISCLOSE CERTAIN FINANCIAL AND OTHER INTERESTS IN MATTERS AFFECTING THE CITY OF CENTRALIA, MISSOURI. "

Alderman Deckerd moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Deckerd moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Deckerd moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Hudson, Cox, Magley, Deckerd, Rodgers, and Wilkins. Voting AGAINST: none, Absent: none. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 3173.

**c. Legal - Authorizing the Chamber 2023 Wine Walk - RES**

Bill No. 2518 Resolution No. R-23-07

**Minutes:**

Administrator Strain presented a bill marked and designated as bill no. 2518 to create a resolution entitled "A RESOLUTION ISSUING A PERMIT TO THE CENTRALIA AREA CHAMBER OF COMMERCE OF CENTRALIA, MISSOURI TO BLOCK OFF PUBLIC PARKING SPACES DURING THE ANNUAL CENTRALIA WINE WALK ON OCTOBER 7, 2023 AND PERMITTING THE SALE OF WINE FROM REGISTERED VENDORS ON PUBLIC PROPERTY." Alderman Hudson moved that it be placed on its first and only reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Hudson moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the resolution passed with the following vote. Aldermen voting FOR: Hudson, Deckerd, Rodgers, Wilkins. Voting AGAINST: Cox, and Magley. Absent: The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Resolution was designated as Resolution R-23-07. Vote results: For: 4/ Against: 2.

**d. Legal - Amending Trustee for Invesco Investments Inc - RES**

Bill No. 2519 Resolution No. R-23-08

**Minutes:**

Administrator Strain presented a bill marked and designated as bill no. 2519 to create a

resolution entitled "A RESOLUTION OF THE CITY OF CENTRALIA, MISSOURI, AMENDING THE TRUSTEE FOR THE 457 DEFERRED COMPENSATION PLAN WITH INVESCO INVESTMENT SERVICES, INC." Alderman Hudson moved that it be placed on its first and only reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Deckerd and motion carried unanimously. The bill was then read by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Hudson moved the final passage of the bill. Alderman Deckerd seconded the motion. The Mayor called for a roll call vote and the resolution passed with the following vote. Aldermen voting FOR: Hudson, Magley, Deckerd, Rodgers, Wilkins, and Cox. Voting AGAINST: None. Absent: none. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Resolution was designated as Resolution R-23-08.

**e. Legal-Prohibiting Tents as Residences ORD**

Bill No. 2520 Ordinance No. 3174

**Minutes:**

Administrator Strain presented a bill marked and designated as bill no. 2520 to create an ordinance entitled "AN ORDINANCE PROHIBITING USE OF TENTS FOR RESIDENCY IN THE CITY OF CENTRALIA, MISSOURI." Alderman Rodgers moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was seconded by Alderman Deckerd and motion carried unanimously. The bill was then read by title only. Alderman Rodgers moved the bill be placed on its second reading. Motion was seconded by Alderman Deckerd and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Rodgers moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Hudson, Cox, Magley, Deckerd, Rodgers, and Wilkins. Voting AGAINST: none, Absent: none. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 3174.

**f. Legal - Ameren\_Wholesale\_Distribution\_Service\_Agreement-ORD**

Bill No. 2521 Ordinance No. 3175

**Minutes:**

Administrator Strain presented a bill marked and designated as bill no. 2521 to create an ordinance entitled "AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF CENTRALIA, MISSOURI TO EXECUTE A WHOLESALE DISTRIBUTION SERVICE AGREEMENT WITH AMEREN SERVICES COMPANY OF MISSOURI." Alderman Hudson moved that it be placed on its first reading by title only. Before the bill was introduced copies of the bill were made available for public inspection. Motion was

seconded by Alderman Wilkins and motion carried unanimously. The bill was then read by title only. Alderman Deckerd moved the bill be placed on its second reading. Motion was seconded by Alderman Wilkins and motion carried unanimously. The bill was then read the second time by title only. The Mayor then called for discussion on the bill and after some discussion Alderman Deckerd moved the final passage of the bill. Alderman Wilkins seconded the motion. The Mayor called for a roll call vote and the ordinance passed with the following vote. Aldermen voting FOR: Hudson, Cox, Magley, Deckerd, Rodgers, and Wilkins. Voting AGAINST: none, Absent: none. The Mayor declared the bill passed and thereupon signed the same as passed. The bill was approved by the Mayor and signed by the Mayor as approved and was returned to the City Clerk who attested to the signature of the Mayor, affixed the city seal and the Ordinance was designated as Ordinance 3175.

## **9. PURCHASING**

### **a. Bids for Plow & Spreader for 1 Ton Dump Truck**

(MOTION)

#### **Minutes:**

Bids were previously received for the purchase on a Plow and Spreader for the 1-ton dump truck. Bids were as follows: Woody's Municipal Supplies: \$24,345 Viking-Cives Midwest, Inc: \$25,085 Henderson: \$26,495.

Alderman Hudson made a motion to accept the bid from Woody's Municipal Supplies in the amount of \$24,345. Alderman Wilkins seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously. Vote results: Aye: 6/ Nay: 0.

## **OLD BUSINESS**

## **10. Discussion - Lead Line Inventory**

#### **Minutes:**

Administrator Strain reported the City was approved for a \$102,000 grant from Dept of Natural Resources, for the required lead line inventory project. The remainder of the cost would be financed in the form of a loan. The City may have the bonding capacity for this balance; if not, it must be placed on an upcoming ballot for public approval. The grant work must be performed by a third party, not city employees. Administrator Strain is awaiting a reply from bonding company Gilmore & Bell, to determine if the City does have bonding capacity for approximately \$300,000. As the deadline to submit a sample ballot to the county clerk's office is August 29, time is limited to draft the ballot. Attorney Mayfield suggested the city seek an extension from DNR, if needed.

