



City of Centralia

Annual Budget & Activity Report
April 1, 2021 – March 31, 2022



CITY OF CENTRALIA

ANNUAL BUDGET & ACTIVITY REPORT

FISCAL YEAR

APRIL 1, 2021 – MARCH 31, 2022



MAYOR

Chris Cox

ALDERMEN

David Wilkins	Ward 1	Christina Stevens
Robert Hudson, Jr.	Ward 2	Don Rodgers
Terri Motley	Ward 3	Landon Magley

CITY ADMINISTRATOR

Heather Russell

CITY CLERK

Tara Strain

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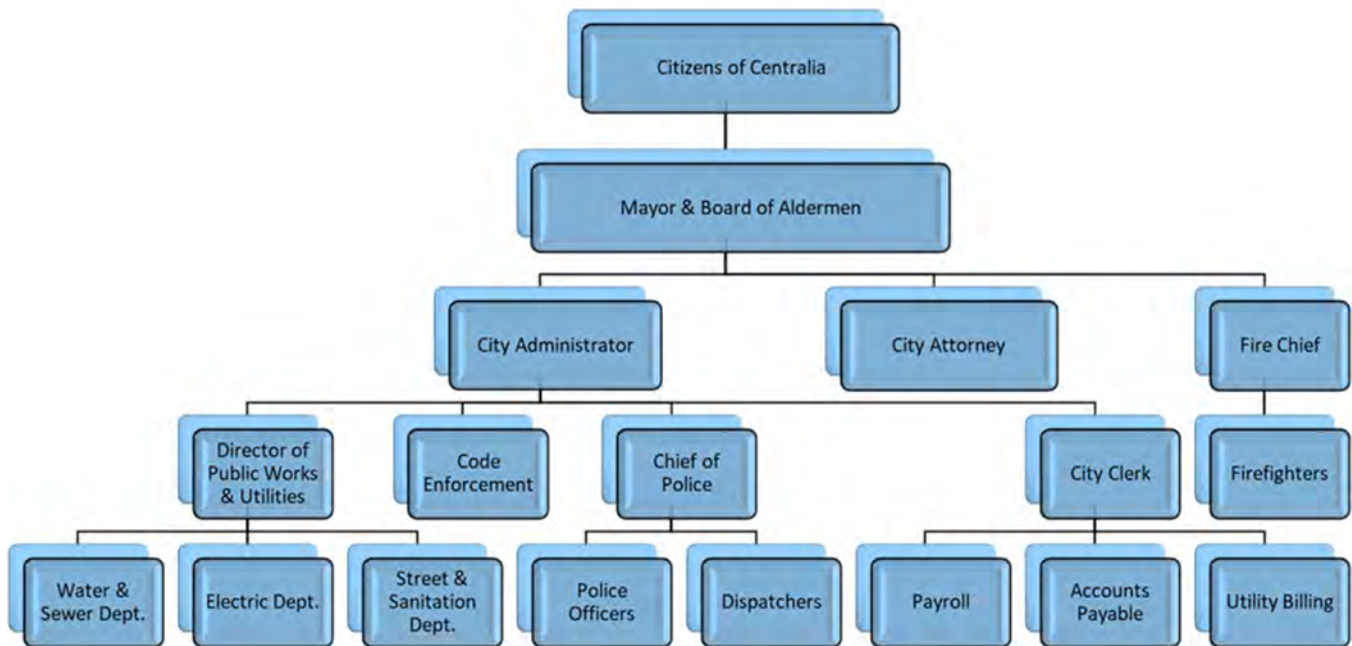
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ORGANIZATIONAL CHART



MESSAGE FROM THE CITY ADMINISTRATOR

Dear Mayor Cox, Aldermen, City Staff, and Citizens of Centralia,

Presented to you is the annual budget for the City of Centralia, Missouri, for the Fiscal Year 2021-22, that covers the period from April 1, 2021 to March 31, 2022. Under the Revised Statutes of the State of Missouri Section 67.010, municipalities are required to adopt an annual budget which must be balanced, which means that expenditures cannot exceed revenues and unencumbered balances. But the budget process is much more than just legal necessity. Adopting the budget is the most important planning tool the City employs on an annual basis. It is the only time all the activities of the City are reviewed at one time by the Board of Alderman and the City Staff.

The budget presented to the Board is balanced, meaning there are sufficient resources between expected revenues and available unreserved fund balances in each of the funds. The City maintains several funds that are financially independent operations. The traditional governmental activities are found in the General Fund and include the Fire, Police, Street and General Government. Each of the four utilities, Water, Sewer (or Wastewater), Electric and Sanitation (Solid Waste). The city manages the special revenue funds for the Park Department, the Library, the Cemetery, the Transportation Sales Tax Fund, and the Public Safety Sales Tax Fund.

In FY2020-21 the City experienced struggles, including a reduction in force in response to unknown circumstances created by the COVID-19 Pandemic. This RIF eliminated one police officer position, one police clerk position, one position at City Hall, and one position in the Electric Department. Sales tax and other revenues have remained steady despite early predictions of sales tax losses from 20%-25%, and the budget for FY2021-22 reflects the addition of a full-time police officer position, a full-time dispatcher position, a full-time position in the Electric Dept., and a second part-time position at City Hall. By maintaining staffing levels, the city can work with available resources to best benefit the citizens of Centralia.

During the past year we were able to accomplish several important projects:

- Demolition of several nuisance properties was completed.
- The successful full-year operation of golf course by the Parks & Recreation Dept.
- Widening of Lakeview Street at Adams Street and Bicentennial Park.
- Asphalt overlay for about 1.85 miles of City streets, including Hulen Street, and portions of Lakeview Street, Bruton Street, Reed Street, Whitman Street, Allen Street, Rollins Street, Hickman, Street, Singleton Street, Howard Burton Drive, Southland Street.
- City crews installed water mains and underground electric service to the Southwest Country Estates Plat 6.
- Installation of a new advanced metering infrastructure (AMI) system for meter reading and data collection and complete replacement of all electric meters.
- Implementation of an upgrade to the utility billing software program to accommodate the new AMI meters.
- The purchase of a new street sweeper and code enforcement vehicle.
- Upgrades to City Hall and the Council Chambers, including replacing wall coverings, reconfiguration of the reception area, and new carpeting.
- The purchase of new turnout gear for the Fire Dept.
- Extension and widening of Lakeview Street from Adams to Hwy 124

As mentioned above the city budget is a planning tool. Estimates are made on revenues and priorities are documented as planned expenses. By maintaining adequate reserves and being flexible and responsive to actual events and needs that arise during the year, the city can serve the citizens of Centralia as a full-service city, despite our smaller size, in a fiscally prudent manner. One of the most important parts of budgeting is keeping the city fleet and infrastructure up to date with a capital improvement plan. Some important projects are listed below.

Despite limitations of staff and resources the City has several progressive projects to undertake in FY2021 - 2022:

- Completing upgrades to the Water Treatment Plant & Wastewater Treatment Facility
- Purchase of Self-Contained Breathing Apparatus (SCBA) for the Fire Dept. - \$172,000

- Upgrades and maintenance to wells #6 & #4 - \$60,000.
- Installation of a valve at the Northeast Water Tower - \$10,000
- Purchase of a service truck for the Water Department - \$35,000
- The purchase of a new flow meter for measuring infiltration in the City's sewer system – \$10,000.
- Sewer main and manhole lining to aid in the prevention of infiltration - \$65,000.
- Purchase of an additional bucket truck "Little Wing" for the Electric Dept. - \$132,500
- New building to store additional equipment/pickup trucks - \$50,000.
- Smart covers (2) to help with data collection and detect infiltration in the City's sewer mains - \$12,000.
- New building for animal control, replacing existing "pound" - \$43,000.
- Replacement Police Vehicle - \$35,000
- Asphalt overlay of city streets - \$268,678.
- Engineering for a stormwater improvement project along Jefferson Street - \$75,000
- Sidewalk installation along north side of Booth Street from Jefferson to the City Pool - \$25,500
- The purchase of a new paint sprayer for street markings - \$4,200
- Repairs to the walls/structure of City Hall - \$200,000

The budget also allows for the second of four pay increases, resulting from wage adjustments based on the wage study conducted in FY19 for all hourly workers. The last of the wage adjustments should occur in FY2023-24.

During the upcoming fiscal year, we will need to continue to look at ways to maintain an adequate unreserved fund balance in the General Fund. The increases in operational costs combined with slightly decreased sales tax revenues have put a strain on this fund. Other challenges face the City in FY2021 that do not involve a direct budget line-item cost, but most decisions made by this body require our best attempt at planning for revenues and expenditures through this document.

At the meeting on Monday, March 15, 2021, the Board may make amendments as they desire. However, due to the extensive conversations between staff and elected officials and among the staff and among the elected officials, I feel that we have before us a budget that is workable and prepares us for the year ahead.

I continued the practice of using projections of expenses that are high (optimistic) and projections of revenues that are conservative (pessimistic). This strategy has worked well in the past, and because of the unknown circumstances that we may still encounter because of the COVID-19 pandemic, tax revenues in this budget have been budgeted at 98% of what the City received in the previous year. I feel that the budget, if adopted as is, should provide for adequate resources for all projects that the Board made priorities, without being so conservative that opportunities to meet additional needs have been lost.

Thank you for your cooperation and please join me in thanking the hard-working City Staff who will put this plan in action over the next twelve months.

Sincerely,

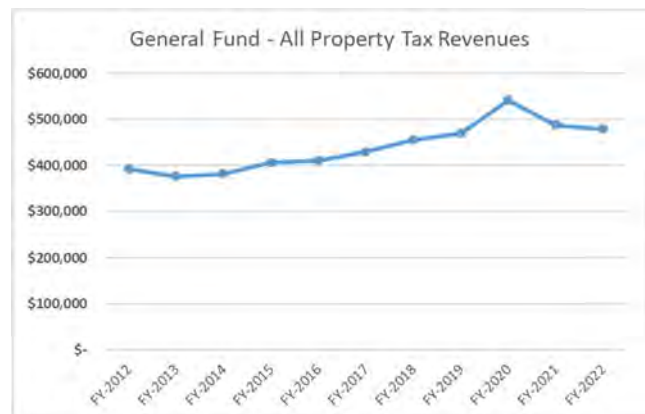
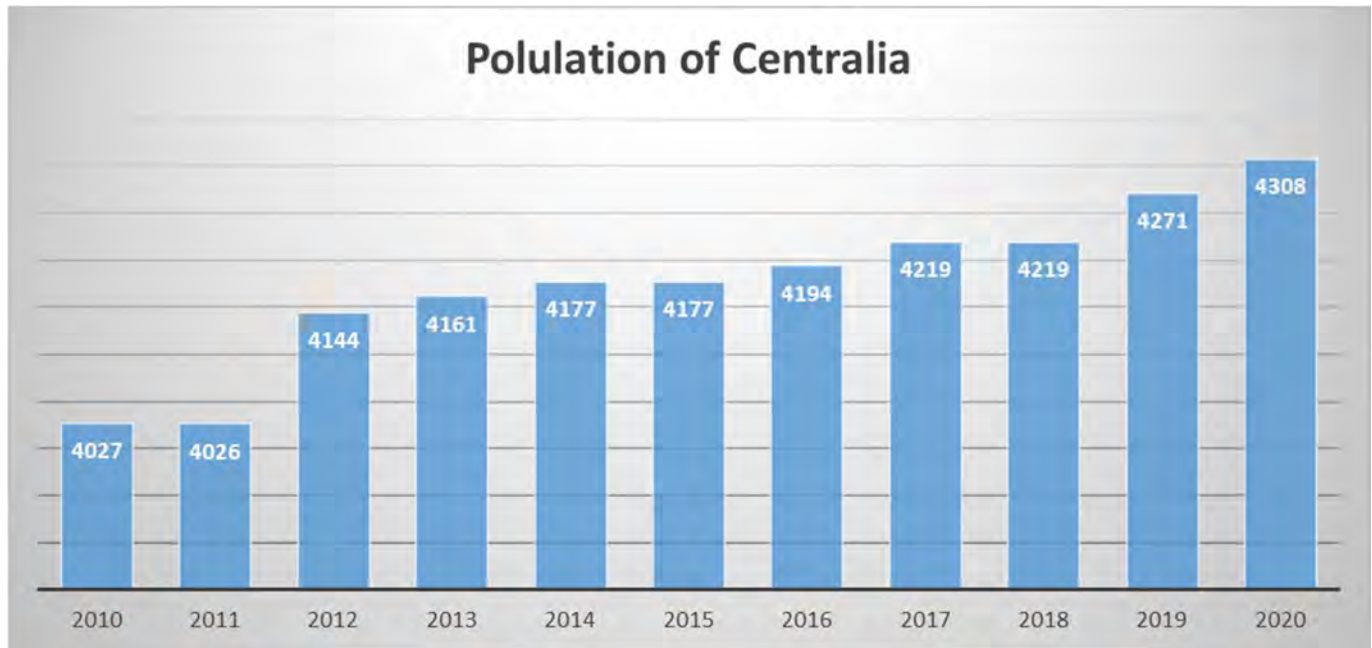
Heather Russell

City Administrator

SUMMARY OF ALL BUDGETED FUNDS

	Estimated Fund Balance April 1, 2020	Revenues	Expenditures	End Balance March 31, 2021
General Fund	\$ 845,506	\$ 2,435,049	\$ (3,280,554)	\$ 0
Golf Course	\$ -	\$ 193,000	\$ (193,000)	\$ -
Municipal Pool	\$ -	\$ 69,500	\$ (69,500)	\$ -
Park Areas	\$ 152,982	\$ 252,271	\$ (252,800)	\$ 152,453
Recreation Center	\$ 151,751	\$ 294,300	\$ (290,300)	\$ 155,751
East Annex	\$ -	\$ -	\$ -	\$ -
Park Sales Tax	\$ -	\$ 234,764	\$ (233,169)	\$ 1,594
Library Operations	\$ -	\$ 298,768	\$ (298,768)	\$ -
Library Bond	\$ 158	\$ 36	\$ -	\$ 194
Cemetery Operations	\$ 155,802	\$ 45,075	\$ (44,479)	\$ 156,399
Avenue of Flags	\$ 15,800	\$ 2,050	\$ (2,850)	\$ 15,000
Public Safety Sales Tax	\$ 249	\$ 224,255	\$ (224,019)	\$ 485
Public Safety Sales Tax Reserve	\$ 21,650	\$ 44,052	\$ -	\$ 65,701
Transportation Sales Tax	\$ 403,515	\$ 291,573	\$ (336,728)	\$ 358,359
Water	\$ 558,228	\$ 756,285	\$ (1,091,554)	\$ 222,959
Water Equip. Replacement Reserve	\$ 240,523	\$ 85,958	\$ -	\$ 326,481
Sewer	\$ 20,108	\$ 546,581	\$ (558,503)	\$ 8,186
Sewer Equip. Replacement Reserve	\$ 163,077	\$ -	\$ -	\$ 163,077
Electric	\$ 1,444,898	\$ 3,616,207	\$ (4,731,231)	\$ 329,874
Sanitation	\$ 128,532	\$ 561,285	\$ (689,636)	\$ 181
Chance Trust Fund	\$ 229,086	\$ 24	\$ (5,950)	\$ 223,160
Capital Projects	\$ 94,631	\$ 2,078	\$ (86,000)	\$ 10,709
Internal Service Equipment	\$ 492,406	\$ 401,779	\$ (549,046)	\$ 345,139
All Funds Combined	\$ 5,118,901	\$ 10,354,890	\$ (12,938,088)	\$ 2,535,703 ⁺

HISTORICAL DATA



GENERAL FUND

The General Fund of the City of Centralia is made up of activities that are typical governmental functions such as Public Safety, Finance, Streets, Economic Development, Planning, and other basic and traditional government services. The funds are typically derived from taxes that are generally charged and fees that attempt to cover a portion of the administrative costs to provide the service (e.g., a business license) covers some of the costs of tracking which legitimate businesses exist, have insurance, and are located in the appropriate part of town based on zoning.

These activities are traditionally paid for with taxes, such as those on retail sales and property; fees for services, such as business licenses and building inspection fees; and transfers from other funds or from other governments, such as the annual grant and county sales tax allocation from Boone County for road and bridge projects, or the annual transfer from the Electric and the Water Departments. The City also receives about 1% of our General Fund Revenue from fines assessed in Municipal Court.

The expenses of the General Fund are for providing the resources to run the traditional governmental functions. The operations of the Board of Aldermen and their appointed Committees, Boards and Commissions are part of the General Governments Program, as are the administrative functions of the City Administrator, the City Clerk and her Staff, the Mayor, and the City Attorney. In addition, the costs for elections and the costs associated with running the Municipal Court are funded in the General Government Program.

Public Safety is the second of the four Programs in the General Fund. The fund pays for police and fire protection, as well as the contracted costs for building inspections, Animal Control, emergency management training or equipment, and weed, pest, and rabies other nuisance control.

The Public Works Program includes the functions of the Street Department including street repairs, sidewalk construction and repairs, snow removal, signs and striping on public roads and parking lots, storm drain maintenance, and brush and tree control in rights of way.

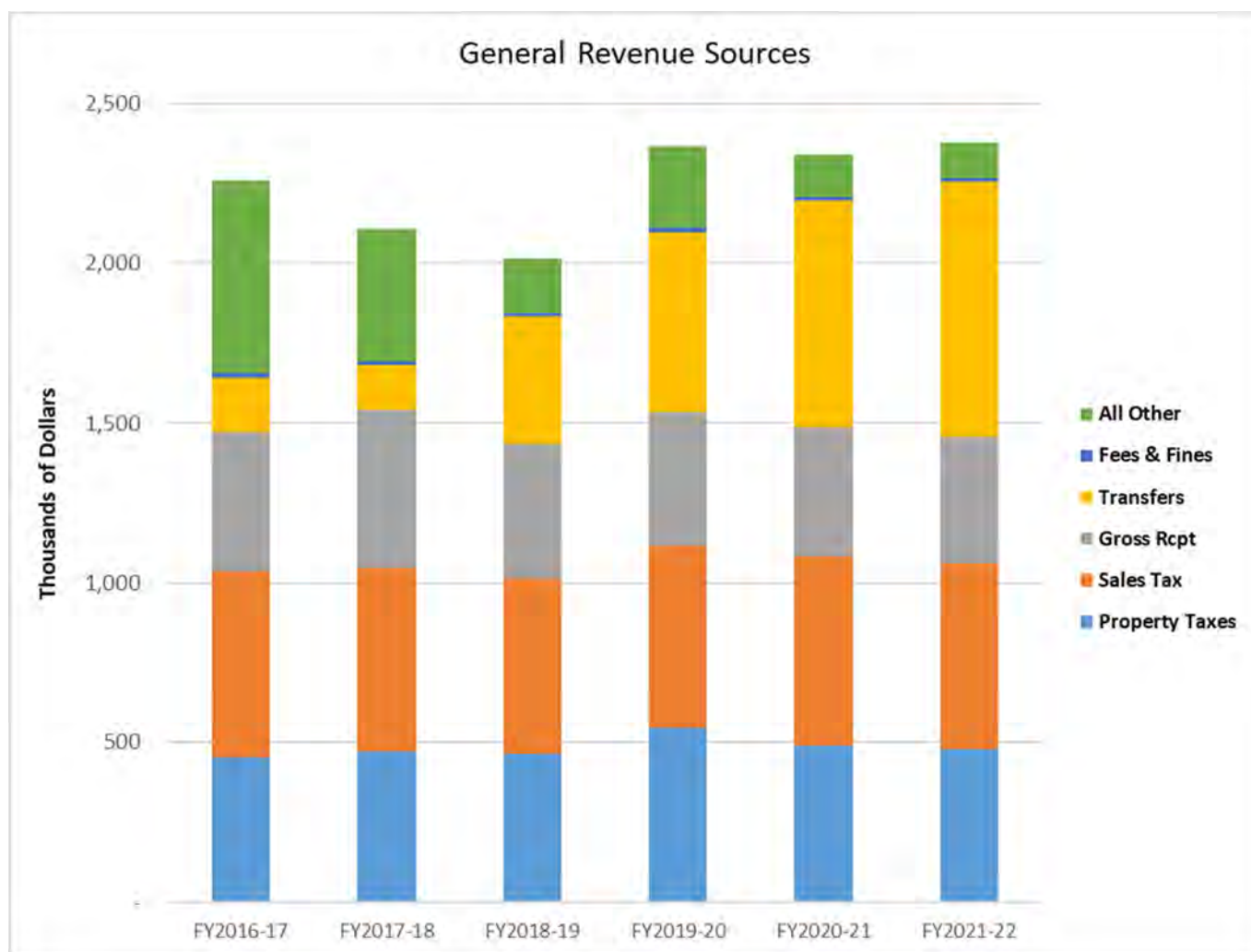
Community Planning and Economic Development funds the City's contribution to the Chamber of Commerce, and the county-wide organization based in Columbia, REDI (Regional Economic Development, Inc.).

Finally, a program exists to track the General Fund Balance and any reserved funds. This is the Contingency/Cash Flow Reserve. Each year we budget this as an expenditure to allow for it to be used in emergencies without a full Board Budget revision. The goal is to maintain at least a 16% (two month) reserve in case of catastrophic disaster, the City could function for at least two months. However, due to increase in budgetary items and decline in sales tax revenue, the reserves in the general fund for FY21 equaled 12.41% and in FY22 equals 25% instead of the standard 16%.

The following pages detail the revenues and expenditures that serve these functions.

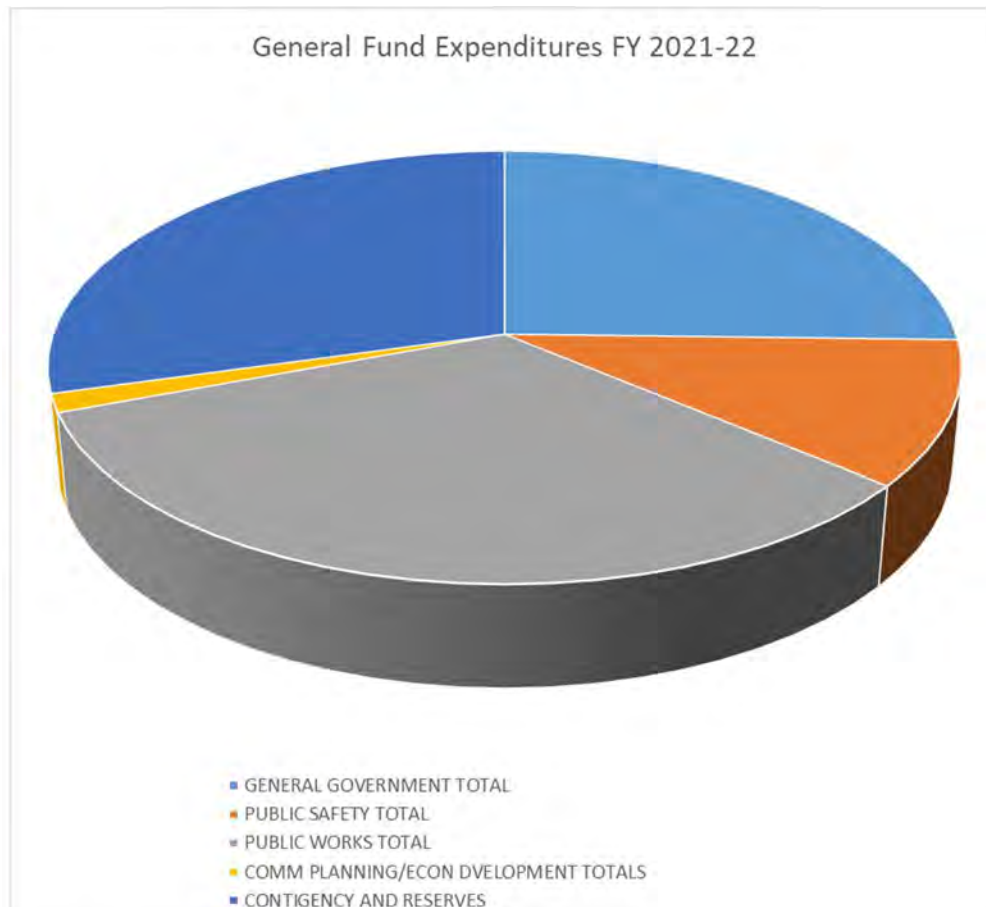
GENERAL FUND CASH FLOW

	GENERAL FUND CASH FLOW				
	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Estimated Cash Balance April 1	\$ 354,718	\$ 422,337	\$ 539,168	\$ 379,435	\$ 845,506
Expected/Actual Revenues	\$ 2,265,780	\$ 2,368,902	\$ 2,346,043	\$ 2,473,460	\$ 2,435,049
Available for Appropriation	\$ 2,620,498	\$ 2,791,239	\$ 2,885,211	\$ 2,852,895	\$ 3,280,554
Proposed Appropriation	\$ (2,534,400)	\$ (2,264,317)	\$ (2,880,115)	\$ (2,007,389)	\$ (3,280,554)
Estimated Unencumbered Balance March 31	\$ 86,098	\$ 526,922	\$ 5,096	\$ 845,506	\$ 0



GENERAL FUND REVENUE & EXPENSE SUMMARY

GENERAL FUND	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LOCAL TAXES TOTAL	470,105	542,677	539,963	489,019	479,238
SALES TAX TOTAL	554,700	574,981	563,482	617,459	605,110
GROSS RECEIPTS TOTAL	433,000	417,600	421,358	416,437	417,641
LICENSES AND PERMITS TOTAL	39,745	36,435	36,253	48,425	47,457
INTERGOVERNMENTAL REVENUES TOTAL	221,000	146,455	68,000	71,608	66,197
CHARGES FOR SERVICES TOTAL	1,830	3,027	2,000	2,146	1,600
FINES AND FORFEITURES TOTAL	12,275	15,125	12,663	14,048	14,188
TRANSFERS TOTAL	505,500	560,307	680,000	710,000	801,617
OTHER REVENUES TOTAL	27,625	72,295	22,324	104,318	2,000
GENERAL FUND REVENUES TOTAL	\$ 2,265,780	\$ 2,368,902	\$ 2,346,043	\$ 2,473,460	\$ 2,435,049
GENERAL GOVERNMENT TOTAL	510,868	579,135	527,802	494,921	594,832
PUBLIC SAFETY TOTAL	1,250,274	1,232,298	1,293,718	1,119,531	1,380,188
PUBLIC WORKS TOTAL	406,619	349,388	524,920	367,278	545,059
COMM PLAN/ECON DEV. TOTALS	192,657	103,497	41,550	25,659	26,325
CONTINGENCY AND RESERVES	173,982	-	492,125	-	734,150
GENERAL FUND EXPENDITURES	\$ 2,360,418	\$ 2,264,317	\$ 2,387,990	\$ 2,007,389	\$ 2,546,404



GENERAL REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LOCAL TAXES						
01-041-4001	REAL PROPERTY TAXES	260,000	282,474	281,062	272,653	267,200
01-041-4002	PERSONAL PROPERTY TAXES	101,000	143,420	142,703	101,367	99,340
01-041-4003	BUSINESS PROPERTY SURCHAR	85,500	87,420	86,982	86,982	85,242
01-041-4004	RR/UTILITY PROPERTY TAX	5,500	5,318	5,291	5,720	5,605
01-041-4005	FINANCIAL INSTITUTION TAX	5	3	3	-	-
01-041-4012	PROP. TAX DELINQ./1ST YR	8,200	14,426	14,354	14,246	13,961
01-041-4013	PROP.TAX.DEL.-2ND PR YR.	5,300	4,820	4,795	4,616	4,523
01-041-4023	INT. PENAL. ON DEL PROP T	4,600	4,797	4,773	3,436	3,367
01-041-4042	PAYMENTS FROM INDUSTRY	-	-	-	-	-
		470,105	542,677	539,963	489,019	479,238
SALES TAXES						
01-041-4020	STATE LOCAL SALES & USE T	400,200	407,396	399,248	455,685	446,571
01-041-4050	STATE GAS & MOTOR FUEL TA	95,500	100,251	98,246	99,003	97,023
01-041-4060	STATE AUTO SALES TAX	54,000	62,057	60,816	57,541	56,390
01-041-4061	75% TOBACCO STAMPS & TX-G	5,000	5,277	5,171	5,231	5,126
		554,700	574,981	563,482	617,459	605,110
GROSS RECEIPTS						
01-041-4081	GROSS RECEIPTS TAX-NAT. G	80,000	82,762	81,107	78,399	79,183
01-041-4082	GROSS RECEIPTS TAX-PHONE	94,000	77,567	76,016	95,753	93,838
01-041-4083	GROSS RECEIPTS TAX --ELEC	247,000	245,271	252,476	239,342	241,735
01-041-4085	GROSS RECEIPT TX-BASIC CA	12,000	12,000	11,760	2,944	2,885
	Gross Receipts Subtotal	433,000	417,600	421,358	416,437	417,641
LICENSES & PERMITS						
01-042-4251	BEER LICENSES	50	-	-	-	-
01-042-4252	LIQUOR LICENSES	2,300	2,298	2,286	2,322	2,276
01-042-4253	BUSINESS LICENSES	4,100	6,750	6,716	7,528	7,378
01-042-4254	ANIMAL REGISTRATION	920	987	982	560	549
01-042-4255	FIREWORKS STAND PERMIT	300	75	75	75	74
01-042-4260	BUILDING & PLUMBING PERMITS	32,000	24,496	24,373	35,960	35,241
01-042-4263	ALCOHOL PERMIT - SPECIAL EVENT	75	-	-	-	-
01-042-4264	GOLF CART PERMITS	-	1,830	1,821	1,980	1,940
	Licenses & Permits Subtotal	39,745	36,435	36,253	48,425	47,457
INTERGOVERNMENTAL REVENUES						
01-043-4303	COMMUNITY DEVEL. BLOCK GR	140,000	78,587	-	3,620	-
01-043-4302	FEDERAL SRTS GRANT	-	-	-	-	-
01-043-4331	MMRPC FEMA GRANT	5,500	-	-	-	-
01-043-4322	LEAP/Other Police Grant	10,000	-	5,000	-	-
01-043-4323	MO. POST COMMISSION FEES	500	500	500	500	500
01-043-4325	HOMELAND SECURITY GRANT	-	2,835	-	450	-
01-043-4304	COUNTY ROAD PAYMENT	65,000	64,534	62,500	67,038	65,697
01-043-4370	SCHOOL REIMBURSE FOR SRO	-	-	-	-	-
	Intergovernmental Subtotal	221,000	146,455	68,000	71,608	66,197

GENERAL REVENUE DETAIL – continued

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CHARGES FOR SERVICES						
01-044-4699	MISC - DONATIONS	400	1,175	500	853	500
01-044-4745	MAPS & COPIES	230	321	250	428	250
01-044-4750	ANIMAL CARE CHARGES	1,200	1,531	1,250	865	850
Charges for Services Subtotal		1,830	3,027	2,000	2,146	1,600
FINES & FORFEITURES						
01-045-4215	FINES - BIOMETRIC FEE	350	432	350	152	154
01-045-4224	FINES-RESTITUTION	500	108	850	1,845	1,863
01-045-4226	ALCOHOL/DRUG RECOUPMENT F	225	316	225	80	81
01-045-4227	FINES PENDING PLEA AMENDM	-	638	388	-	-
01-045-4228	FINES, POLICE TRAINING	300	467	350	95	96
01-045-4229	SHERIFF'S RETIREMENT FUND	100	-	-	-	-
01-045-4230	FINES-OTHER	10,800	13,165	10,500	11,875	11,994
01-045-4231	BOND MONEY TRANSFER ACCOU	-	-	-	-	-
01-045-4232	BOND HELD MUNICIPAL COURT	-	-	-	-	-
Fines & Forfeitures Subtotal		12,275	15,125	12,663	14,048	14,188
TRANSFER FROM OTHER FUNDS						
01-040-4451	APPROP. TRANSFER WATER	50,000	50,000	50,000	50,000	50,000
01-040-4453	APPROP. TRANSFER/ELECTRIC	150,000	150,000	200,000	200,000	200,000
01-040-4458	TRANSFER FROM OTHER FUNDS	50,500	160,307	200,000	200,000	350,000
01-040-4459	APPROP. TRANSFER/SEWER	50,000	50,000	50,000	50,000	-
01-040-4460	TRANS TO PD FROM PUB. SAFETY SALES TAX	153,750	112,500	135,000	158,000	100,809
01-040-4461	TRANS TO FIRE FROM PUB. SAFETY SALES TAX	51,250	37,500	45,000	52,000	100,809
Transfer from Other Funds Subtotal		505,500	560,307	680,000	710,000	801,617
OTHER REVENUES						
01-046-4110	INTEREST	24,000	20,450	19,824	3,025	500
01-046-4610	SALE OF LAND	-	-	-	-	-
01-046-4620	RENTAL CITY PROPERTY	125	6,050	-	12,667	-
01-046-4630	SALE OF EQUIPMENT	3,500	45,379	2,500	-	1,000
01-046-4690	OTHER CONTRIBUTIONS	-	-	-	4,354	500
01-046-4697	LOSS/GAIN ON SALE	-	-	-	-	-
01-046-4698	MISCELLANEOUS	-	417	-	84,272	-
Other Revenue Subtotal		27,625	72,295	22,324	104,318	2,000
GENERAL FUND REVENUES TOTAL		\$ 2,265,780	\$ 2,368,902	\$ 2,346,043	\$ 2,473,460	\$ 2,435,049

GENERAL GOVERNMENT PROGRAM

The General Government Program includes the basic administrative and legislative functions of the City of Centralia. This program (or division) is funded by General Fund revenues which are pooled and not specifically dedicated to any program, function, or activity. The expenditures for all three branches of government (legislative, executive, and judicial) are funded in this program. The Mayor, Board of Aldermen, various other Boards and Commissions as well as the City Administrator, the City Clerk's office and the Municipal Court are part of this program.

SUMMARY OF EXPENDITURES

	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
GENERAL GOVERNMENT					
Legislative Subtotal	62,755	96,974	66,533	77,327	82,913
Aldermen & Other Bds and					
110 Commissions	34,900	47,149	38,395	46,023	47,371
113 Ordinances/Proceedings	27,855	49,825	28,138	31,303	35,542
Judicial Subtotal	56,368	85,529	74,209	69,388	79,432
121 Municipal Court	20,314	30,195	23,371	28,649	18,810
122 Public Defense	12,200	26,692	20,700	12,492	25,100
123 Legal Research	23,854	28,642	30,138	28,247	35,522
Executive Subtotal	7,275	4,454	6,920	3,553	6,320
131 Mayor	7,275	4,454	6,920	3,553	6,320
Management Subtotal	214,436	199,719	169,933	134,930	134,483
141 City Administrator	173,325	164,769	123,179	110,799	129,133
Clerical & Customer					
142 Service	41,111	34,951	46,754	24,131	5,350
Elections Subtotal	3,250	4,956	3,450	14,405	7,750
151 Elections	3,250	4,956	3,450	14,405	7,750
Finance Subtotal	126,215	145,526	157,807	141,100	126,433
Internal Acctg/Audit - City					
161 Treasurer	4,144	3,785	3,931	4,073	4,086
162 Payroll	10,859	16,093	13,771	12,126	750
163 Purchasing	14,038	16,796	14,145	13,638	500
164 Cashiering/Collecting	29,446	39,706	42,149	41,561	45,337
165 Accounting	39,228	33,808	48,811	38,202	40,761
166 Independent Audit	28,500	35,337	35,000	31,500	35,000
Gen. Gov. Building & Grounds Subtotal	40,569	41,976	48,950	54,217	157,500
City Hall Building &					
171 Grounds	40,569	41,976	48,950	54,217	157,500
GENERAL GOVERNMENT TOTAL	\$ 510,868	\$ 579,135	\$ 527,802	\$ 494,921	\$ 594,832

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – LEGISLATIVE FUNCTION

The Board of Aldermen establishes municipal policies, reviews, and approves the municipal budget, appropriates funds, and evaluates various policies and programs under consideration by the city administration. The Board enacts and enforces rules as it may find necessary for the expeditious transaction of its business and passes ordinances and rules as it deems expedient for the good governance of the City, the preservation of peace and order, the benefits of trade and commerce, and the public health. The Board of Aldermen analyzes public issues of concern to the City and provides for citizen input.

Members of various boards and commissions (Park Board, Cemetery Board, Tree Board, and others) serve as advisors to the Mayor and the Board of Aldermen on issues of concern to the Board and the public-at-large. These boards and commissions establish goals and objectives, hold public hearings, submit copies of meeting minutes and special reports, and make recommendations to the Mayor and Board of Aldermen.

Aldermen/Boards and Commission Activity: Funds allocated to this activity provide for conferences, training, travel, materials, supplies, and equipment to carry out routine tasks and stated objectives.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ALDERMEN, BOARDS & COMMISSIONS						
01-110-6001	SALARIES AND WAGES	600	600	600	600	600
01-110-6010	ACCRUED EMPLOYEE BENEFITS	32,000	45,514	35,595	44,617	44,171
	Personnel Expense Subtotal	32,600	46,114	36,195	45,217	44,771
01-110-6110	PRINTING, PUBLICATIONS, A	-	-	-	-	-
01-110-6120	DUES/MEMBERSHIPS/SUBSCRIP	250	115	250	48	250
01-110-6144	CONSULTANT'S SERVICES	-	-	-	-	-
01-110-6150	CONTRACT LABOR	750	25	500	45	250
01-110-6180	MEALS, LODGING & TRAVEL	500	105	500	-	500
01-110-6201	OFFICE SUP.FURNITURE,EQUI	100	190	250	-	900
01-110-6210	OPERATING SUPPLIES	100	-	100	114	100
01-110-6901	MISCELLANEOUS	600	600	600	600	600
	Operating Expense Subtotal	2,300	1,035	2,200	806	2,600
ALDERMEN, BOARDS & COMMISSIONS EXPENSE SUBTOTAL		\$ 34,900	\$ 47,149	\$ 38,395	\$ 46,023	\$ 47,371

Personnel Costs

Each alderperson receives \$100 per year in compensation and another \$100 per year for general expenses. In addition, special expenses incurred attending out-of-town conferences and in other conduct of official City Business are reimbursed by the City.

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Aldermen (6)	\$ 100		100%		100%		100%		\$ 600		
									\$ 600	\$ -	\$ -

Ordinances/Proceedings: This activity provides funds for research, preparation, and adoption of ordinances, resolutions, and policies. Also included in this activity are review, revision, and codification of existing City ordinances.

This activity is carried out under the direct supervision of the City Attorney and City Administrator and the general supervision of the Mayor and Board of Aldermen.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ORDINANCES & PROCEEDINGS						
01-113-6001	SALARIES AND WAGES	22,755	41,998	23,438	23,415	23,893
01-113-6010	ACCRUED EMPLOYEE BENEFITS	1,300	5,437	1,000	4,504	4,549
Personnel Expense Subtotal		24,055	47,435	24,438	27,919	28,442
01-113-6101	POSTAGE AND FREIGHT		267	175	1,156	1,200
01-113-6120	DUES/MEMBERSHIPS/SUBSCRIPT.		107	100	94	100
01-113-6140	PROF SERV. - LEGAL	-	-	-	-	5,000
01-113-6150	CONTRACT LABOR	3,500	1,627	2,500	3,384	1,500
01-113-6210	OPERATING SUPPLIES	300	762	1,200	-	600
Other Expense Subtotal		3,800	2,390	3,700	3,384	7,100
ORDINANCES & PROCEEDINGS EXPENSE SUBTOTAL		27,855	49,825	28,138	31,303	35,542

City Attorney is paid monthly according to contract. The retainer expenses are charged in the following proportions to the following budgeted activities:

- Ordinances & Proceedings - 50%
- Legal Research - 50%

Funds in Account No. 01-113-6150 includes the cost of updating and maintaining an on-line version of the City Code.

Personnel Costs

Position Title	Anticipated Annual Salary	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB	
		Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Annual Wages	AEB
City Attorney	\$ 47,786	50%		50%		50%		\$ 23,893	\$ 1,000
								\$ 23,893	\$ - \$ 1,000

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – JUDICIAL FUNCTION

Municipal Court: Municipal Court is the judicial branch of Centralia's city government. It processes complaints and collects fines and penalties on litigation involving the enforcement of municipal traffic law and other municipal laws and ordinances. Municipal Court is a court-of-record to the extent that appeals may be taken from Municipal Court to a higher court, be it an Appeals Court or a Circuit Appeals Court. Violations of municipal law can as well be violations of state law. If a charge is written up as a violation of state law, it is prosecuted in Boone County Court by the Prosecuting Attorney. If a charge is written up as a violation of local law, then it is prosecuted in Municipal Court. Fines levied in Boone County are paid over to the State. Fines levied in Municipal Court are paid over to the City.

In FY21, Centralia Municipal Court Municipal Division was officially moved to the Boone County Associate Division and is heard by an Associated Circuit Court Judge at the Boone County Court House in Columbia, Missouri. Municipal Court is usually held on the third Monday of every month. County Court is held every day, five days per week, at the Boone County Courthouse.