## **11. Discussion - RV Ordinance**

#### **Minutes:**

City Attorney Mayfield had presented to the Board a draft copy of a proposed ordinance regarding RV parking within city limits. Mayfield asked the Board if they are seeking to restrict where parking is allowed, or to prevent RVs from being used as residences. Discussion was held regarding the option to require a temporary "hang tag" permit for visitors, to assist in policing the ordinance. Alderman Hudson expressed that citizens who are properly storing their RV on a pad or concrete area should not be penalized by requiring the RV be stored in a shed. Alderman Magley asked if

an ordinance exists to prohibit plugging the RV into an existing structure; Mayfield advised such an ordinance has not yet been located. The Board ultimately requested Mayfield strengthen the city's ordinance that addresses occupancy permit requirements, in an effort to prohibit the RV from being used as a long term abode. A revised draft will be presented to the Board at an upcoming meeting.

## **NEW BUSINESS**

### **12. Tree Services for the City**

#### **Minutes:**

Administrator Strain reported that the City has traditionally included a budget line annually for tree removal services. Bids were then obtained and the electric department would prepare a list of trees that needed to be removed by the contractor. Once these trees were removed, normally within a few month's time span, the city was left with no funds for tree removals that arose later in the year. Administrator Strain and Public Works Director Matt Rusch would prefer to move to a type of "on call tree contractor" contract. RFQ and bids would be obtained for a contractor who would conduct tree services as need throughout the year, following the awarding of an annual contract. Discussion was held and the Board agreed this would be a more efficient process.

### **13. MAYOR**

#### **a. Appointments - Appoint Phil Hulen, Dale Davidson & Bev Reynolds for 3 year terms for Park Board**

#### **Minutes:**

Alderman Wilkins made a motion to appoint Phil Hulen, Dale Davidson, and Bev Reynolds to 3 year terms for the Centralia Park Board. Alderman Cox seconded the motion. On a call by the Mayor the motion passed with a vote of 5-1. Alderman voting yes: Cox, Hudson, Wilkins, Deckerd, Rodgers. Alderman voting no: Magley. Vote results: Aye: 5/ Nay: 1.

### **14. CITY ADMINISTRATOR**

#### **Minutes:**

City Administrator Strain instructed the Board that Williams & Keepers Auditors have a conflict with presenting the final audit to the Board on September 18. Discussion was held regarding holding a special meeting in September to approve the audit. Attorney Mayfield advised that the City is able to submit a final, unapproved audit to the State Auditor's office by the end of September; it does not have to be first approved by the Board. In light of this, the Board decided they would not schedule a special meeting, and would place the audit on the October Board agenda.

#### **a. Monthly Report**

### **15. CITY ATTORNEY**

### **16. CITY CLERK**

#### **Minutes:**

City Clerk Marilyn Dick reminded the Board that several staff members, and the Mayor, will be attending the annual MML conference in September. Due to recurring problems with the city's vendor for uniform and rug cleaning and delivery, that contact will end on or around September 1.

Crews will instead be provided a clothing allowance.

## **CLOSED SESSION\***

\*During the meeting, the Board of Aldermen may elect to go into closed session and hold a closed vote, and the purpose of such closed session and closed vote shall be:

1. As provided for under Section 610.021 (1) of the Revised Statutes of Missouri for legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys;
2. As provided for under Section 610.021 (2) Leasing, purchase, or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration; therefore, and
3. As provided for under Section 610.021(3) of the Revised Statutes of Missouri for hiring, firing, disciplining or promoting of particular employees by a public governmental body.

### **17. CLOSED SESSION**

(MOTION)

#### **Minutes:**

Mayor Cox advised that no closed session would be held.

### **18. RETURN TO OPEN SESSION**

(MOTION)

## **RESUME REGULAR SESSION**

### **19. AS MAY ARISE**

#### **a. Community Room**

##### **Minutes:**

Administrator Strain led discussion on the state of the community room. Several walls are in disrepair, with plaster and wall coverings buckling and falling off, causing a potential danger to occupants. The city's insurance loss control representative cautioned the city against renting it to patrons. Strain suggested the room no longer be rented out until such time as repairs are made. Costs of the repairs would come from the general fund, which had not been budgeted for these repairs this year. Mayor Cox asked if it is rented often, to which City Clerk Dick replied it is rented sporadically during the week, but is used every weekend, often for multiple days. Rental fee is \$50 for city residents, and \$100 for those outside city limits. Dick also reminded the Board that city elections have been moved to the Community Room, and the county election board will be coming soon to inspect the facility. The Board agreed to view the facility and likely obtain bids for repair. In the interim, the Board directed city staff to suspend any additional reservations until a final decision is made; existing reservations will remain on the calendar pending further action.

#### **b. Moving September Committee Meetings to September 18 with Regular BOA Meeting**

##### **Minutes:**

Due to scheduling conflicts with numerous key staff, Alderman Hudson made a motion to

reschedule the September 11 Public Works and General Government committee meetings to September 18, with the regular Board of Alderman meeting. Alderman Wilkins seconded the motion. On a call by the Mayor ayes and nays the motion carried unanimously. Vote results: Aye: 6/ Nay 0.

## 20. ADJOURN

### **Minutes:**

Alderman Wilkins made a motion to adjourn the meeting. Alderman Rodgers seconded the motion. On a call by the Mayor for ayes and nays the motion carried unanimously. The meeting was adjourned at 7:55pm. Vote results: Aye 6; Nay 0.

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Contact: Tara Strain, City Administrator (tara@centraliamo.org 573-682-2139) | Minutes published on 08/22/2023, adopted on 09/18/2023