Funds are provided to cover costs for police and other employees that testify or otherwise attend court on behalf of the City.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED	FY2022-23 PROPOSED
MUNICIPAL COURT							
01-121-6001	SALARIES AND WAGES	17,859	29,130	18,923	28,153	16,559	17,386
01-121-6002	OVERTIME WAGES	237	204	362	276	-	-
01-121-6010	ACCRUED EMPLOYEE BENEFITS	1,618	-	2,586	-	1,000	1,050
	Personnel Expense Subtotal	19,714	29,334	21,871	28,429	17,559	18,436
01-121-6110	PRINT.,PUBLICATIONS, ADV.	-	107	100	-	100	100
01-121-6120	DUES, TUITION & TRAINING	-	-	300	-	150	300
01-121-6133	UTILITIES-TELEPHONE	-	-	100	100	-	-
01-121-6180	MEALS, LODGING, TRAVEL	400	755	800	-	250	250
01-121-6210	OPERATING SUPPLIES	200	-	200	120	150	150
	Other Expense Subtotal	600	862	1,500	220	650	800
	MUNICIPAL COURT EXPENSE SUBTOTAL	20,314	30,195	23,371	28,649	18,209	19,236

All of City Prosecutor's salary is budgeted to this account 01-121-6001. In the case of trials on appeal to courts other than Municipal Court, the attorney is allowed, by council approval, an hourly fee at the same rate as his or her private practice.

Accounting supplies for court shown in Account No. 01-121-6210.

Personnel Costs

Position Title	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Prosecuting Attorney	\$		16,559	100%		100%		100%		\$ 16,559		\$ 1,000
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 10.16	41	3	42	2			\$ -	\$ -	\$ -
City Clerk	\$ 24.14	\$ 36.21	\$ 13.13	4						\$ -	\$ -	\$ -
Police Officer(s) - FT	\$ 16.43	\$ 24.65	\$ 9.86	5	6	4	18			\$ -	\$ -	\$ -
Police Sgt.	\$ 21.56	\$ 32.34	\$ 15.39	0	0	4				\$ -	\$ -	\$ -
Police Officer(s) - PT	\$ 15.93	\$ 23.90	\$ 0.58	0		3				\$ -	\$ -	\$ -
										\$ 16,559	\$ -	\$ 1,000

Public Defense: This activity provides funds for insurance and legal expenses associated with actual or prospective litigation involving the City. Examples of possible litigation might include liability claims arising from the alleged negligence of City employees, eminent domain cases, or a variety of other legal action. This activity is carried out by the City Attorney under the direct supervision of the Mayor and Board of Aldermen.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PUBLIC DEFENSE						
01-122-6101	POSTAGE	-	-	-	-	-
01-122-6110	PRINTING	-	-	-	-	-
01-122-6140	PROFESSIONAL SERVICES-LEG	7,500	7,500	10,000	1,175	10,000
01-122-6190	INSURANCE	4,000	9,192	10,000	11,317	14,650
01-122-6210	OPERATING SUPPLIES	200	-	200	-	200
01-122-6901	MISCELLANEOUS	500	10,000	500	-	250
PUBLIC DEFENSE EXPENSE SUBTOTAL		12,200	26,692	20,700	12,492	25,100

Additional expenses for extraordinary legal services provided by the City Attorney and other attorneys for claims against the City or special litigation on behalf of the City will be charged to Account No. 01-122-6140. For such instances, the City Attorney is paid at an hourly rate determined by contract. In FY17, FY18, FY19, FY20 and FY21 funds have been set aside in this line item 01-122-6140 to cover the City's defense in a lawsuit that is not covered by insurance.

The General Fund's pro rata share of General Liability and Public Officials Errors and Omissions Insurance is shown in Account No. 01-122-6190 in this activity.

Expenses shown in Account No. 01-122-6901 include insurance claims not covered because of the City's deductible. There are no personnel expenses associated with this activity.

Legal Research: This activity provides funds for research into a wide range of legal questions which may arise in the year. Examples of possible legal questions might include whether a Memorandum of Understanding is legally binding, whether an affirmative vote of a majority of the elected officials is required for a vote to carry at a Board of Aldermen meeting, when municipal police may make arrests outside the City limits, etc. Usually, this research is conducted by an attorney, but it may be appropriate and cost-effective on some issues for a knowledgeable lay person to undertake the research. This activity is usually carried out under the direct supervision of the City Attorney but may also be authorized by the Board of Aldermen, Mayor, or City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LEGAL RESEARCH						
01-123-6001	SALARIES AND WAGES	18,204	22,734	23,438	23,413	23,893
01-123-6010	ACCRUED EMPLOYEE BENEFITS	1,300	5,438	500	4,386	4,430
Personnel Expense Subtotal		19,504	28,171	23,938	27,798	28,322
01-123-6110	PRINTING, PUBLICATIONS, A	850	51	500	-	250
01-123-6120	DUES/MEMBER/SUBS/TUITION	800	300	500	449	1,750
01-123-6140	PROFESSIONAL SERV - LEGAL	2,500	-	5,000	-	5,000
01-123-6210	OPERATING SUPPLIES	200	120	200	-	200
Other Expense Subtotal		4,350	471	6,200	449	7,200
LEGAL RESEARCH EXPENSE SUBTOTAL		23,854	28,642	30,138	28,247	35,522

50% of the City Attorney's retainer is budgeted in this activity in Account. No. 01-123-6001.

Books, subscriptions, dues, and similar expenses of the City Attorney are budgeted in this activity.

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Annual Wages		AEB
City Attorney	\$	47,786	50%		50%		50%		\$ 23,893		\$ 500
									\$ 23,893	\$ -	\$ 500

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – EXECUTIVE FUNCTION

Mayor: The Mayor is the chief executive officer of the City. He or she presides at Board of Aldermen meetings, at which he or she may vote to break a tie or may veto, subject to override, bills passed by the Board. The Mayor signs commissions and appointments, checks, and other official documents on behalf of the City. The Mayor also appoints all committees of the Board. In addition, various other powers and responsibilities are assigned to the Mayor. Among these are the authority to order buildings or structures to be completed, repaired, demolished, or vacated. As well, the Mayor serves as a voting member of the Planning and Zoning Commission. Funds appropriated for this activity cover expenses associated with the office of the Mayor.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
MAYORAL						
01-131-5506	DATA PROCESSING EQUIPMENT - CAPITAL	750	-	-	-	-
	Capital Expense Subtotal	750	-	-	-	-
01-131-6001	SALARIES AND WAGES	1,500	1,437	1,500	1,500	1,500
01-131-6010	ACCRUED EMPLOYEE BENEFITS	125	351	520	494	520
	Personnel Expense Subtotal	1,625	1,787	2,020	1,994	2,020
01-131-6101	POSTAGE AND FREIGHT	-	-	-	-	-
01-131-6110	PRINTING, PUB., AND ADV.	1,200	684	1,200	584	750
01-131-6120	DUES/MEMBER/SUBS/TUITION	600	802	600	119	500
01-131-6133	MAYOR CELL PHONE	800	894	800	779	800
01-131-6150	CONTRACT LABOR	100	-	100	-	250
01-131-6180	MEALS, LODGING, TRAVEL	1,000	80	1,000	-	750
01-131-6201	OFFICE SUPPLIES, FURNITUR	1,000	70	1,000	429	1,000
01-131-6210	OPERATING SUPPLIES	100	12	100	-	100
01-131-6901	MISCELLANEOUS	100	125	100	105	150
	Other Expense Subtotal	4,900	2,667	4,900	2,016	4,300
	EXECUTIVE/MAYOR EXPENSE SUBTOTAL	7,275	4,454	6,920	4,010	6,320

The Mayor receives \$1,500 per year in salary and \$100 per year account No. 01-131-6901 for general expenses.

Printing of Mayoral Proclamations budgeted in account No. 01-131-6110.

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB	
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Annual Wages	AEB
Mayor	\$ 1,500		100%		100%		100%		\$ 1,500	\$ 520
									\$ 1,500	\$ - \$ 520

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – MANAGEMENT FUNCTION

City Administration: The City Administrator is the chief administrative officer of the City. He or she has general superintending control of the administration and management of government business, officers, and employees of the City. He or she has full and complete control and responsibility over the electric, water, sewer, and sanitation utilities, and the street and finance departments--including the right to hire, direct, suspend, and discharge all personnel in these departments. He or she has responsibility for coordinating the activities of the Chief of Police, City Clerk, Treasurer, Collector, Code Enforcement Office, Fire Chief, City Physician, City Attorney, and such other officers and employees as may be provided by the Board of Aldermen.

Subject to Aldermanic Committee approval, the City Administrator has the duty and responsibility to make and enforce rules and regulations governing many of the City operations. Unless he or she delegates the responsibilities to another City employee or contractor, the City Administrator is the Chief Budget Officer, the City Inspector, and the City Engineer. The City Administrator is the purchasing officer and approves bills prior to payment. In addition, the City Administrator has a variety of other duties and responsibilities, such municipal planning and issuing building permits.

When finances permit, the City also can employ a Director of Public Works and Public Utilities. This officer is responsible for hands-on, day-to-day oversight of employees in the public works and public utilities departments. He or she also helps with the development of bid specifications and purchasing in these areas. He or she is the City's field representative and project inspector on various construction projects. The Director also is acting City Administrator in the absence of the City Administrator. For this budget year, the position is paid for from Water Administration (50%) and Electric Administration (50%).

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CITY ADMINISTRATOR						
01-141-6001	SALARIES	132,725	119,326	72,800	68,798	78,000
01-141-6010	ACCRUED EMPLOYEE BENEFITS	32,500	38,240	37,629	35,350	40,083
	Personnel Expense Subtotal	165,225	157,566	110,429	104,148	118,083
01-141-6101	POSTAGE AND FREIGHT	-	-	-	-	-
01-141-6110	PRINTING, PUB.AND ADV.	1,200	725	1,200	-	500
01-141-6120	DUES, MEMBERSHIPS, SUB. & TU	1,200	2,156	5,500	3,324	5,500
01-141-6133	UTILITIES-TELEPHONE, FAX	4,200	2,962	4,000	2,297	3,000
01-141-6140	PROFESSIONAL SERV - LEGAL	-	-	-	-	-
01-141-6144	CONSULTANT'S SERVICES	-	-	-	-	-
01-141-6150	CONTRACT LABOR	250	-	250	200	250
01-141-6180	MEALS, LODGING, TRAVEL	750	596	750	413	750
01-141-6201	OFFICE SUPP & FURNITURE	300	52	300	-	300
01-141-6210	OPERATING SUPPLIES	200	501	500	417	600
01-141-6901	MISCELLANEOUS	-	211	250	-	150
	Other Expense Subtotal	8,100	7,203	12,750	6,651	11,050
	CITY ADMINISTRATOR SUBTOTAL	173,325	164,769	123,179	110,799	129,133

Printing of annual budget and other printing and copy charges for maps of general use by City budgeted in this activity.

Because the time of the City Administrator and Director of Public Works and Public Utilities are spread over so many activities daily, all their salaries are budgeted within this account.

Position Title	Anticipated Annual Salary	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB	
			Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Annual Wages	AEB
City Administrator	\$ 78,000	\$ 17.54	100%		100%		100%		\$ 78,000	\$ 40,083
									\$ 78,000	\$ - \$ 40,083

Clerical and Customer Service: Clerical tasks associated with general government administration include: typing financial and other reports and letters for the Mayor, City Administrator, and other officers, officials, and agencies of the City; answering phone and personal inquiries of a general government nature (excluding inquiries relating to the public utilities--see "Administration" or "Communications and Clerical Support" in each of the utility funds); typing meeting minutes; recording plats and deeds; microfilming old records; research by the assistant city clerks on matters relating to all government services; office filing; filing reports (except payroll reports) to other governments and agencies; making photocopies; mailing of materials; sorting and screening mail; etc.

Clerical tasks are performed by personnel in the city "front office" and other people who work on an "as needed" basis. Clerical tasks are carried out under the direct supervision of the City Administrator and the City Clerk.

Customer service tasks associated with general government include answering inquiries about matters pertaining to government operations, public safety, and public works activities, listening to, and resolving citizens' complaints through referral or investigation and resolution. Typical examples of general government customer service activities include answering inquiries about Board meetings, city codes and regulations, social services, responding to nuisance complaints, registering voters, and a variety of other tasks that occur at an undeterminable frequency.

Funds appropriated to this activity cover clerical supplies, clerical equipment, postage, microfilming, and duplicating expenses.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CLERICAL & CUSTOMER SERVICE						
01-142-6001	SALARIES AND WAGES	19,987	14,947	23,322	13,059	-
01-142-6002	OVERTIME WAGES	3,227	2,614	-	291	-
01-142-6010	ACCRUED EMPLOYEE BENEFITS	11,797	8,661	11,732	6,767	-
	Personnel Expense Subtotal	35,011	26,222	35,054	20,118	-
01-142-6101	POSTAGE AND FREIGHT	-	-	-	-	-
01-142-6110	PRINTING, PUBLICATIONS, A	150	88	100	-	100
01-142-6120	DUES/MEMBER/SUBS/TUITION	700	1,252	1,500	-	500
01-142-6141	PROF SERVICES - ACCOUNTING	-	-	-	-	-
01-142-6150	CONTRACT LABOR	500	-	350	-	250
01-142-6170	MAINT AGREEMENTS & LEASES	150	96	150	-	150
01-142-6180	MEALS, LODGING, TRAVEL	1,000	1,432	1,500	393	500
01-142-6190	INSURANCE	-	-	-	-	-
01-142-6201	OFFICE SUPPLIES, FURNITUR	-	10	500	220	250
01-142-6210	OPERATING SUPPLIES	3,500	5,851	7,500	3,418	3,500
01-142-6901	MISCELLANEOUS	100	-	100	-	100
	Other Expense Subtotal	6,100	8,729	11,700	4,030	5,350
	CLERICAL & CUSTOMER SERVICE SUBTOTAL	41,111	34,951	46,754	24,148	5,350

Personnel Costs

All personnel costs for this activity have been budgeted from the cashiering and collecting function in FY21-22.

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64	851	14	173	9			\$ -	\$ -	\$ -
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 10.16	2	11	8	1			\$ -	\$ -	\$ -
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 7.60	6	18	12	13			\$ -	\$ -	\$ -
Deputy City Clerk/AP Clerk					5	208				\$ -	\$ -	\$ -
City Clerk	\$	50,211	\$ 13.13	54	53	10%				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – ELECTIONS FUNCTION

Elections: The City of Centralia holds general elections every year in April. The Mayor and City Collector are elected on a non-partisan basis to serve two-year terms. Two Aldermen are elected on a non-partisan basis from each of three wards to serve two-year terms. Terms of office for Alderman are overlapping, with one Alderman from each ward being elected each year.

Special elections are held in Centralia whenever the Mayor and Board of Aldermen decide an issue, either by law or desire, should be put before the voters. The Missouri Constitution requires that bond issues and increases in taxes must be brought to an election of the citizens. There are only certain times that special elections can be held. In 2020, these are April 7, August 4, and November 3.

Funds allocated to this activity cover expenses incurred in conducting elections, including printing of ballots and payment of election judges. The City Clerk is responsible for keeping the election books and seeing that candidates sign all necessary documentation. The City Clerk then sends information to the County Clerk, who is responsible for seeing that ballots are printed, and election materials and equipment are available on Election Day. Election judges appointed by the County Commission count ballots, and the County Clerk certifies the results of the election. Specific requirements for the conduct of elections generally can be found in Missouri Statutes and in Chapter 8 of the City Code.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ELECTIONS						
01-151-6110	PRINTING	250	245	250	-	250
01-151-6150	CONTRACT LABOR	3,000	4,711	3,200	14,405	7,500
01-151-6901	MISCELLANEOUS	-	-	-	-	-
ELECTIONS SUBTOTAL		3,250	4,956	3,450	14,405	7,750

Personnel time for City Clerk is minimal and is budgeted in Customer Service.

Contract payments for election judges and county services shown in Account No. 01-151-6150.

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – FINANCE FUNCTION

Internal Accounting and Audit/Treasurer: Certain internal accounting and auditing procedures are carried out by the City Treasurer, who is appointed by the Mayor with the advice and consent of the Board of Aldermen. The Treasurer's duties are outlined in the City Code, Section 2-72. They include making monthly reports to the Board of Aldermen regarding expenses, revenues, and fund balances; reconciling bank balances; and conferring with City staff regarding investments.

Funds allocated to this activity cover expenses of the City Treasurer, including salary, and the cost of bonds and sureties for faithful performance of duties.

In addition, funds appropriated for this activity cover expenses associated with investment activities by the City Clerk and City Administrator, as well as expenses for performance and other bonds required by ordinance for City employees who have access to money.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CITY TREASURER/INTERNAL AUDITOR						
01-161-6001	SALARIES AND WAGES	2,944	2,946	3,091	3,092	3,246
01-161-6010	ACCRUED EMPLOYEE BENEFITS	600	639	240	506	240
Personnel Expense Subtotal		3,544	3,585	3,331	3,598	3,486
01-161-6110	PRINTING, PUB. AND ADV.	-	-	-	-	-
01-161-6120	DUES/MEMBER/SUBS/TUITION	400	-	400	275	400
01-161-6141	PROF SERVICES - ACCOUNTIN	-	-	-	-	-
01-161-6190	INSURANCE	200	200	200	200	200
01-161-6210	OPERATING SUPPLIES	-	-	-	-	-
01-161-6901	MISCELLANEOUS	-	-	-	-	-
Other Expense Subtotal		600	200	600	475	600
CITY TREASURER SUBTOTAL		4,144	3,785	3,931	4,073	4,086

City Treasurer/Internal Auditor Personnel Costs

	Anticipated Annual Salary	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
		Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
City Treasurer	\$ 3,246	100%		100%		100%		\$ 3,246	\$ -	\$ 240
								\$ 3,246	\$ -	\$ 240

Payroll: Work undertaken in this activity controls the processing of the payroll and personnel records for all City employees. Full-time workers are paid bi-weekly. The others (elected officials and part-time employees) are paid less frequently. Processing payroll checks includes calculating of withholding data (state and federal taxes, LAGERS, FICA), payroll deductions (union dues, life insurance, retirement plans), and benefits records (health and dental insurance, vacation leave, sick leave, holidays, etc.). It also includes preparation of personnel reports and entering personnel payroll into the computer system. In addition, payroll includes tasks associated with processing unemployment claims, retirement claims, and worker's compensation claim. The payroll activity also involves the allocation of labor costs among the various budgeted activities.

Work for this activity is primarily carried out by Assistant City Clerk II. The City Clerk is directly responsible for supervision of the Activity.

Funds appropriated cover expenses for material, equipment, and programming.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PAYROLL						
01-162-6001	SALARIES AND WAGES	7,444	9,444	8,966	8,556	-
01-162-6002	OVERTIME WAGES	-	352	-	270	-
01-162-6010	ACCRUED EMPLOYEE BENEFITS	3,215	5,839	4,605	4,459	-
	Personnel Expense Subtotal	10,659	15,634	13,571	13,285	-
01-162-6110	PRINTING,PUBLICATIONS,ADV	-	-	-	-	-
01-162-6120	DUES/MEMBER/SUBS/TUITION	-	459	-	-	250
01-162-6180	MEALS, LODGING, TRAVEL	-	-	-	-	250
01-162-6201	OFFICE SUPPLIES/FURNITURE	-	-	-	-	-
01-162-6210	OPERATING SUPPLIES	200	-	200	-	250
	Other Expense Subtotal	200	459	200	-	750
	PAYROLL SUBTOTAL	10,859	16,093	13,771	13,285	750

Personnel Costs

All personnel costs for this activity have been budgeted from the cashiering and collecting function in FY21-22.

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64	546	16	416	14			\$ -	\$ -	\$ -
City Clerk	\$ 24.14	\$ -	\$ 13.13	13		0	0			\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Purchasing: Purchasing activities performed by city hall personnel are an integral part of a sound bookkeeping system and for maintaining budget control. They include purchasing for goods and services used by Central Service staff, as well as for other City departments and occasionally for the Park Board and the Library Board. Purchasing involves locating a vendor, processing purchase order, processing checks for goods and service purchased, matching invoices to purchase orders, double checking the mathematics on invoices, and preparing claims vouchers.

The activity is carried out by the City Clerk and Deputy City Clerk under the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PURCHASING						
01-163-6001	SALARIES AND WAGES	9,249	8,671	9,818	8,890	-
01-163-6002	OVERTIME WAGES	517	1,362	-	-	-
01-163-6010	ACCRUED EMPLOYEE BENEFITS	4,122	5,925	3,827	5,999	-
	Personnel Expense Subtotal	13,888	15,958	13,645	14,888	-
01-163-6210	OPERATING SUPPLIES	150	838	500	445	500
	Other Expense Subtotal	150	838	500	445	500
	PURCHASING SUBTOTAL	14,038	16,796	14,145	15,333	500

Operating supplies include purchase orders and check request vouchers.

Personnel Costs

All personnel costs for this activity have been budgeted from the cashiering and collecting function in FY21-22.

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64	1		3	0			\$ -	\$ -	\$ -
Deputy City Clerk/AP Clerk	\$ -	\$ -	\$ -	509	53	17				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Cashiering and Collecting: There are numerous tasks that are performed by Central Service ("front office") personnel that involve billing and collecting for various commodities (water, electricity), services (trash pickups), licenses and permits (water and sewer tap fees, dog, and cat licenses) and some taxes. In accordance with a cost allocation plan, approximately 20% of all collections during a typical fiscal year are related to sanitation services, 25% are related to water and sewer services, and 40% are related to power and light services. The remaining 15% of all cashiering and collecting costs include General Government expenses such as billing for accounts receivable, processing delinquent notices, collecting delinquent accounts, collecting deposits, coordinating with the Boone County Collector and Boone County Assessor concerning tax bills, selling permits, copying, reconciling cash in cash drawer and in petty cash, etc.

All cashiering and collecting costs are liabilities in the Internal Services Fund-Cashiering and Collecting activity. Cashiering and collecting costs are expensed to the "Administration" or "Communications and Central Service" activities of the public utility funds, and this Finance function of General Government in the above stated proportions.

Cashiering and Collecting activities are carried out by the City Clerk (who is also the City Collector) and the assistant city clerks. The activity is directly supervised by the City Clerk under the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CASHIERING/COLLECTING						
01-164-5506	DATA PROCESSING EQUIPMENT	325	929	-	232	250
01-164-5508	OTHER MISC CAPITAL	5,460	-	650	208	500
Capital Expense Subtotal		5,785	929	650	440	750
01-164-6001	SALARIES AND WAGES	10,420	13,145	14,690	16,380	21,234
01-164-6002	OVERTIME WAGES	1,038	681	440	108	511
01-164-6010	ACCRUED EMPLOYEE BENEFITS	5,508	12,028	7,207	18,742	10,002
Personnel Expense Subtotal		16,966	25,855	22,337	35,229	31,747
01-164-6101	POSTAGE AND FREIGHT	1,625	1,813	1,625	1,167	1,250
01-164-6110	PRINTING, PUB. AND ADVERT	-	-	26	-	20
01-164-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS	195	-	195	79	150
01-164-6133	UTILITIES-TELEPHONE/FAX	65	-	65	125	100
01-164-6143	PROF SERV - DATA PROCESSI	-	-	-	-	-
01-164-6150	CONTRACT LABOR	2,600	5,175	3,900	1,483	2,000
01-164-6170	MAINT AGREEMENTS & LEASES	780	1,176	975	1,018	750
01-164-6180	MEALS, LODGING, TRAVEL	195	8	195	38	150
01-164-6201	OFFICE SUPP, FURNITURE, EQU	325	251	325	176	250
01-164-6210	OPERATING SUPPLIES	260	281	325	213	250
01-164-6320	BAD DEBTS	300	1,107	1,950	108	1,500
01-164-6901	MISCELLANEOUS	350	3,111	9,581	1,484	6,420
Other Expense Subtotal		6,695	12,922	19,162	5,891	12,840
CASHIERING & COLLECTING SUBTOTAL		\$ 29,446	\$ 39,706	\$ 42,149	\$ 41,561	\$ 45,337

Funds budgeted in this activity cover 15% of all cashiering and collecting expenses, as distributed from the Internal Services Fund. Maintenance agreements for computer system, copy machine, and postage machine budgeted in Cashiering and Collecting.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 7.60	244	6	251	4	280	8	\$ 3,962	\$ 166	\$ 2,184
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 10.16	244	2	212	4	277	8	\$ 3,930	\$ 166	\$ 2,897
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64	48	2	153	1	268	6	\$ 5,101	\$ 180	\$ 2,648
City Clerk	\$	50,211	\$ 13.13	109	5	108	0	156	0	\$ 3,766	\$ -	\$ 2,048
Customer Service Rep.	\$ 13.13	\$ 19.70	\$ 0.73	54	0	102	0	218	0	\$ 2,868	\$ -	\$ 159
Deputy City Clerk/AP Clerk	\$	-	\$ -	177	8	0	0	0	0	\$ -	\$ -	\$ -
Scanning Clerk	\$ 10.30	\$ 15.45	\$ 0.42	19	0	14	0	156	0	\$ 1,607	\$ -	\$ 66
										\$ 21,234	\$ 511	\$ 10,002

Accounting: This activity provides funds for accounting tasks that are performed by Central Service personnel. Examples of such tasks include the time spent posting all receipts and expenses to accounting journals; processing finance reports; accounting for investments, stocks, and other marketable securities; and time spent making adjusting journal entries.

This activity is carried out by the City Clerk with assistance from the Assistant City Clerks.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ACCOUNTING						
01-165-6001	SALARIES AND WAGES	20,170	19,197	23,819	23,240	25,106
01-165-6002	OVERTIME WAGES	1,815	1,063	-	48	-
01-165-6010	ACCRUED EMPLOYEE BENEFITS	12,243	13,099	20,992	15,443	13,655
Personnel Expense Subtotal		34,228	33,359	44,811	38,731	38,761
01-165-6120	DUES, TUITION, MEMBERSHIP	-	449	500	-	500
01-165-6141	PROF. SERVICES - ACCOUNTING	5,000	-	3,500	-	1,500
01-165-6180	MEALS, LODGING, TRAVEL	-	-	-	-	-
Other Expense Subtotal		5,000	449	4,000	-	2,000
ACCOUNTING SUBTOTAL		39,228	33,808	48,811	38,731	40,761

Funds budgeted in Account No. 01-165-6141 cover expenses associated with accountant's advice during the year.

Personnel Costs

All personnel costs for this activity have been budgeted from the cashiering and collecting function in FY21-22.

	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64			34	2			\$ -	\$ -	\$ -
Deputy City Clerk/AP Clerk	\$ -	\$ -	\$ -			0	0			\$ -	\$ -	\$ -
City Clerk	\$ 50,211.20	\$ 13.13		986	30	50%		50%		\$ 25,106	\$ -	\$ 13,655
										\$ 25,106	\$ -	\$ 13,655

Independent Audit: This activity provides funds for the annual financial audit of the City. Although a certain amount of personnel time of Central Service staff is devoted to assisting the auditor, such time is budgeted under in the "Accounting" activity. The annual financial audit consists of examining City financial records and rendering a report to the City, and of making proper corrections and adjustments to City accounts as recommended by the auditor.

This activity is carried out by independent auditors with the close cooperation of City officials.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
INDEPENDENT AUDIT						
01-166-6141	AUDIT	28,500	35,337	35,000	31,500	35,000
01-166-6150	AUDIT	-	-	-	-	-
INDEPENDENT AUDIT SUBTOTAL		28,500	35,337	35,000	31,500	35,000

Funds budgeted for auditing services are contractual.

No personnel costs for this activity

GENERAL FUND – GENERAL GOVERNMENT PROGRAM – BUILDING & GROUNDS FUNCTION

Building and Grounds Maintenance: The purpose of this activity is to provide a budgeted allocation of funds for expenses incurred in the operation, maintenance, repair, and upkeep of City Hall and its grounds. Funds in this activity provide for liability insurance on City property and operations. Funds allocated to this activity cover expenses for utilities and janitorial services for all operations carried out at the City Hall, including the community room and the police station. In addition, expenses associated with the maintenance of the grounds, roof, and brickwork, and the operation and maintenance of the heating, electrical, and water systems at City Hall are allocated to this activity. Finally, expenses for maintenance, repairs, alterations, and improvements in the administrative and commons area are paid from this activity.

Funds are budgeted in 01-171-5501 to cover ½ of the cost for a security camera system for City Hall and the Police Dept.

General supervision and oversight of the activities is provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CITY HALL BUILDING & GROUNDS						
01-171-5501	RADIO & COMM EQUIPMENT	-	-	-	-	4,000
01-171-5510	BUILDING IMPROVEMENTS	5,000	3,792	5,000	5,000	125,000
	Capital Expense Subtotal	5,000	3,792	5,000	5,000	129,000
01-171-6001	SALARIES AND WAGES	351	735	-	4,874	-
01-171-6010	ACCRUED EMPLOYEE BENEFITS	218	457	-	1,927	-
	Personnel Expense Subtotal	569	1,192	-	6,802	-
01-171-6101	POSTAGE AND FREIGHT	25	-	25	-	-
01-171-6110	PRINTING, PUB. AND ADV.	75	-	75	-	-
01-171-6132	UTILITIES-NATURAL GAS	4,500	4,108	4,500	3,320	4,000
01-171-6133	UTILITIES-TELEPHONE,FAX	-	2,227	1,500	2,913	3,000
01-171-6150	CONTRACT LABOR	15,000	14,364	18,000	17,102	18,000
01-171-6160	REPAIR SERVICE	500	-	500	-	500
01-171-6190	INSURANCE	12,800	13,338	17,250	15,841	-
01-171-6201	OFFICE SUPPLIES/FURNITURE	100	69	100	1,620	1,000
01-171-6210	OPERATING SUPPLIES	2,000	2,886	2,000	1,620	2,000
01-171-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
	Other Expense Subtotal	35,000	36,992	43,950	42,415	28,500
	CITY HALL BUILDINGS & GROUNDS SUBTOTAL	40,569	41,976	48,950	54,217	157,500

Gas, water, and electric utility bills for City Hall (including police station annex) are budgeted in this activity.

Property and Crime Insurance coverages for the City Hall and its furnishings are included under account 01-171-6190.

Funds budgeted in line item 01-171-6210 include expenses for janitorial supplies, those in line item 01-171-6150 include the contract for janitorial services.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	10		41	4			\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	5		36				\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	7		34	4			\$ -	\$ -	\$ -
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	2		14				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.94	12		76				\$ -	\$ -	\$ -
Lineman	\$ 20.10	\$ 30.15	\$ 9.64	2		13				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ -	\$ 8.44	2		18				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

PUBLIC SAFETY PROGRAM

The Public Safety Program includes the activities of the Centralia municipal government that protects the health and safety of the citizens of Centralia. The program includes the Police Department, Fire Department, animal control, health code enforcement and abatement of nuisances such as weeds, garbage in yards as well as pest and rabies other control. The fund pays for the contracted costs for building inspections, and any emergency management training.

SUMMARY OF EXPENDITURES

PUBLIC SAFETY PROGRAM	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
Police Protection Subtotal	980,414	1,017,797	984,762	932,318	1,035,787
Planng/Admin/Invstgatn/					
210 Training	120,722	139,217	154,222	127,345	162,777
212 Patrol/Law Enforcement Communication/Cler.	602,015	591,855	503,520	546,086	638,442
213 Support	242,902	264,179	258,627	229,954	215,138
214 Building & Grounds	14,225	22,546	24,007	19,435	9,950
215 School Resource Officer	550	-	44,386	9,499	9,480
Fire Protection Subtotal	170,440	146,035	189,640	89,104	205,800
Planning/Administration/					
221 Training	11,750	13,992	19,140	6,671	20,000
222 Fire Fighting	147,990	125,024	159,550	75,424	175,850
224 Building & Grounds	10,700	7,018	10,950	7,010	9,950
Protective Inspection Subtotal	28,750	22,507	23,250	35,343	37,100
Building, Health and					
234 Safety Inspct	28,750	22,507	23,250	35,343	37,100
Emergency Management Subtotal	614	-	891	1,066	700
Admin/Training/Operatio					
241 ns	614	-	891	1,066	700
Other Public Safety Subtotal	70,056	45,959	95,175	61,698	100,802
251 Rabies/Animal Control	49,904	27,825	74,077	45,133	72,303
Weed, Nuisance & Pest					
253 Control	20,152	18,133	21,098	16,566	28,498
PUBLIC SAFETY TOTAL	\$ 1,250,274	\$ 1,232,298	\$ 1,293,718	\$ 1,119,531	\$ 1,380,188

GENERAL FUND – PUBLIC SAFETY PROGRAM – POLICE PROTECTION FUNCTION

Planning/Administration/Investigation/Training: This activity is used to account for administrative time of the Chief of Police and other patrol officers, the time spent in training and community outreach and public relations efforts, and the time spent in special investigations. The Chief of Police is an active law enforcement officer. He also has general supervisory control over the Police Department. He is responsible for enforcing discipline within the Department and for the proper instruction and training of all Police Department members. The Chief of Police is responsible for developing and implementing departmental policies, managing activities and facilities, purchasing departmental supplies and equipment, providing information regarding operations and personnel to City officials, and providing opportunities for the public to participate in crime prevention and public safety efforts. The Department attempts to conduct annual information program in areas of bicycle safety, burglary prevention, and child fingerprinting.

The officers must achieve and maintain proficiency in their field through frequent, sometimes mandatory, training and recertification-particularly in the use of weapons.

The Chief of Police and other officers are members of the Mid-Missouri Major Case Squad. They may participate in major investigations in Boone County and other nearby counties.

Funds are budgeted in 01-210-5501 to cover ½ of the cost for a security camera system for City Hall and the Police Dept.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
POLICE PLANNING/ADMIN/INVESTIGATION/TRAINING						
01-210-5501	RADIO AND COMMUNICATIONS	-	-	-	-	4,000
01-210-5505	TOOLS	-	-	-	-	-
01-210-5506	DATA PROCESSING EQUIPMENT	-	862	500	104	500
	Capital Expense Subtotal	-	862	500	104	4,500
01-210-6001	SALARIES AND WAGES	46,750	60,026	78,122	63,052	71,766
01-210-6002	OVERTIME WAGES	1,645	1,509	1,205	811	-
01-210-6010	ACCRUED EMPLOYEE BENEFITS	23,977	34,438	36,995	30,107	33,116
	Personnel Expense Subtotal	72,372	95,973	116,322	93,970	104,882
01-210-6101	POSTAGE AND FREIGHT	-	-	-	17	50
01-210-6110	PRINTING, PUBLICATIONS,ADV	-	407	500	85	500
01-210-6120	DUES/MEMBER/SUBS/TUITION	-	1,882	2,000	764	2,500
01-210-6133	UTILITIES, TELEPHONE & FA	9,650	5,483	1,200	7,448	7,100
01-210-6150	CONTRACT LABOR	1,500	601	1,500	1,050	1,500
01-210-6160	REPAIR SERVICES	-	-	500	-	500
01-210-6170	MAINT AGREEMENTS & LEASES	11,500	6,609	1,200	660	1,000
01-210-6180	MEALS, LODGING, TRAVEL	1,200	2,316	2,500	638	2,000
01-210-6190	INSURANCE	7,500	10,623	11,000	13,563	24,995
01-210-6201	OFFICE SUP.FURNITURE,EQUI	1,000	428	1,000	-	1,000
01-210-6210	OPERATING SUPPLIES	1,000	2,314	2,500	972	1,750
01-210-6220	TOOLS & SMALL EQUIPMENT	500	203	-	-	-
01-210-6490	EQUIPMENT USE CHARGES	12,000	11,516	12,000	8,059	10,000
01-210-6901	MISCELLANEOUS	2,500	-	1,500	15	500
	Other Expense Subtotal	48,350	42,383	37,400	33,271	53,395
	POLICE PLANNING, ADMIN., & INVEST. SUBTOTAL	120,722	139,217	154,222	127,345	162,777

Training expenses are shown in Account No. 01-210-6120 and 01-201-6180.

Funds for patrol and practice ammunition are shown in Account No. 01-210-6210.

Payments for agreements with the East Central Drug Task Force and maintenance agreements with Huber are budgeted in fund 01-210-6170.

Planning/Administration/Investigation/Training (cont.)

Funds in Account No. 01-210-6150 include webinar and other services in the training program.

Personnel Costs

In FY21-22, all salaries for police officers are budgeted from account 01-212-6001 and dispatchers from account 01-213-6001.

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Chief	\$ 57,324.80	\$ 9.92		50%		80%		80%		\$ 45,860	\$ -	\$ 16,507
Lieutenant	\$ 51,812.80	\$ 15.97		50%		50%		50%		\$ 25,906	\$ -	\$ 16,609
Code Enforcement Officer	\$ 18.36	\$ 27.54	\$ 12.25	1	3	2				\$ -	\$ -	\$ -
Dispatch Supervisor	\$ 16.92	\$ 25.38	\$ 12.46	13	4	5	3			\$ -	\$ -	\$ -
Police Corporal	\$ 18.43	\$ 27.65	\$ 10.27	140	9	6	4			\$ -	\$ -	\$ -
Police Dispatcher	\$ 13.94	\$ 20.91	\$ 7.84	64	14		3			\$ -	\$ -	\$ -
Police Dispatcher	\$ 13.71	\$ 20.57	\$ 7.77	76	7					\$ -	\$ -	\$ -
Police Dispatcher(s) - PT	\$ 13.47	\$ 20.21	\$ 0.35	54						\$ -	\$ -	\$ -
Police Dispatcher/ Clerk	\$ -	\$ -	\$ -	26						\$ -	\$ -	\$ -
Police Officer - FT	\$ 16.93	\$ 25.40	\$ 9.76	90	20					\$ -	\$ -	\$ -
Police Officer - FT	\$ 16.93	\$ 25.40	\$ 7.90	72	5	2				\$ -	\$ -	\$ -
Police Officer - FT	\$ 16.93	\$ 25.40	\$ 10.17	95						\$ -	\$ -	\$ -
Police Officer(s) - PT	\$ 15.93	\$ 23.90	\$ 0.58	55						\$ -	\$ -	\$ -
Police Officer/K-9 Unit	\$ -	\$ -	\$ -	179	3	56				\$ -	\$ -	\$ -
Police Sergeant	\$ 21.56	\$ 32.34	\$ 15.39	2	1					\$ -	\$ -	\$ -
										\$ 71,766	\$ -	\$ 33,116

Patrol/Law Enforcement: Police patrol is carried out under the direct supervision of the Chief of Police. While working their assigned shifts, patrol officers are charged with the responsibility of protecting life and property and the prevention and suppression of criminal activity. Patrol personnel respond to calls for service in both emergency and non-emergency situations; investigate and report crimes; apprehend criminals; enforce traffic laws and local ordinances; investigate accidents; and perform numerous other community services. In addition, patrol personnel provide security and escort services for community events, and service legal documents in Centralia for the Boone and Audrain County Courts and sheriffs' offices.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PATROL/LAW ENFORCEMENT						
01-212-5501	RADIO/COMMUNICATION EQUIP	500	-	500	-	500
01-212-5502	VEHICLES	54,500	53,743	-	-	35,000
01-212-5505	TOOLS	-	-	-	-	-
01-212-5506	DATA PROCESSING EQUIPMENT	1,000	271	1,500	427	8,965
01-212-5508	OTHER EQUIPMENT	2,500	11,317	2,400	-	1,600
01-212-5509	MISC. OTHER CAPITAL	16,000	414	6,000	7,136	2,500
Capital Expense Subtotal		74,500	65,745	10,400	7,563	48,565
01-212-6001	SALARIES AND WAGES	300,357	295,274	278,492	312,943	339,637
01-212-6002	OVERTIME WAGES	13,540	9,736	5,964	6,643	5,501
01-212-6010	ACCRUED EMPLOYEE BENEFITS	156,668	172,923	148,764	163,597	180,839
Personnel Expense Subtotal		470,565	477,933	433,220	483,183	525,977
01-212-6101	POSTAGE AND FREIGHT	-	-	-	-	-
01-212-6110	PRINT,PUBLICATIONS AND AD	700	162	700	880	900
01-212-6120	DUES/MEMBER/SUBS/TUITION	1,300	100	1,300	75	7,500
01-212-6150	CONTRACT LABOR	2,500	2,016	2,500	9,018	2,500
01-212-6160	REPAIR SERVICES	-	10	500	-	250
01-212-6170	MAINT.AGREEMENTS AND LEAS	4,000	7,248	13,000	10,726	12,500
01-212-6180	MEALS, LODGING, TRAVEL	400	501	400	343	500
01-212-6201	OFFICE SUPPLIES & FURNITU	1,750	-	1,500	-	1,500
01-212-6210	OPERATING SUPPLIES	3,500	2,137	3,500	7,326	8,000
01-212-6220	TOOLS & SMALL EQUIPMENT	7,500	3,327	-	3,905	1,500
01-212-6430	EQUIPMENT REPAIR CHARGES	300	660	500	-	250
01-212-6450	EQUIPMENT RENTAL	-	-	-	-	-
01-212-6490	EQUIPMENT USE CHARGES	35,000	32,017	35,000	22,549	27,500
01-212-6913	DRUG ENFORCEMENT	-	-	-	-	-
01-212-6933	COMMUNITY OUTREACH	-	-	1,000	518	1,000
Other Expense Subtotal		56,950	48,177	59,900	55,339	63,900
PATROL & LAW ENFORCEMENT SUBTOTAL		602,015	591,855	503,520	546,086	638,442

Funds for a replacement police vehicle are in account 01-212-5502. Towing of abandoned vehicles included in Account No. 01-212-6150.

Uniform expenses are included in Account No. 01-212-6210 and Account No. 01-212-6220.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Chief	\$	57,324.80	\$ 9.92	50%		20%		20%		\$ 11,465	\$ -	\$ 4,127
Lieutenant	\$	51,812.80	\$ 15.97	50%		50%		50%		\$ 25,906	\$ -	\$ 16,609
Police Officer/SRO	\$ 17.41	\$ 26.12	\$ 10.23	2038	42	1777	39	1703	26	\$ 29,649	\$ 679	\$ 17,688
Police Officer/K-9 Unit	\$ -	\$ -	\$ -	1964	272	7777	19			\$ -	\$ -	\$ -
Police Sergeant	\$ 21.56	\$ 32.34	\$ 15.39	2118	2	2079	20	2048	26	\$ 44,155	\$ 841	\$ 31,919
Police Officer - FT	\$ 16.93	\$ 25.40	\$ 9.76	2020	21	1908	48	1968	26	\$ 33,318	\$ 660	\$ 19,461
Police Officers - FT	\$ 16.93	\$ 25.40	\$ 10.17	1712	37	2041	26	1968	26	\$ 33,318	\$ 660	\$ 20,279
Police Corporal	\$ 18.43	\$ 27.65	\$ 10.27	1770	10	1868	14	1908	26	\$ 35,164	\$ 719	\$ 19,862
Police Officer - FT	\$ 16.43	\$ 24.65	\$ 9.86	1839	6	2019	15	1968	26	\$ 32,334	\$ 641	\$ 19,661
Police Officer - FT	\$ 16.93	\$ 25.40	\$ 7.90			2132	61	1968	26	\$ 33,318	\$ 660	\$ 15,753
Police Officer - FT	\$ 16.43	\$ 24.65	\$ 7.24	1537	6			1968	26	\$ 32,334	\$ 641	\$ 14,437
Police Officer(s) - PT	\$ 15.93	\$ 23.90	\$ 0.58	114		2348	55	1800		\$ 28,674	\$ -	\$ 1,044
										\$ 339,637	\$ 5,501	\$ 180,839

Communications/Clerical Support: Police Dispatchers are responsible for receiving and transmitting all calls for emergency and non-emergency services involving police, fire, and ambulance. During times when City Hall is closed, dispatchers transmit messages to street, electric, and water crews when emergencies arise. Dispatchers provide information to the public and are responsible for making and maintaining records on calls received and warrants issued. Dedicated phone lines allow the dispatchers to be in constant communication with the Joint Dispatcher Center and the enhanced 911 system.

In addition, dispatchers provide clerical assistance to the Chief of Police and patrol officers.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
POLICE & FIRE COMMUNICATIONS/CLERICAL						
01-213-5501	RADIO/COMMUNICATION EQUIP		-	-	-	-
01-213-5506	DATA PROCESSING EQUIPMENT		-	-	-	-
Capital Expense Subtotal		-	-	-	-	-
01-213-6001	SALARIES AND WAGES	131,187	139,502	141,040	132,212	127,748
01-213-6002	OVERTIME WAGES	3,445	13,080	8,459	14,880	4,546
01-213-6010	ACCRUED EMPLOYEE BENEFITS	87,470	98,862	91,678	75,419	68,095
Personnel Expense Subtotal		222,102	251,444	241,177	222,512	200,388
01-213-6101	POSTAGE & FREIGHT	-	-	-	-	-
01-213-6110	PRINTING, PUBLICATIONS &	100	-	-	-	-
01-213-6120	DUES/MEMBER/SUBS/TUITION	200	700	700	-	1,500
01-213-6133	UTILITIES-TELEPHONE, FAX	11,000	2,967	5,000	428	1,500
01-213-6144	CONSULTANT SERVICES	-	-	-	-	-
01-213-6150	CONTRACT LABOR	1,000	275	1,000	836	1,000
01-213-6160	REPAIR SERVICE	-	-	-	-	-
01-213-6170	MAINT. AGREEMENTS & LEASE	5,000	7,586	8,000	3,516	6,500
01-213-6180	MEALS, LODGING & TRAVEL	250	-	250	-	750
01-213-6201	OFFICE SUPP.FURNITURE,EQU	1,500	201	1,000	659	1,000
01-213-6210	OPERATING SUPPLIES	1,500	797	1,500	2,003	2,500
01-213-6220	TOOLS/SMALL EQUIPMENT	250	209	-	-	-
01-213-6901	MISCELLANEOUS	-	-	-	-	-
Other Expense Subtotal		20,800	12,734	17,450	7,442	14,750
POLICE & FIRE COMMUNICATIONS SUBTOTAL		242,902	264,179	258,627	229,954	215,138

Uniforms for dispatchers included in Account No. 01-213-6220.

Repair and maintenance of radios included in Account No. 01-213-6160 and 01-213-6170, as are service contracts for specialized police software.

Lease for "MULES" phone line included in Account No. 01-213-6133.

Funds in Account No. 01-213-5506 is for installation of a new Computer Aided Dispatch system to work in synch with the Boone County Emergency Management system.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Dispatch Supervisor	\$ 16.92	\$ 25.38	\$ 12.46	1940	223	1857	186	1840	52	\$ 31,133	\$ 1,320	\$ 23,574
Police Dispatcher	\$ 13.71	\$ 20.57	\$ 7.77	1903	120	2010	218	1880	52	\$ 25,775	\$ 1,069	\$ 15,012
Police Dispatcher	\$ 13.94	\$ 20.91	\$ 7.84	1947	148	2027	149	1880	52	\$ 26,207	\$ 1,087	\$ 15,147
Police Dispatcher	\$ 13.71	\$ 20.57	\$ 7.18	1947	148			1880	52	\$ 25,775	\$ 1,069	\$ 13,872
Police Dispatcher(s) - PT	\$ 13.47	\$ 20.21	\$ 0.35	3474	38	2535	148	1400		\$ 18,858	\$ -	\$ 490
Police Officer - FT	\$ 16.43	\$ 24.65	\$ 7.24			252	2			\$ -	\$ -	\$ -
Police Dispatcher/ Clerk	\$ -	\$ -	\$ -	1513	142	664				\$ -	\$ -	\$ -
										\$ 127,748	\$ 4,546	\$ 68,095

Police Building & Grounds: This activity provides funds for maintenance, upkeep, and improvement of the police station and garage. Funds allocated to this activity pay for heating, cooling, and other utility expenses and for maintenance and improvements of separate police facilities. These activities are carried out under the direct supervision of the Chief of Police and the general supervision of the City Administrator and may involve both police and public works personnel.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
POLICE BUILDINGS & GROUNDS						
01-214-5509	MISCELLANEOUS	100	-	100	-	100
01-214-5510	BUILDING IMPROVEMENTS	-	2,467	1,000	-	1,000
Capital Expense Subtotal		100	2,467	1,100	-	1,100
01-214-6001	SALARIES AND WAGES	5,853	5,616	6,384	5,573	-
01-214-6002	OVERTIME WAGES	-	-	-	-	-
01-214-6010	ACCRUED EMPLOYEE BENEFITS	4,072	3,732	4,373	3,833	-
Personnel Expense Subtotal		9,925	9,348	10,757	9,406	-
01-214-6110	PRINTING, PUB. AND ADVERT	-	-	-	-	-
01-214-6133	UTILITIES-TELEPHONE & FAX	-	2,227	1,000	3,513	3,950
01-214-6150	CONTRACT LABOR	2,000	5,894	2,500	4,313	3,500
01-214-6160	REPAIR SERVICE	100	-	200	260	250
01-214-6180	MEALS, LODGING, TRAVEL	-	-	-	-	-
01-214-6190	INSURANCE	750	870	750	1,116	-
01-214-6201	OFFICE SUPPLIES, FURNITUR	200	100	200	110	150
01-214-6210	OPERATING SUPPLIES	350	1,339	-	405	500
01-214-6220	TOOLS/SMALL EQUIPMENT	800	302	7,500	311	500
01-214-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
Other Expense Subtotal		4,200	10,731	12,150	10,028	8,850
POLICE BUILDINGS & GROUNDS SUBTOTAL		14,225	22,546	24,007	19,435	9,950

Personnel Costs

In FY21-22, the salary for the Code Enforcement officer is budgeted as a 50/50 split out of 01-251-6001 and 01-253-6001.

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Code Enforcement Officer	\$ 18.36	\$ 27.54	\$ 12.25	324	0	306				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

School Resource Officer: This activity provided for the segregated accounting of the expenses for a specially trained patrol officer to function as a school resources officer (SRO), who spent most of his or her time on the school campuses in Centralia and participating in safety and crime prevention programs aimed at students. The agreement with the Centralia R-6 School District was not renewed for the 2015 – 2016 school year and in recent years no money has been budgeted by the City for the base salary and training expenses of the officer. The Centralia Police Dept. does employ one officer who is the primary contact for all schools in the district and has served in the capacity of an SRO for several years. In FY21, 75% of the salary and benefits for that officer are budgeted out of SRO, even though there are no matching funds from the school district. In FY22, about 14% of the salary and benefits have been budgeted for an officer in this category.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
SCHOOL RESOURCE OFFICER						
01-215-6001	SALARIES & WAGES	-	-	26,920	6,975	5,310
01-215-6002	OVERTIME WAGES	-	-	-	48	-
01-215-6010	ACCRUED EMPLOYEE BENEFITS	-	-	16,416	2,476	3,120
Personnel Expense Subtotal		-	-	43,336	9,499	8,430
01-215-6120	DUES/MEMBER/SUBS/TUITION	350	-	350	-	350
01-215-6170	MAINT AGREEMENTS & LEASES	-	-	-	-	-
01-215-6180	MEALS, LODGING & TRAVEL	200	-	200	-	200
01-215-6190	INSURANCE	-	-	-	-	-
01-215-6201	OFFICE SUPPLIES, FURNITURE, E	-	-	500	-	500
01-215-6901	MISCELLANEOUS	-	-	-	-	-
Other Expense Subtotal		550	-	1,050	-	1,050
SCHOOL RESOURCE OFFICER SUBTOTAL		550	-	44,386	9,499	9,480

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Police Officer/SRO	\$ 17.41	\$ 26.12	\$ 10.23	0	0	307	4	305	0	\$ 5,310	\$ -	\$ 3,120
										\$ 5,310	\$ -	\$ 3,120

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GENERAL FUND – PUBLIC SAFETY PROGRAM – FIRE PROTECTION FUNCTION

Administration/Prevention/Training: Centralia's Volunteer Fire Department is under the direct supervision of the Fire Chief. The Chief is required by City Code to report on a regular basis on the condition of the firefighting equipment and buildings, to keep an inventory of and render periodic reports on fire department property and equipment, to make inspections and enforce ordinances relating to fire safety and standards. The Chief is requested to submit data to the City Administrator monthly on the activities of the department.

To maintain professional firefighting skills, the Chief is responsible for seeing that firemen meet department educational and training requirements.

The City of Centralia has been able to achieve a Fire Rating of 5 for insurance purposes.

Funds allocated to this activity pay for expenses associated with administration of the fire department, including building inspections, code enforcement and reporting. Allocated funds also pay training expenses for firemen, including the cost of meals, mileage, registration, course fees, and, occasionally, lost wages at the fireman's regular job.

These activities are carried out directly by the Fire Chief under the general supervision of the Mayor and City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
	FIRE PLANNING/ADMIN/INVESTIGATION/TRAINING					
01-221-5501	RADIO/COMMUNICATION EQUIP	-	-	3,640	-	3,700
	Capital Expense Subtotal	-	-	3,640	-	3,700
01-221-6001	SALARIES AND WAGES	-	-	-	-	-
01-221-6010	ACCRUED EMPLOYEE BENEFITS	-	-	-	-	-
	Personnel Expense Subtotal	-	-	-	-	-
01-221-6101	POSTAGE AND FREIGHT	100	-	100	-	100
01-221-6110	PRINTING,PUBLICATIONS,ADV	100	251	250	-	250
01-221-6120	DUES/MEMBER/SUBS/TUITION	1,000	1,057	1,000	204	1,000
01-221-6150	CONTRACT LABOR	2,000	2,108	2,500	2,371	2,500
01-221-6160	REPAIR SERVICE	200	-	200	-	200
01-221-6180	MEALS LODGING TRAVEL	450	374	450	-	450
01-221-6190	INSURANCE	100	3,088	3,200	2,794	4,000
01-221-6201	OFFICE SUPP.FURNITURE EQU	500	4	500	-	500
01-221-6210	OPERATING SUPPLIES	7,000	6,529	7,000	1,226	7,000
01-221-6220	TOOLS/SMALL EQUIPMENT	100	406	100	-	100
01-221-6901	MISCELLANEOUS	200	175	200	75	200
	Other Expense Subtotal	11,750	13,992	15,500	6,671	16,300
	FIRE PLANNING, ADMIN., INVEST SUBTOTAL	11,750	13,992	19,140	6,671	20,000

Fire Chief is compensated \$150 during the year for general expenses incurred in the line of duty from account No. 01-221-6901. This account may also reflect payments to the Boone County Fire Protection District for temporary reimbursements for lost property taxes on land annexed to the City.

Fire Department direct wages are budgeted in the Fire Fighting Activity. Reimbursement of lost wages to accomplish building/fire inspection is shown in this activity.

Funds in Account No. 01-221-6210 include expenses for a children's fire prevention education program to be conducted at Halloween and Christmas.

Fire Protection: The Centralia Fire Department is charged with the responsibility of suppressing fires and aiding in a wide variety of emergency and hazardous situations. The department consists of a Fire Chief, an Assistant Fire Chief, two Fire Captains, and up to 26 authorized firefighters. The purpose of this activity is to provide, maintain, and improve the equipment capabilities of the Fire Department in fire suppression activities. In addition, funds allocated to this activity provide a payment to those firefighters who respond to fire calls. Purchasing, maintaining, and improving fire equipment is carried out under the direct supervision of the Fire Chief and Assistant Fire Chief. General oversight is provided by the Mayor and City Administrator. Firefighting activities are carried out under the direct supervision of the Ranking Fire Officer at the scene of the emergency and general oversight is then provided by the Fire Chief and/or the Assistant Fire Chief.

Under Missouri Law, the Fire Department is involved in a mutual aid network, which allows the City to request help from the departments of nearby cities, and to likewise respond if they request help.

Fire Department personnel also act as first responders to EMS calls within the Centralia City Limits. Boone County Fire Protection District serves as the closest and most frequent responder in our mutual aid network.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
FIRE PROTECTION						
01-222-5501	RADIO/COMMUNICATIONS EQUI	500	2,745	2,500	110	2,500
01-222-5502	VEHICLES	-	-	-	1,835	-
01-222-5504	FIRE FIGHTING EQUIPMENT	55,140	37,108	50,000	-	86,000
	Capital Expense Subtotal	55,640	39,853	52,500	1,945	88,500
01-222-6001	SALARIES AND WAGES	67,925	67,559	72,800	51,784	56,000
01-222-6010	ACCRUED EMPLOYEE BENEFITS	8,375	14,505	18,200	12,141	14,000
	Personnel Expense Subtotal	76,300	82,064	91,000	63,925	70,000
01-222-6110	PRINTING, PUBLICATION, AD	-	-	-	-	-
01-222-6120	DUES/MEMBER/SUBS/TUITION	200	-	200	430	500
01-222-6150	CONTRACT LABOR	2,000	578	2,000	950	2,000
01-222-6160	REPAIR SERVICE	1,500	-	1,500	-	1,500
01-222-6180	MEALS LODGING & TRAVEL	100	-	100	-	100
01-222-6190	INSURANCE	-	-	-	-	-
01-222-6201	OFFICE SUPPLIES/FURNITURE	500	-	500	-	500
01-222-6210	OPERATING SUPPLIES	10,000	2,396	10,000	6,150	10,000
01-222-6220	TOOLS/SMALL EQUIPMENT	1,000	133	1,000	1,788	2,000
01-222-6420	EQUIPMENT PARTS AND SUPPL	500	-	500	169	500
01-222-6430	EQUIPMENT REPAIR CHARGES	200	-	200	67	200
01-222-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
01-222-6901	MISCELLANEOUS	-	-	-	-	-
01-222-6450	EQUIPMENT RENTAL	50	-	50	-	50
	Other Expense Subtotal	16,050	3,107	16,050	9,554	17,350
	FIRE PROTECTION SUBTOTAL	147,990	125,024	159,550	75,424	175,850

Refilling fire extinguishers and testing air tanks and cylinders budgeted in Account No. 01-222-6150.

Expenses for gear and equipment purchases covered in Account No. 01-222-6220.

Repair and replacement portable radios shown in Account No. 01-222-5501.

Firefighters are paid at a rate of \$14.00 per regular bi-monthly training meeting and \$14.00 per service call (Fire or EMS).

The purchase of new equipment and replacement SCBA's is shown in account no. 01-222-5504.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Firefighters (22 Volunteer)	\$ 14.00		\$ 3.50	2455		3985		4000		\$ 56,000	\$ -	\$ 14,000

Building & Grounds and Clerical Support: The Centralia Fire Department stores equipment for firefighting in two buildings--North Rollins Street and West Sneed Street. Funds allocated to this activity cover operating, maintenance, and improvement expenses of those buildings. Examples of expenses include utility bills, insurance, and repair bills. Repairs and improvement of these buildings are initiated and carried out under the direct supervision of the Fire Chief and/or the Assistant Fire Chief. General oversight is provided by the City Administrator.

The Centralia Fire Department is dispatched to fires by the Police Dispatcher via a paging system. The system consists of a base station and personal pagers. The base station operates on several frequencies, one of which is reserved exclusively for dispatching local firefighters. (The other frequencies are used for a variety of purposes, including callouts of police and utility employees). A radio repeater for the fire frequency and a backup antenna are located at the City's Electric Shop.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
FIRE BUILDINGS & GROUNDS						
01-224-5501	RADIO/COMMUNICATIONS EQUIPMENT	-	-	-	-	-
01-224-5510	BUILDING IMPROVEMENTS	2,500	21	2,500	-	2,500
	Capital Expense Subtotal	2,500	21	2,500	-	2,500
01-224-6110	PRINTING, PUB.,ADVERTISIN	-	-	-	-	-
01-224-6132	UTILITIES-NATURAL GAS,PRO	4,600	4,326	4,750	3,841	4,750
01-224-6133	UTILITIES-TELEPHONE	1,800	1,652	1,800	1,860	1,800
01-224-6150	CONTRACT LABOR	500	50	500	50	500
01-224-6160	REPAIR SERVICES	100	-	100	-	100
01-224-6190	INSURANCE	900	969	1,000	1,244	-
01-224-6210	OPERATING SUPPLIES	300	-	300	16	300
01-224-6430	EQUIPMENT REPAIR CHARGES	-	-	-	-	-
01-224-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
	Other Expense Subtotal	8,200	6,997	8,450	7,010	7,450
	FIRE BUILDINGS & GROUNDS SUBTOTAL	10,700	7,018	10,950	7,010	9,950

Property insurance on department buildings and equipment as well as Accidental Death and Disability Insurance on firefighters is budgeted in Account No. 01-224-6190.

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GENERAL FUND – PUBLIC SAFETY PROGRAM – PROTECTIVE INSPECTION FUNCTION

Building, Health and Safety Inspection: The City of Centralia, under the statutes of the State of Missouri and its own City Code, regulates certain aspects of health and sanitation, including the handling of food and the disposal of sewage and trash. The City also controls many aspects of building construction and safety, including the placement and sized of billboards, excavation on public property, building materials, abatement of dangerous structures, inspection of chimneys, flues, heating appliances, gas appliances and piping, dry cleaning establishments, and plumbing and electrical installation.

The inspections relating to these matters are the responsibility of the City Administrator, City Engineer, Fire Chief, Chief of Police, the Code Enforcement Officer, City Physician, and those to whom these officials delegate authority.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
BUILDING INSPECTION						
01-234-6001	SALARIES AND WAGES	-	-	-	-	-
01-234-6002	OVERTIME WAGES	-	-	-	-	-
01-234-6010	ACCRUED EMPLOYEE BENEFITS	-	-	-	-	-
Personnel Expense Subtotal		-	-	-	-	-
01-234-6110	PRINTING, PUBLICATIONS,AD	500	-	500	-	500
01-234-6150	CONTRACT LABOR	27,500	22,507	22,000	35,343	36,000
01-234-6210	OPERATING SUPPLIES	250	-	250	-	100
01-234-6220	TOOLS/SMALL EQUIPMENT	500	-	500	-	500
01-234-6901	MISCELLANEOUS	-	-	-	-	-
Other Expense Subtotal		28,750	22,507	23,250	35,343	37,100
PROTECTIVE INSPECTION SUBTOTAL		28,750	22,507	23,250	35,343	37,100

Funds are budgeted for one half of a year for a Building Inspector in anticipation of the City taking up building inspection and the launch of adopting the residential coed for existing rental and owner-occupied properties.

Expected expenses for contract with the Boone County Planning and Building Inspection Department for inspection of new construction for compliance with International Building Codes are also shown in Account No. 01-234-6150. Offsetting revenues are recorded in Account No. 01-042-4260.

GENERAL FUND – PUBLIC SAFETY PROGRAM – EMERGENCY MANAGEMENT FUNCTION

Administration, Training & Operations: Missouri state statutes and the City Code create a local Emergency Management Agency and provide for the appointment of an Emergency Management Director. This official prepares for and carries out emergency management functions to minimize and recover from injury and damage resulting from disasters. Emergency management operations in Centralia involve preparing the Emergency Management organization to respond to emergency conditions. The activity is carried out directly by city personnel, the Emergency Management Director, and any volunteer staff he or she may recruit with the consent of the Mayor and Board of Aldermen. The activity is under the general supervision of the Mayor and the City Administrator.

The purpose of this fund is to plan and train for the prospect of emergency situations to maintain the readiness of the Centralia's personnel to respond to emergencies, to equip the current, stationary headquarters in the briefing room of the Centralia Police Station. This activity will also be used to account for expenses incurred in the actual event of an emergency.

The duties of emergency personnel also include establishment and maintenance of effective communication networks during time of emergency. Funds are appropriated to cover clerical costs and special equipment associated with emergency management.

This activity is carried out by volunteers and members of Centralia public safety agencies and is under the direct supervision of the Emergency Management Director. This Director's position is mandated by state statutes and is presently filled by the Boone County Emergency Management Director.

The costs spent for emergency and mutual aid responses may or may not be reimbursed by other agencies.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
	EMERGENCY MANAGEMENT - ADMIN, TRAINING, OPERATIONS					
01-241-5501	RADIO & COMMUNICATIONS EQ	-		-	-	-
	Capital Expense Subtotal	-	-	-	-	-
01-241-6001	SALARIES AND WAGES	72	-	266	453	-
01-241-6010	ACCRUED EMPLOYEE BENEFITS	72	-	155	194	-
	Personnel Expense Subtotal	144	-	421	647	-
01-241-6110	PRINTING, PUBLICATIONS &	100	-	100	-	100
01-241-6120	DUES/MEMBER/SUBS/TUITION	50	-	50	-	50
01-241-6133	UTILITIES, TELEPHONE, FAX	120	-	120	419	350
01-241-6150	CONTRACT LABOR	100	-	100	-	100
01-241-6170	MAINTENANCE AGREEMENT/LEASES	-	-	-	-	-
01-241-6180	MEALS, LODGING, TRAVEL	-	-	-	-	-
01-241-6220	TOOLS/SMALL EQUIPMENT	-	-	-	-	-
01-241-6450	EQUIPMENT RENTAL	100	-	100	-	100
01-241-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
	Other Expense Subtotal	470	-	470	419	700
	EMERGENCY MANAGEMENT SUBTOTAL	614	-	891	1,066	700

Personnel Costs

There are no personnel costs budgeted for this fund in FY21-22.

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	0	0	8				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	3	0	14				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

GENERAL FUND – PUBLIC SAFETY PROGRAM – OTHER PUBLIC SAFETY FUNCTION

Animal and Rabies Control: The Animal Control Division is for the apprehension, impoundment, and disposal of dogs and cats running at large and/or being unlicensed. Animal control personnel issue complaints for violations of the animal and fowl ordinances, maintain the dog pound, and care, feed, and account for animals that come into City custody. Animal control personnel also dispose of dead animals from City streets, and routinely patrol City streets. Animal control personnel routinely respond to citizens' inquiries on animal related matters, appear in court about summons issued, and transport unclaimed animals to the Humane Society in Columbia.

This activity, which includes all operation and maintenance costs associated with animal control, is primarily carried out by the Code Enforcement Officer under the supervision of the Chief of Police.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ANIMAL & RABIES CONTROL						
01-251-5502	VEHICLES	-	-	24,000	21,488	-
01-251-5510	BUILDING IMPROVEMENTS	20,000	-	20,000	-	43,000
	Capital Expense Subtotal	20,000	-	44,000	21,488	43,000
01-251-6001	SALARIES AND WAGES	14,161	13,455	13,992	12,731	15,356
01-251-6002	OVERTIME WAGES	-	44	52	26	-
01-251-6010	ACCRUED EMPLOYEE BENEFITS	9,843	10,021	9,608	8,415	9,023
	Personnel Expense Subtotal	24,004	23,520	23,652	21,173	24,378
01-251-6110	PRINTING, PUBLICATIONS,AD	100	68	125	-	125
01-251-6150	CONTRACT LABOR	1,500	530	2,000	495	1,000
01-251-6160	REPAIR SERVICES	100	-	100	-	100
01-251-6201	OFFICE SUPPLIES	200	-	200	-	200
01-251-6210	OPERATING SUPPLIES	2,000	2,109	2,000	818	1,500
01-251-6220	TOOLS/SMALL EQUIPMENT	250	-	250	-	250
01-251-6490	EQUIPMENT USE CHARGES	1,750	1,599	1,750	1,159	1,750
	Other Expense Subtotal	5,900	4,305	6,425	2,472	4,925
	Animal and Rabies Control Subtotal	49,904	27,825	74,077	45,133	72,303

Fees for disposal of unclaimed animals shown in Account No. 01-251-6150.

Personnel Costs

50% of the personnel costs for the Code Enforcement Officer are budgeted in this fund.

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Code Enforcement Officer	\$ 17.41	\$ 26.12	\$ 10.23	813	2	747		882		\$ 15,356	\$ -	\$ 9,023
										\$ 15,356	\$ -	\$ 9,023

Weed, Nuisance and Pest Control: Funds appropriated for this activity pay for the time of the Code Enforcement Officer to monitor the City for violations of the City Code concerning overgrown vegetation, nuisances, dangerous structures, junked and abandoned vehicles, building without permits, and lack of house numbering and similar offenses. This employee observes offenses, makes preliminary contact with offending parties, and if necessary, issues summons and testifies in court.

The Centralia City Code specifies that owners of property shall not let grass or rank vegetation grow higher than 12 inches. The City enforces this ordinance by issuing citations to property owners and following the administrative guidelines established in the Code. If an owner fails to cut the grass or rank or rank vegetation, the City mows the property and assesses the costs to the property owner. Similar procedures are followed in the case of nuisances. The procedure for dangerous structures is more complex, involving the Mayor and other City officials. If necessary, the Code Enforcement Officer will bring offenses to the attention of other police or City officers for disposition.

To promote the health, safety, and welfare of Centralians, the City on rare occasions undertakes certain tasks for the purpose of controlling pest. These tasks can include the application of larvicide to inhibit the growth of mosquito larvae and work to control rodents. Funds are allocated to cover associated personnel and supply costs. This portion of the activity is carried out by Public Works crews and pest control specialists under the direct supervision of the Foreman/Street and Sanitation. Work of the Code Enforcement Officer is under the supervision of the Chief of Police and the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
WEED NUISANCE & PEST CONTROL						
01-253-6001	SALARIES AND WAGES	11,305	10,382	11,631	9,760	16,194
01-253-6002	OVERTIME WAGES	-	-	-	-	-
01-253-6010	ACCRUED EMPLOYEE BENEFITS	7,847	6,930	7,967	6,271	10,805
Personnel Expense Subtotal		19,152	17,312	19,598	16,031	26,998
01-253-6210	OPERATING SUPPLIES	-	-	-	-	-
01-253-6490	EQUIPMENT USE CHARGES	1,000	821	1,000	534	1,000
01-253-6901	MISCELLANEOUS	-	-	-	-	-
01-253-8803	TRANSFER TO PARK	-	-	500	-	500
Other Expense Subtotal		1,000	821	1,500	534	1,500
WEED, NUISANCE & PEST CONTROL SUBTOTAL		20,152	18,133	21,098	16,566	28,498

Personnel Costs

50% of the personnel costs for the Code Enforcement Officer are budgeted in this fund.

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	8		7				\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	4		3				\$ -	\$ -	\$ -
Code Enforcement Officer	\$ 18.36	\$ 27.54	\$ 12.25	624		531		882		\$ 16,194	\$ -	\$ 10,805
										\$ 16,194	\$ -	\$ 10,805

GENERAL FUND - PUBLIC WORKS PROGRAM

The Public Works Program includes the activities of the Centralia Street Department and maintenance of City facilities. The program includes expenditures for the maintenance of the transportation operations including the streets, alleys, sidewalks, parking lots, street signs and markings, storm water and drainage systems. In addition, the Public Works Program funds snow and ice removal, maintenance of the building and grounds of the street department shop and the administration of the program. The Street & Sanitation Department Foreman oversees the program under the direction of the City Administrator, and when one is employed, under the Director of Public Works and Public Utilities.

SUMMARY OF EXPENDITURES

PUBLIC WORKS PROGRAM					
	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
Highways & Streets Subtotal	392,096	331,217	501,459	344,409	527,759
311 Planning/Administration	90,385	52,753	32,872	25,463	197,809
312 Street Maintenance	104,387	89,754	135,260	118,705	110,450
313 Alley Maintenance	8,068	5,971	6,892	3,189	3,750
Sidewalk & Parking Lot					
314 Maintenance	22,145	9,442	13,258	24,575	57,150
315 Buildings & Grounds	12,182	13,473	13,047	9,396	7,600
316 Snow and Ice Removal	39,282	55,730	48,566	55,638	49,200
317 Street Signs & Markings	17,542	12,864	13,714	17,123	7,150
318 Storm Drainage	85,634	79,210	225,928	78,422	93,100
319 Brush & Tree Control	12,471	12,020	11,922	11,898	1,550
Weed Control Subtotal	14,523	18,171	23,461	22,869	17,300
133 City Property	14,523	18,171	23,461	22,869	17,300
PUBLIC WORKS TOTAL	\$ 406,619	\$ 349,388	\$ 524,920	\$ 367,278	\$ 545,059

GENERAL FUND – PUBLIC WORKS PROGRAM – HIGHWAYS AND STREETS

Planning and Administration: This activity provides funds for the planning and administrative functions that result from having about 40.1 miles of streets and highways. This road system requires annual maintenance and repair and planning for long range improvement. Other work associated with this function includes planning and administrative work relating to alleys, culverts, storm sewers, ditches, sidewalks, pavement markings, street signing, brush and tree control, snow and ice control, and buildings and grounds. This activity also consists of tasks providing communication and office support for the street department.

Funds are to be provided for personnel service to perform purchasing, meetings and discussions with street department personnel, cost estimates, customer service problems, data collection, surveying, and physical inspections.

Work performed in this activity is under the direct supervision of the Streets and Sanitation Foreman and the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PUBLIC WORKS PLANNING & ADMINISTRATION						
01-311-5506	DATA PROCESSING EQUIP.	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
01-311-6001	SALARIES AND WAGES	8,470	8,238	8,378	8,195	105,154
01-311-6002	OVERTIME WAGES	968	1,220	1,069	1,132	4,708
01-311-6010	ACCRUED EMPLOYEE BENEFITS	6,397	6,585	7,075	6,886	74,197
	Personnel Expense Subtotal	15,835	16,044	16,522	16,213	184,059
01-311-6110	PRINTING,PUBLICATIONS ,AD	350	248	350	48	50
01-311-6120	DUES/MEMBER/SUBS/TUITION	50	125	150	-	150
01-311-6142	PROF. SERV.ARCHT.ENG.SURV	65,000	21,539	5,000	-	2,500
01-311-6150	CONTRACT LABOR	1,300	1,188	1,300	1,364	1,500
01-311-6170	MAINT.AGREEMENTS,LEASES	1,000	989	1,000	1,476	1,500
01-311-6180	MEALS,LODGING,TRAVEL	-	1,114	1,200	-	600
01-311-6201	OFFICE SUP. FURNITURE	-	-	-	-	-
01-311-6210	OPERATING SUPPLIES	350	273	350	265	450
01-311-6490	EQUIPMENT USE CHARGES	6,500	6,906	7,000	6,097	7,000
01-311-6905	COMMUNITY DEVELOPMENT BLOCK GRANT	-	4,327	-	-	-
	Other Expense Subtotal	74,550	36,709	16,350	9,250	13,750
	PUBLIC WORKS PLANNING, ADMIN., SUBTOTAL	90,385	52,753	32,872	25,463	197,809

Expenditures under 01-311-6002 includes overtime for the Street Foreman to attend Public Works and Public Utility Committee meetings each month.

Personnel Costs

Most of the personnel costs for Street Dept. employees are budgeted in this fund. About 5% are also budgeted in the equipment use fund.

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	48	2	13	2	1440	42	\$ 25,848	\$ 1,131	\$ 16,628
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	57		89		1440	42	\$ 25,848	\$ 1,131	\$ 17,087
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	281	25	271	19	1334	42	\$ 30,922	\$ 1,460	\$ 24,713
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	23		22		1440	42	\$ 22,536	\$ 986	\$ 15,768
										\$ 105,154	\$ 4,708	\$ 74,197

Street Maintenance: This activity provides for the annual costs associated with maintaining the 2.9 miles of concrete, 32.9 miles of bituminous (hot mix and cold mix), and .3 miles of gravel street surfaces. Work for this activity includes scarifying, blading, rolling, adding aggregate, shoulder work, patching, overlaying, seal coating, adding blotter aggregate, crack sealing, sweeping, and curb and gutter work. Curb and gutters serve the dual function of defining vehicular rights-of-way and channeling storm water to storm drains. The City of Centralia has approximately 7.6 miles of curb and gutter.

Funds are provided for personnel, materials, equipment use charges, and contract labor. This activity is carried out under the direct supervision of the Foreman/Street and Sanitation and the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
STREET MAINTENANCE						
01-312-5502	VEHICLES	-	-	41,000	41,000	41,000
01-312-5503	FURNITURE AND FILES	-	-	-	-	-
01-312-5507	OTHER EQUIPMENT	-	-	-	-	4,200
01-312-5509	MISCELLANEOUS CAPITAL	-	-	-	-	7,000
Capital Expense Subtotal		-	-	41,000	41,000	52,200
01-312-6001	SALARIES AND WAGES	27,228	18,034	17,872	22,467	-
01-312-6002	OVERTIME WAGES	2,775	1,125	1,250	147	-
01-312-6010	ACCRUED EMPLOYEE BENEFITS	18,284	12,465	13,038	15,010	-
Personnel Expense Subtotal		48,287	31,624	32,160	37,624	-
01-312-6110	PRINTING, PUBLICATIONS,AD	100	-	100	-	50
01-312-6132	UTILITIES-NATURAL GAS, PR	400	359	400	353	400
01-312-6150	CONTRACT LABOR	5,500	2,505	5,000	1,983	3,500
01-312-6160	REPAIR SERVICE	300	-	300	96	300
01-312-6170	MAINT.AGREEMENTS, LEASES	-	-	-	-	-
01-312-6190	INSURANCE	-	-	-	1,059	11,100
01-312-6210	OPERATING SUPPLIES	23,500	24,980	25,000	30,071	32,000
01-312-6220	TOOLS/SMALL EQUIPMENT	300	243	300	122	150
01-312-6450	EQUIPMENT RENTAL	1,000	-	1,000	-	750
01-312-6490	EQUIPMENT USE CHARGES	25,000	30,043	30,000	6,398	10,000
01-312-8801	TRANSFER TO OTHER FUNDS	-	-	-	-	-
Other Expense Subtotal		56,100	58,130	62,100	40,082	58,250
STREET MAINTENANCE SUBTOTAL		104,387	89,754	135,260	118,705	110,450

The City's contracted trash collection service with Dayne's Disposal Service, Inc. expires in October 2021, at which time the City will consider taking over trash collection service in-house again.

Expenses associated with heating road oil tanks shown in Account No. 01-313-6132.

Funds in account No. 01-312-6210 include material for hot and cold mix asphalt overlays, sealing, patching, and shoulder rock.

Projected three-year lease purchase agreement payments for a new street sweeper are shown in Account No. 01-312-5502.

Additional street expenses - principally, contract asphalt overlays and debt service on a lease-purchase street construction project are paid from the transportation sales tax and shown in Activity 29-300-5509.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	4	1					\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	333	6	339	2			\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	408	10					\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	298		263				\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	164	8	240				\$ -	\$ -	\$ -
Electric Apprentice Lineman	\$ 18.95	\$ 28.43	\$ 8.44	3						\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Alley Maintenance: The City of Centralia has the responsibility for maintaining approximately 6.23 miles of alleys with the City. Alleys in business areas provide access to buildings by owners, vendors, and members of the public. Alleys in predominately residential areas provide access to some residential garages, and occasionally serve as trash collection routes for sanitation crews. Most alleys contain utility easements for water, sewer, gas, or electric services. Sometimes they will contain all these utilities. Alley maintenance consists of grading to prevent rutting, adding rock to maintain a base for traffic, and removing brush to permit the unobstructed flow of traffic.

Direct supervision of tasks accomplished in this activity is provided by the Foreman/Street & Sanitation. General oversight is provided by a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ALLEY MAINTENANCE						
01-313-6001	SALARIES AND WAGES	2,734	1,567	1,619	428	-
01-313-6002	OVERTIME WAGES	286	-	445	-	-
01-313-6010	ACCRUED EMPLOYEE BENEFITS	1,748	903	1,328	326	-
Personnel Expense Subtotal		4,768	2,471	3,392	754	-
01-313-6210	OPERATING SUPPLIES	1,000	1,000	1,000	-	1,000
01-313-6450	EQUIPMENT RENTAL	-	-	-	-	-
01-313-6490	EQUIPMENT USE CHARGES	2,300	2,500	2,500	2,435	2,750
Other Expense Subtotal		3,300	3,500	3,500	2,435	3,750
ALLEY MAINTENANCE SUBTOTAL		8,068	5,971	6,892	3,189	3,750

Funds for aggregate shown in Account No. 01-313-6210.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	14		2				\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	2		15				\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	7		7				\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64							\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Sidewalk and Parking Lot Maintenance: Centralia's 15.1 miles of sidewalks, particularly in business areas and along the major traffic routes, provide access for pedestrians to many businesses and public facilities. Sidewalks in some residential area provide access to the major sidewalk network and, in high density neighborhoods, serve as play and recreation areas for children. When a sidewalk needs replacing, the City will remove the old concrete; and new concrete will be poured and formed by the adjacent property owners or their contractor according to specifications and grades set by the City. The City also sometimes can contribute concrete to the project.

Besides much on-street parking in the downtown area, the City of Centralia also maintains several diverse sites that are identified as parking areas: City Recreation Park is the location of four parking areas (south of the softball diamond; west of the softball diamond; northwest of the hardball diamond; and west of the tennis courts). Their total capacity is approximately 190 vehicles. Part of the surface is paved, part is graveled. Municipal Swimming Pool has a paved lot with about 20 spaces. Nathan Tolson/Bicentennial Park is the Site for three paved lots (one west of the ball diamond and one on the south edge of the Park) with a total capacity of approximately 112 vehicles. (City street crews perform incidental maintenance on parking lots at the city parks. However, the expenses for any paving, overlays or other capital construction of the lots are charge directly to the Park Activity.) A paved lot at the southeast corner of Railroad Street and Allen Street, acquired in 1994, has a capacity of about 22 vehicles.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
SIDEWALK & PARKING LOT MAINTENANCE						
01-314-6001	SALARIES & WAGES	1,651	1,642	1,101	7,931	-
01-314-6002	OVERTIME WAGES	-	-	-	51	-
01-314-6010	ACCRUED EMPLOYEE BENEFITS	1,084	1,125	757	5,701	-
	Personnel Expense Subtotal	2,735	2,767	1,858	13,683	-
01-314-6110	PRINTING, ADV.,PUBLICATIO	-	196	200	-	-
01-314-6142	PROF.SERV.ARTCH.ENG.SURV	2,000	-	1,500	4,000	48,000
01-314-6150	CONTRACT LABOR	7,500	-	1,000	-	1,000
01-314-6160	REPAIR SERVICE	100	-	100	-	-
01-314-6170	MAINTENANCE AGREEMENTS & LEASES	160	-	200	-	-
01-314-6190	INSURANCE	1,250	-	-	-	-
01-314-6201	OFFICE SUPPLIES	100	-	100	-	-
01-314-6210	OPERATING SUPPLIES	7,500	5,116	6,500	5,671	6,500
01-314-6220	TOOLS/SMALL EQUIPMENT	300	-	300	-	300
01-314-6490	EQUIPMENT USE CHARGES	500	1,363	1,500	1,220	1,350
01-314-6730	SRTS SIDEWALK CONSTRUCTION	-	-	-	-	-
	Other Expense Subtotal	19,410	6,675	11,400	10,892	57,150
	PARKING LOT & SIDEWALK MAINT. SUBTOTAL	22,145	9,442	13,258	24,575	57,150

Funds in Account No. 01-314-6150 are to hire a contractor to complete some sidewalk improvements as requested by citizen input.

Funds in Account No. 01-314-6210 include the expenses for replacing old sidewalk under the current City sidewalk program.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	30		141	1			\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	98		83				\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	146		126				\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	18		122				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Streets – Building and Grounds: This activity provides for the operations, maintenance, and general upkeep of the City Street Barn, the asphalt mixing tables, and the oil storage tanks. Work includes regular housekeeping, inventory, carpentry, and electrical maintenance and other building repairs. Most of this work is performed on less busy days or during times of bad weather.

Funds are provided for personnel, welding supplies, toilet and cleaning supplies, and miscellaneous small tools. This activity is carried out under the direct supervision of the Foreman/Street & Sanitation. Planning and general oversight is provided by a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
STREET BUILDING & GROUNDS						
01-315-5510	BUILDING IMPROVEMENTS	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
01-315-6001	SALARIES AND WAGES	2,529	2,640	2,196	830	-
01-315-6002	OVERTIME WAGES	-	-	-	-	-
01-315-6010	ACCRUED EMPLOYEE BENEFITS	1,665	1,815	1,576	523	-
	Personnel Expense Subtotal	4,194	4,455	3,772	1,353	-
01-315-6132	UTILITIES-NATURAL GAS, PR	1,500	1,498	1,500	1,343	1,500
01-315-6133	UTILITIES, TELEPHONE, FAX	1,200	1,498	1,200	2,284	2,150
01-315-6150	CONTRACT LABOR	2,000	1,289	1,750	1,601	1,600
01-315-6160	REPAIR SERVICES	-	165	200	166	200
01-315-6170	MAINT AGREEMENTS & LEASES	163	167	175	136	150
01-315-6190	INSURANCE	1,225	1,428	1,250	1,831	-
01-315-6201	OFFICE SUPP FURNITURE/EQU	100	57	100	-	-
01-315-6210	OPERATING SUPPLIES	1,500	2,356	2,500	370	1,500
01-315-6220	TOOLS/SMALL EQUIPMENT	200	560	500	312	500
01-315-6490	EQUIPMENT USE CHARGES	100	-	100	-	-
	Other Expense Subtotal	7,988	9,018	9,275	8,043	7,600
	STREET BUILDINGS & GROUNDS SUBTOTAL	12,182	13,473	13,047	9,396	7,600

Maintenance agreement on time clocks budgeted in Account No. 01-315-6170.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	38		2				\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	32		17				\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	14		20				\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	20		2				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Snow and Ice Removal: This activity provides for the clearing of snow and removal of ice from streets during the winter months. The scope of work is dependent on the magnitude of each snowfall. When accumulations are low, removal may be concentrated on high-volume, arterial streets and major intersections. Heavy snows may lead to clearance of all streets, although priority will still be given to arterial and downtown streets. The activity includes plowing and applying aggregates, cinders, salt, and calcium chloride on streets in various mixtures depending upon weather conditions and the amount and texture of snowfall.

Responsibility for direct supervision rests with the Foreman/Street & Sanitation. The Foreman or a Director of Public Works and Public Utilities and/or the City Administrator is responsible for determining (in consultation with the Police Department) when City crews should initiate snow removal, for public information relating to snow removal, as well as the monitoring and general oversight of the activity.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
SNOW & ICE REMOVAL						
01-316-6001	SALARIES AND WAGES	4,808	5,566	8,460	4,246	-
01-316-6002	OVERTIME WAGES	4,012	4,779	6,407	4,674	-
01-316-6010	ACCRUED EMPLOYEE BENEFITS	4,762	4,816	8,499	3,738	-
Personnel Expense Subtotal		13,582	15,161	23,366	12,659	-
01-316-6160	REPAIR SERVICE	200	75	200	-	200
01-316-6210	OPERATING SUPPLIES	15,000	16,296	13,000	12,629	14,000
01-316-6490	EQUIPMENT USE CHARGES	10,500	24,198	12,000	30,350	35,000
Other Expense Subtotal		25,700	40,569	25,200	42,979	49,200
SNOW & ICE REMOVAL SUBTOTAL		39,282	55,730	48,566	55,638	49,200

Salt, sand, cinders, and chemicals for this activity are included in Account No. 01-316-6210.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	23	16	6				\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	40	10	61	5			\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	10	6	3				\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	131	62	79	33			\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	1		92	34			\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	14	12	80	22			\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	102	45	72	43			\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.94	28	3	26	4			\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.31	\$ 27.47	\$ 9.12	22		32	10			\$ -	\$ -	\$ -
Lineman	\$ 20.10	\$ 30.15	\$ 9.64	23	4					\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Street and Sign Markings: Within the corporate limits of the City there exists approximately 755 traffic control and information signs (about 20 signs per street mile) and an uncounted number of street name signs. Maintenance of street signs entails periodic inspection and replacement of signs and signposts, installation, or reinstallation of signs in accordance with the manual on Uniform Traffic Control Devices and straightening or replacing bent signposts.

Annually the City maintains more than 19,000 linear feet of pavement markings. This figure is comprised of curb returns, crosswalks, angle parking, and parallel parking stripes, and handicapped parking emblems. Maintenance of pavement marking entails purchasing and supplying street paint with a pavement marker and rollers. Some of the arterial streets have been painted by the State Highway Department using a mobile spraying machine.

This activity is carried out under the direct supervision of the Foreman/Street and Sanitation and general oversight of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
STREET SIGNS & MARKINGS						
01-317-6001	SALARIES AND WAGES	6,986	5,469	5,365	6,053	-
01-317-6002	OVERTIME WAGES	311	63	-	113	-
01-317-6010	ACCRUED EMPLOYEE BENEFITS	4,595	3,792	3,699	4,300	-
Personnel Expense Subtotal		11,892	9,324	9,064	10,466	-
01-317-6150	CONTRACT LABOR	150	40	150	-	150
01-317-6160	REPAIR SERVICE	-	-	-	-	-
01-317-6210	OPERATING SUPPLIES	5,000	3,500	4,000	5,347	5,500
01-317-6220	TOOLS/SMALL EQUIPMENT	-	-	-	-	-
01-317-6490	EQUIPMENT USE CHARGES	500	-	500	1,310	1,500
Other Expense Subtotal		5,650	3,540	4,650	6,657	7,150
STREET SIGNS AND MARKINGS SUBTOTAL		17,542	12,864	13,714	17,123	7,150

Funds for purchase of signs, posts, lettering, and striping paint are included in Account No. 01-317-6210.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	127		154				\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	166	5	147	2			\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	48	2	47	1			\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	62		26				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Storm Drainage: The storm drainage system consists of interconnected ditches, culverts and drainage inlets that facilitate the unobstructed flow of rain and storm water from the City. Work for this activity includes removal, replacement, maintenance, and installation of culverts, storm sewer inlets and line maintenance. In addition, some minor construction of new facilities, ditch cleaning and headwall maintenance, replacement, and construction.

This activity is carried out under the direct supervision of the Foreman/Street and Sanitation and the general supervision of the Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
STORM DRAINAGE						
01-318-5509	MISCELLANEOUS CAPITAL	12,000	-	152,500	34	2,500
	Capital Expense Subtotal	12,000	-	152,500	34	2,500
01-318-6001	SALARIES AND WAGES	28,313	36,100	31,114	34,823	-
01-318-6002	OVERTIME WAGES	395	575	-	160	-
01-318-6010	ACCRUED EMPLOYEE BENEFITS	18,626	27,089	21,964	23,507	-
	Personnel Expense Subtotal	47,334	63,764	53,078	58,489	-
01-318-6142	PROF.SERV.ARCH.ENG. & SUR	5,000	-	2,500	-	75,000
01-318-6150	CONTRACT LABOR	1,000	-	1,000	309	1,000
01-318-6170	MAINT AGREEMENTS & LEASES	-	-	-	-	-
01-318-6210	OPERATING SUPPLIES	15,000	11,776	12,000	8,976	8,500
01-318-6220	TOOLS/SMALL EQUIPMENT	100	33	100	-	100
01-318-6450	RENTAL	2,000	-	1,000	-	1,000
01-318-6490	EQUIPMENT USE CHARGES	3,200	3,637	3,750	10,614	5,000
01-318-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	26,300	15,446	20,350	19,899	90,600
	STORM DRAINAGE SUBTOTAL	85,634	79,210	225,928	78,422	93,100

Funds in Account No. 01-318-5509 are to cover the installation of storm sewer pipe at along Jefferson Street at Centralia High School.

Funds in Account No. 01-318-6201 are for installation of culverts and storm sewers by City employees.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	3	2					\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	3						\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	1						\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	705	1	561				\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	549	10	466	3			\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	617		539	2			\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	176		485	2			\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Brush and Tree Control: This activity consists of tasks taken to control brush and trees. Examples of such tasks are tree trimming, hauling brush, tree cutting, stump spraying and removal, as well as assisting with storm pickup. Brush and tree control are performed in conjunction with personnel from the Electric Utility. This reflects both the joint efforts which are frequently put forth by Electric and Street crews and the fact that much of the tree work is performed in street rights-of-way for both general and electric line clearance. This activity accounts for the Public Work's portion of brush and treat control costs.

This activity is carried out under the direct supervision of the Foreman/Street and Sanitation and the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
BRUSH & TREE CONTROL						
01-319-6001	SALARIES AND WAGES	6,490	6,661	6,146	6,448	-
01-319-6002	OVERTIME WAGES	550	50	106	132	-
01-319-6010	ACCRUED EMPLOYMEE BENEFIT	4,231	4,369	4,120	4,261	-
Personnel Expense Subtotal		11,271	11,080	10,372	10,842	-
01-319-6160	REPAIR SERVICE	50	-	50	-	50
01-319-6170	MAINT AGREEMENTS & LEASES	-	-	-	-	-
01-319-6210	OPERATING SUPPLIES	500	25	500	21	500
01-319-6490	EQUIPMENT USE CHARGE	650	915	1,000	1,035	1,000
Other Expense Subtotal		1,200	940	1,550	1,056	1,550
BRUSH & TREE CONTROL SUBTOTAL		12,471	12,020	11,922	11,898	1,550

Chainsaw repairs are shown in Account No. 01-319-6160; Chainsaw supplies in Account No. 01-319-6210.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	69	1	70	2			\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	82	3	102				\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	7	4	32	2			\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	113	1	184				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

GENERAL FUND – PUBLIC WORKS PROGRAM – WEED CONTROL

City Property: This activity provides funds for removal of grass and weeds from public property. Work includes mowing street and alley rights-of way, lagoon property, landfill property, water towers, and other City-owned property. Work also includes spraying of alley and drainage ditches to control excessive weed growth which would impede the flow of water.

This activity is under the direct supervision of the Foreman/Street and Sanitation and the general oversight of the Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
WEED CONTROL						
01-133-5508	CAPITAL EQUIPMENT	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
01-133-6001	SALARIES AND WAGES	4,542	4,002	6,874	4,086	-
01-133-6002	OVERTIME WAGES	360		-	-	-
01-133-6010	ACCRUED EMPLOYEE BENEFITS	2,821	2,840	4,787	2,220	-
	Personnel Expense Subtotal	7,723	6,842	11,661	6,306	-
01-133-6160	REPAIR SERVICE	100	-	100	-	100
01-133-6210	OPERATING SUPPLIES	500	85	500	223	500
01-133-6490	EQUIPMENT USE CHARGES	3,000	8,136	8,000	13,140	13,500
01-133-8803	TSFR TO PARK	3,200	3,108	3,200	3,200	3,200
	Other Expense Subtotal	6,800	11,328	11,800	16,563	17,300
	OTHER WEED CONTROL SUBTOTAL	14,523	18,171	23,461	22,869	17,300

Supplies for weed eaters are budgeted in Account No. 01-133-6210.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	28		61				\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	21		18				\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	28		24				\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	188		167				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

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COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT PROGRAM

The Community Planning and Economic Development Program is responsible for the functions of municipal government that promote the planning and development of the community. Planning and Zoning Commission, Board of Adjustment, and all economic development activities. Federal Community Block grants and cooperative efforts with the Centralia Area Chamber of Commerce and Centralia Regional Economic Development, Inc. are funded in this program.

SUMMARY OF EXPENDITURES

COMM PLANNING/ECONOMIC DEVELOPMENT					
	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
Community Planning					
Zoning, Planning & Subdv					
234 Review	7,300	4,092	6,100	2,630	5,875
Economic Development					
Economic Planning &					
241 Development	185,357	99,405	35,450	27,556	20,450
COMM PLAN/ECON DEV. TOTALS	\$ 192,657	\$ 103,497	\$ 41,550	\$ 30,186	\$ 26,325

**GENERAL FUND – COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT PROGRAM –
COMMUNITY PLANNING FUNCTION**

Zoning, Planning and Subdivision Review: This activity involves future planning and development of the City in an efficient and economical manner and for enforcing and occasionally improving upon the zoning and subdivision regulations. Through the action of the Board of Adjustment, the Planning and Zoning Commission, and the Board of Aldermen, the City government looks after promotion of health and safety and directing the development and growth of the City.

Tasks contained in this activity include consideration of zoning amendments and variances, review of annexation, subdivision proposals, and review of any current of proposed regulations relating to the planning function.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
COMMUNITY PLANNING / ECONOMIC DEVELOPMENT						
01-411-6110	PRINTING,PUB.AND ADVERTIS	1,000	843	1,000	403	1,000
01-411-6120	DUES/MEMBER/SUBS/TUITION	2,000	1,248	2,300	1,248	1,500
01-411-6142	PROF,SERV.ARCHT.ENG.SURVE	2,500	-	1,000	720	1,500
01-411-6150	CONTRACT LABOR	1,500	2,000	1,500	-	1,500
01-411-6210	OPERATING SUPPLIES	300	-	300	260	375
COMMUNITY PLANNING / ECONOMIC DEVELOPMENT SUBTOTAL		7,300	4,092	6,100	2,630	5,875

Expenses for the Board of Adjustment are in account number 01-411-6110.

No personnel costs are charged to this account.

**GENERAL FUND – COMMUNITY PLANNING AND ECONOMIC DEVELOPMENT PROGRAM –
ECONOMIC DEVELOPMENT FUNCTION**

Economic Planning and Development: In this activity the City government supports the economic development of Centralia (including the retail, residential, industrial, and tourism sectors) through data gathering, updating the community profile, advertising, industrial recruitment, and liaison with private sector businesses and organizations. Three of the major partners in this enterprise are the Centralia Chamber of Commerce, Centralia Regional Economic Development, Inc., and the Industrial Development Authority of the City of Centralia. The latter is an independent corporation established to facilitate the use of industrial development revenue bonds in support of the location of new businesses or the expansion of existing ones.

Expenses in the activity include printing of public notices and brochures, membership in REDI and the Mid-Missouri Regional Planning Commission, support of special events and activities, direct support of the Economic Development Director's position and indirect support of the Chamber of Commerce and the Park Board, as well as other community-based civic organizations. Direct, limited support of the Tree Board is a miscellaneous expense of this activity.

This activity also covers the efforts and costs of city staff in the identification of state and federal grant programs and submittal of applications for those which are appropriate to community needs and includes action in concert with other governmental entities, including lobbying.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ECONOMIC PLANNING AND DEVELOPMENT						
01-421-6001	SALARIES AND WAGES	2,319	1,262	-	-	-
01-421-6002	OVERTIME WAGES	126	-	-	-	-
01-421-6010	ACCRUED EMPLOYEE BENEFITS	1,462	831	-	-	-
	Personnel Expense Subtotal	3,907	2,094	-	-	-
01-421-6110	PRINTING,PUBLICATIONS & A	2,500	254	500	250	500
01-421-6120	DUES/MEMBER/SUBS/TUITION	2,500	2,207	2,500	2,031	2,500
01-421-6140	PROF.SERVICES -LEGAL	-	-	1,500	-	1,500
01-421-6150	CONTRACT LABOR	13,000	6,000	10,000	6,525	7,500
01-421-6180	MEALS, LODGING, TRAVEL	250	-	250	-	250
01-421-6201	OFFICE SUP.FURNITURE,EQUI	100	-	100	-	100
01-421-6210	OPERATING SUPPLIES	300	-	300	-	300
01-421-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
01-421-6901	MISCELLANEOUS	300	91	300	103	300
01-421-6905	BLOCK GRNT-DEMOLITION	155,000	87,260	12,500	3,620	-
01-421-6923	HOUSING REPLACEMENT SUBSI	7,500	1,500	7,500	10,500	7,500
	Other Expense Subtotal	181,450	97,312	35,450	23,029	20,450
	ECONOMIC PLANNING & DEV. SUBTOTAL	185,357	99,405	35,450	23,029	20,450

Funds for staff expenses in support of the Anchor Fest run by the Chamber of Commerce are budgeted in Account No. 01-421-6001 and Account No. 01-421-6010.

Funds budgeted in account no. 04-421-6110 include expenses associated the advertisement of special meetings of the Centralia Industrial Development Corporation.

Dues to the Chamber of Commerce and Missouri Municipal League are shown in account number 01-421-6120.

Funds in account number 01-421-6150 include contracts for the July 4th fireworks display including the related insurance and a service contract for the Chamber of Commerce.

Funds budgeted in Account No. 01-421-6901 include those designated for support of the Tree Board.

Funds in Account No. 01-421-66905 are for the City's match for a potential residential demolition grant.

Funds in Account No. 01-421-6923 are for a subsidy of expenses to encourage replacement of dilapidated residences by private sector builders.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	12						\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	16	4					\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	10						\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	2						\$ -	\$ -	\$ -
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	12						\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	4						\$ -	\$ -	\$ -
Lineman	\$ 20.10	\$ 30.15	\$ 9.64	8						\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.94	4						\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.31	\$ 27.47	\$ 9.12							\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

CONTINGENCY AND CASH FLOW RESERVE PROGRAM

This activity represents a reserve for the General Fund equivalent to about two months' operating expenses plus the amount of property tax money expected to be received in the last three months of the fiscal year. Since most property taxes are received after most major capital items are expensed, the General Fund will have a minimal balance in December and then the balance will grow again just before the end of the fiscal year. This reserve is estimated to be the amount of the unencumbered fund balance at the end of the fiscal year. The reserve also serves as a contingency against unforeseen expenses near the end of the fiscal year or unexpected problems with property tax collections.

This activity is also used to segregate and track the funds informally escrowed by the City, which are promised for use in future improvements to certain capital projects.

There is only one function and one activity in this program.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CONTINGENCY AND CASH FLOW RESERVE						
01-511-6901	MISCELLANEOUS		-	318,143	-	560,168
01-511-6922	ESCROWED FOR STREETS	173,982	-	173,982	-	173,982
<i>Contingency and Cash Flow Subtotal</i>		173,982	-	492,125	-	734,150

Funds budgeted in Account No. 01-511-6901 represent the contingency reserve and expected general fund ending balance, which is 15% of the total General Fund expenses for FY21-22.

Funds budgeted in Account No. 01-511-6902 represent \$4,556.10 to be used for improvements to Wigham Street, about \$153,294 to be used for improvements to an extension of Randolph Street to Hwy 22 and \$16,132 set aside for future improvement to Gano Chance Drive.

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SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS – CULTURE & RECREATION

The Special Revenue Funds of the City of Centralia is made up of the Culture and Recreation Program which includes all the activities of the library and the parks, and the Cemetery Programs. In addition, the Transportation Sales Tax Program and Public Safety Sales Tax are included among the Special Revenue Funds

The Culture and Recreation Program includes the Pool, Park Areas, Park & Recreation Sales Tax, and the Recreation Center functions which are under the direction of the Park Board. The Park Board is appointed by the Mayor with the advice and consent of the Board of Aldermen. The Park Board hires a full-time director, an administrative assistant and several part-time workers that conduct maintenance on park properties and lifeguards and concession workers at the pool.

The Centralia Public Library is an independently run organization with an independent Library Board appointed by the Mayor with the advice and consent of the Board of Aldermen. The budget only records the revenues and the payments to the Library Board. The operating budget is developed and implemented by the Library Board and staff.

The City of Centralia owns and operates the Centralia Cemetery on the south side of Missouri Highway 22 between Rollins Street and Jefferson Street. The City Sexton manages the cemetery, but most operations are provided by contracted services. The City also budgets funds for the Avenue of Funds project which honors deceased veterans interred in the cemetery by posting an impressive array of flags along the streets within the cemetery on special days.

The citizens of Centralia authorized the collection of a 0.5% tax on retail sales in the city for the purpose of funding transportation projects. This fund is also included with the Special Revenue Funds.

The citizens of Centralia authorized the collection of a 0.5% tax on retail sales in the city for the purpose of funding public safety projects. This fund is also included with the Special Revenue Funds.

The programs are included in the same fund but are more properly described as individual funds.

CULTURE AND RECREATION PROGRAM

Pool and Parks

The Centralia Park System began in the 1940's with the purchase of 30 acres of land through the combined efforts of A.B. Chance Co., Kiwanis Club, Rotary Club, and the Centralia Mayor and Board of Aldermen. A Park Board consisting of nine citizens of Centralia was appointed by the Mayor and approved by the Board of Alderman to govern and maintain the park. Through the years the Park Board has added to the original 30 acres and today maintains four parks and the Centralia Municipal Swimming Pool located in the City Recreation Park. In 1974 the Park Board created the position of Park Director to oversee and maintain daily operation of the parks and swimming pool. The Park Director is also tasked with managing the Centralia Recreation Center that was building 2008, the East Annex multi-purpose building that was purchased in 2018, and the golf course that was purchased in 2019.

The Golf Course, Pool, Park Areas, Recreation Center, and East Annex Functions are under the direction of the Parks and Recreation Board that is appointed by the Mayor with the consent of the Board of Aldermen. The Park Board operates und Missouri State Law under Chapter 90 of the Revised Statutes of the State of Missouri.

PARKS & RECREATION FUNDS CASH FLOW

	PARK & RECREATION FUNDS CASH FLOW					
	Municipal		Recreation		Park Sales	
	Golf Course	Pool	Park Areas	Center	East Annex	Tax
Estimated Cash Balance April 1	\$ -	\$ -	\$ 152,982	\$ 151,751	\$ -	\$ -
Expected Revenues	\$ 193,000	\$ 69,500	\$ 252,271	\$ 294,300	\$ -	\$ 234,764
Proposed Expenditures <i>Including transfers in/out</i>	(193,000)	\$ (69,500)	\$ (252,800)	\$ (290,300)	\$ -	\$ (233,169)
Ending Fund Balance	\$ -	\$ -	\$ 152,453	\$ 155,751	\$ -	\$ 1,594

SUMMARY OF EXPENDITURES

	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PARKS & RECREATION FUNDS TOTAL EXPENDITURES	\$ 1,007,437	\$ 1,477,271	\$ 1,115,680	\$ 922,860	\$ 1,038,769
Golf Course Subtotal 19-200	-	200,194	210,300	207,982	193,000
Pool Subtotal 20-201	110,500	99,722	104,810	16,249	69,500
Park Subtotal 21-202	258,750	543,188	240,760	242,551	252,800
Recreation Center Subtotal 22-206	322,750	311,250	298,400	202,024	290,300
East Annex Subtotal 26-203	16,900	10,640	14,850	30,913	-
Park Sales Tax Subtotal 25-205	298,537	312,278	246,560	223,141	233,169

REVENUE DETAILS – CULTURE AND RECREATION – GOLF COURSE

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
REVENUE - TRANSFERS FROM OTHER FUNDS						
19-040-4454	TSFR FRM PARK SLS TAX		86,216	27,500		
19-040-4455	TSFR FRM PARK			-	23,549	
19-040-4457	TSFR FRM REC CENTER			-	-	-
19-040-4458	TSFR FROM OTHER FUNDS			7,500		
Transfers from Other Funds Subtotal		-	86,216	35,000	23,549	-
REVENUE - CHARGES FOR SERVICES						
19-044-4707	YOUTH MEMBERSHIP (18 AND UNDER)		1,952	1,900	1,700	2,300
19-044-4708	JUNIOR MEMBERSHIP (19-22)		973	1,400	1,330	1,300
19-044-4710	20 PASS CARD FEE		214	-	-	-
19-044-4711	INDIVIDUAL MEMBERSHIP		16,839	19,000	25,715	26,000
19-044-4712	DAILY ADMISSION		846	-	-	-
19-044-4713	FAMILY, HOUSEHOLD MEMBERSHIP/PASS		8,315	9,000	8,180	8,500
19-044-4716	CONCESSIONS		4,739	36,000	28,017	32,500
19-044-4717	POOL PARTIES		350	-	-	-
19-044-4718	100 PASS CARD FEE		200	-	-	-
19-044-4719	CLASSES/LESSONS		1,250	1,000	-	1,000
19-044-4723	TRAIL FEES/GREEN FEES		33,380	39,000	56,338	57,000
19-044-4724	TOURNAMENTS		10,675	11,000	18,809	19,500
19-044-4792	CART RENTAL		18,021	22,000	27,284	27,500
19-044-4793	CART STORAGE		6,283	8,000	6,808	7,400
19-044-4794	BUILDING RENTAL FEES		2,450	2,000	-	-
Charges for Services Subtotal		-	106,486	150,300	174,181	183,000
SALES REVENUE						
19-046-4110	INTEREST		-		-	-
19-046-4690	OTHER CONTRIBUTIONS		7,095	20,000	10,252	10,000
19-046-4699	MISC CHARGES		5	5,000	-	-
Sales Revenue Subtotal		-	7,100	25,000	10,252	10,000
GOLF COURSE REVENUE TOTAL		-	199,801	210,300	207,982	193,000

Revenues in line items 19-040-4454, 19-040-4455 and 19-040-4457 indicate transfers required annually to keep the municipal golf course fund solvent. The golf course is considered a public good and therefore the subsidy is acceptable. At the same time, it is valuable to track the revenue in and out to determine how efficiently the operation is being run.

EXPENSE DETAILS – CULTURE AND RECREATION – GOLF COURSE

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
OPERATIONS - EXPENSES						
19-200-5505	TOOLS		500	15,000	-	-
19-200-5508	OTHER EQUIPMENT - CAPITAL EXPENSE		-	-	15,000	-
19-200-5509	MISCELLANEOUS CAPITAL		-	-	323	7,500
19-200-5510	BUILDING IMPROVEMENTS		27,098	6,000	248	-
	Capital Expense Subtotal	-	27,598	21,000	15,571	7,500
19-200-6001	SALARIES AND WAGES		67,456	91,000	92,370	98,500
19-200-6002	OVERTIME WAGES		-	-	-	-
19-200-6010	ACCRUED EMPLOYEE BENEFITS		12,995	9,000	15,503	15,000
	Personnel Expense Subtotal	-	80,451	100,000	107,873	113,500
19-200-6101	POSTAGE AND FREIGHT		-	-	-	-
19-200-6110	PRINTING,PUBLICATIONS,ADV		4,648	1,000	-	-
19-200-6120	DUES/MEMBER/SUBS/TUITION		-	-	-	-
19-200-6130	UTILITIES-ELECTRICITY		7,200	7,500	6,684	7,100
19-200-6131	UTILITIES-WATER		2,005	2,500	1,778	1,800
19-200-6132	UTILITIES-NATURAL GAS,PRO		164	1,200	1,571	2,000
19-200-6133	UTILITIES-TELEPHONE		1,895	2,000	1,766	1,800
19-200-6150	CONTRACT LABOR		5,271	3,000	675	2,900
19-200-6160	REPAIR SERVICES		12,851	8,000	7,615	2,000
19-200-6170	MAINT AGREEMENTS & LEASES		7,594	7,500	8,752	8,000
19-200-6180	MEALS,LODGING, TRAVEL		-	-	-	-
19-200-6190	INSURANCE		1,966	4,100	1,878	1,900
19-200-6201	OFFICE SUP.FURNITURE,EQUI		241	-	184	-
19-200-6210	OPERATING SUPPLIES		36,229	20,000	38,534	29,000
19-200-6220	TOOLS/SMALL EQUIPMENT		3,431	500	340	-
19-200-6230	REFRESHMENT SUPPLIES		4,636	15,000	14,445	15,500
19-200-6231	RECREATION SUPPLY		4,013	-	317	-
19-200-6490	EQUIPMENT USE CHARGES		-	-	-	-
19-200-6901	MISCELLANEOUS		-	17,000	-	-
	Other Expense Subtotal	-	92,145	89,300	84,538	72,000
	GOLF COURSE EXPENSE TOTAL	-	200,194	210,300	207,982	193,000

Personnel requirements and pay scales are set annually by the Park Board.

Swimming Pool Operations: This activity provides funds for the operation, maintenance, and improvement of the Municipal Swimming Pool and its concessions, shops, and programs.

This activity is carried out by park employees under the direct supervision of the Park Director and the general supervision of the Park Board, which sets its budget.

The Centralia Municipal Pool facilities were upgraded in the fall/winter of 2015/2016. The renovated pool opened on Memorial Day 2016. The improvements were financed primarily by a refinancing agreement with Central Bank of Boone County. Debt service for this agreement is accounted in the Park Sales Tax Activity. The debt service was refinanced in 2015 and interest rate savings were used to the Recreation Center lease-purchase agreement.

REVENUE DETAILS – CULTURE AND RECREATION – MUNICIPAL POOL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
REVENUE - TRANSFERS FROM OTHER FUNDS						
20-040-4454	TRANSFER FROM PARK SALES TAX			-	-	
20-040-4455	TRANSFER FROM PARK	-		17,110.00	15,574.00	25,000.00
20-040-4457	TRANSFER FROM REC CENTER	30,000.00	17,126	-	-	
20-040-4458	TRANSFER FROM OTHER FUNDS			-	-	
Pool Transfers from Other Funds Subtotal		30,000.00	17,126.00	17,110.00	15,574.00	25,000.00
ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
REVENUE - CHARGES FOR SERVICES						
20-044-4710	20 PASS CARD FEE	12,000	8,594	8,100	-	-
20-044-4711	50 PASS CARD	-	-	3,500	-	-
20-044-4712	POOL ADMIT FEE/DAILY	28,500	26,805	27,000	-	35,000
20-044-4713	POOL HOUSEHOLD PASS	-	-	-	-	-
20-044-4715	SWIMMING LESSONS	2,300	5,481	5,500	-	3,500
20-044-4716	POOL CONCESSIONS	19,200	18,364	19,000	-	-
20-044-4717	POOL PARTIES	9,000	9,370	9,500	175	5,000
20-044-4718	100 PASS CARD	-	6,675	5,000	-	-
20-044-4721	OTHER POOL CHARGES	1,000	60	-	500	-
20-044-4790	REC.CHARGES-SWIM TEAM	6,500	6,125	6,500	-	-
20-044-4791	SWIM SUIT SALES RECEIPT	1,000	911	1,100	-	1,000
Charges for Services Subtotal		79,500	82,384	85,200	675	44,500
ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
OTHER REVENUE						
20-046-4690	OTHER CONTRIBUTIONS	-		2,500	-	-
Pool Other Revenue Subtotal		-	-	2,500	-	-
MUNICIPAL POOL REVENUE		\$ 109,500	\$ 99,510	\$ 104,810	\$ 16,249	\$ 69,500

Revenues in line items 20-040-4454, 20-040-4455 and 20-040-4457 indicate transfers required annually to keep the municipal pool fund solvent. The pool is considered a public good and therefore the subsidy is acceptable. At the same time, it is valuable to track the revenue in and out to determine how efficiently the operation is being run.

EXPENSE DETAILS – CULTURE AND RECREATION – MUNICIPAL POOL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
OPERATIONS EXPENSES						
20-201-5509	MISCELLANEOUS CAPITAL	7,700	-	710	-	-
20-201-5510	BUILDING IMPROVEMENTS	3,100	3,918	500	-	-
	Capital Expense Subtotal	10,800	3,918	1,210	-	-
20-201-6001	SALARIES AND WAGES	42,000	42,953	46,000	2,157	38,800
20-201-6002	OVERTIME WAGES	-	-	-	-	-
20-201-6010	ACCRUED EMPLOYEE BENEFITS	7,500	6,674	7,900	246	5,700
	Personnel Expense Subtotal	49,500	49,627	53,900	2,403	44,500
20-201-6101	POSTAGE AND FREIGHT	-	-	-	-	-
20-201-6110	PRINTING,PUBLICATIONS,ADV	-	593	250	-	-
20-201-6120	DUES/MEMBER/SUBS/TUITION	400	114	400	-	-
20-201-6130	UTILITIES-ELECTRICITY	7,200	2,719	3,000	1,879	3,000
20-201-6131	UTILITIES-WATER	2,500	3,792	3,800	3,699	3,800
20-201-6132	UTILITIES-NATURAL GAS,PRO	-	-	-	-	-
20-201-6133	UTILITIES-TELEPHONE	400	265	350	250	350
20-201-6150	CONTRACT LABOR	500	4,669	1,000	510	1,000
20-201-6160	REPAIR SERVICES	3,000	639	4,000	2,550	5,000
20-201-6170	MAINT AGREEMENTS & LEASES	-	75	-	14	-
20-201-6180	MEALS,LODGING, TRAVEL	-	-	-	-	-
20-201-6190	INSURANCE	2,200	378	400	339	400
20-201-6201	OFFICE SUP.FURNITURE,EQUI	-	-	-	-	-
20-201-6210	OPERATING SUPPLIES	10,500	9,816	11,000	3,277	10,450
20-201-6214	SPECIAL EVENTS	-	1,032	1,100	-	-
20-201-6220	TOOLS/SMALL EQUIPMENT	-	-	-	-	-
20-201-6230	REFRESHMENT SUPPLIES	16,000	14,244	15,000	-	-
20-201-6231	RECREATION SUPPLIES	-	-	1,600	17	-
20-201-6232	SWIM TEAM EXPENSES	6,500	6,667	6,700	-	-
20-201-6233	SWIMSUIT EXPENSES	1,000	1,076	1,100	-	1,000
20-201-6901	MISCELLANEOUS	-	100	-	1,310	-
	Other Expense Subtotal	50,200	46,177	49,700	13,845	25,000
	MUNICIPAL POOL EXPENSE TOTAL	110,500	99,722	104,810	16,249	69,500

All expenses for concessions for both the pool and the parks have been budgeted in 02-01-01-01-230 and the revenues are all in 02-01-01-44-716. This will vastly reduce time spent trying to maintain two separate inventories, especially in the park concession stands that are restocked from the municipal pool.

Personnel requirements and pay scales are set annually by the Park Board.

REVENUE DETAILS – CULTURE AND RECREATION – PARK AREAS

PARK AREAS		FY2019-20	FY2019-20	FY2020-21	FY2020-21	FY2021-22
ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	AUDITED	BUDGET	ESTIMATED	PROPOSED
TRANSFERS FROM OTHER FUNDS						
21-040-4450	TRANS FROM OTHER FUNDS	4,500	107,760	2,500		
21-040-4454	TRANSFER FROM PARK SALES	-	65,000	-		
Tax Revenue Subtotal		4,500	172,760	2,500	-	-
REVENUE - LOCAL TAXES						
21-041-4001	REAL PROPERTY TAX CURRENT	117,000	132,132	132,000	122,077	120,199
21-041-4002	PERSONAL PROP.TAX CURRENT	44,500	63,901	63,000	45,387	44,479
21-041-4003	BUSINESS PROPERTY SURCHAR	40,300	40,300	40,300	40,000	39,200
21-041-4004	RR/UTILITY PROPERTY TAX	2,100	2,173	2,100	2,561	2,510
21-041-4005	FINANCIAL INSTITUTION TAX	-	-	-	-	-
21-041-4012	PROPERTY TAX DEL.1ST PR Y	5,500	6,887	6,500	6,379	6,251
21-041-4013	PROPERTY TAX DEL.2ND PR Y	1,700	1,981	1,900	2,066	2,025
21-041-4023	INT & PEN ON PROP TAX DEL	1,500	1,925	1,850	1,538	1,507
Tax Revenue Subtotal		212,600	249,299	247,650	220,007	216,171
GRANT REVENUE						
21-043-4372	STATE GRANT REVENUE		6,239	-	-	10,000
Grant Revenue Subtotal		-	6,239	-	-	10,000
REVENUE - CHARGES FOR SERVICES						
21-044-4472	BASEBALL/SOFTBALL FEES	-	25,550	24,500	14,055	24,500
21-044-4716	PARK & REC. CONCESSIONS		1,110	-	-	-
21-044-4719	GROUP CLASS/CLINIC FEES	19,500	1,625	-	-	-
21-044-4723	TOURNAMENTS	-	-	-	-	-
Charges for Services Revenue Subtotal		19,500	28,285	24,500	14,055	24,500
REVENUE - OTHER						
21-046-4110	INTEREST	1,500	1,316	1,400	595	500
21-046-4690	OTHER CONTRIBUTIONS	1,500	117,131	5,800	1,214	1,000
21-046-4698	MISC.	24,550	10,831	10,000	75	100
Other Revenue Subtotal		27,550	129,278	17,200	1,884	1,600
PARK AREAS MAINTENANCE REVENUE TOTAL		\$ 264,150	\$ 585,861	\$ 291,850	\$ 235,946	\$ 252,271

Wages and benefits for regular City personnel performing various repair, paving, and demolition projects are also included in the Personnel Services accounts.

Personnel requirements and pay scales are set annually by the Park Board.

EXPENSE DETAILS – CULTURE AND RECREATION – PARK AREAS

Park Area Operations: The activity consists of operation, maintenance, and improvement of the Nathan Toalson-Bicentennial Park, City Square Park, City Recreation Park, Jaycee Park, summer, and winter recreation programs, as well as concession stand operations.

This activity is carried out by park employees under the direct supervision of the Park Director and the general supervision of the Park Board, which sets its own budget.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PARK AREAS MAINTENANCE EXPENSE						
21-202-5509	MISCELLANEOUS CAPITAL	31,000	745	8,500	-	-
21-202-5510	BUILDING IMPROVEMENTS	2,500	11,879	2,000	5,076	-
21-202-5511	PARK IMPROVEMENTS	-	40,697	-	10,585	20,500
21-202-5998	CAPITAL OUTLAY	-	171,465	-	-	-
Capital Expense		33,500	224,786	10,500	15,661	20,500
21-202-6001	SALARIES AND WAGES	100,000	122,588	112,000	108,804	114,000
21-202-6002	OVERTIME WAGES	-	-	-	155	-
21-202-6010	ACCRUED EMPLOYEE BENEFITS	22,000	22,945	22,000	25,787	22,500
Personnel Expense Subtotal		122,000	145,533	134,000	134,746	136,500
21-202-6101	POSTAGE AND FREIGHT	-	-	-	-	-
21-202-6110	PRINTING,PUBLICATIONS,ADV	200	538	500	-	-
21-202-6120	DUES/MEMBER/SUBS/TUITION	-	-	-	-	-
21-202-6130	UTILITIES-ELECTRICITY	5,500	6,714	7,100	3,771	7,100
21-202-6131	UTILITIES-WATER	2,500	3,040	3,300	1,972	3,300
21-202-6132	UTILITIES-NATURAL GAS, PR	-	-	-	-	-
21-202-6133	UTILITIES-TELEPHONE, FAX	1,800	1,856	1,500	472	500
21-202-6150	CONTRACT LABOR	3,500	11,606	6,000	2,569	4,000
21-202-6160	REPAIR SERVICES	7,500	5,526	6,500	2,597	4,000
21-202-6170	MAINT AGREEMENTS & LEASES	1,500	267	750	66	500
21-202-6180	MEALS,LODGING,TRAVEL	-	-	-	-	-
21-202-6190	INSURANCE	8,500	7,366	7,700	8,395	10,300
21-202-6201	OFFICE SUPPLIES,FURNITURE	-	-	-	-	-
21-202-6210	OPERATING SUPPLIES	23,500	34,668	24,000	15,615	17,600
21-202-6212	OPERATING SUPPLIES - PUMPKIN FESTIVAL	-	1,781	1,800	-	500
21-202-6213	OPERATING JULY 4TH	4,500	4,562	4,000	-	1,000
21-202-6220	TOOLS/SMALL EQUIPMENT	500	-	-	-	-
21-202-6230	REFRESHMENT SUPPLIES	-	1,123	-	-	-
21-202-6231	RECREATION SUPPLIES	-	813	-	1,208	-
21-202-6234	BASEBALL/SOFTBALL SUPPLIES	19,000	11,747	13,000	16,356	12,000
21-202-6236	MEMORIAL CONTRIBUTION	-	-	-	-	-
21-202-6237	CAMP/CLINIC EXPENSE	-	2,207	-	-	-
21-202-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
21-202-6901	MISCELLANEOUS	24,750	79,058	3,000	1	10,000
Other Expense Subtotal		103,250	172,869	79,150	53,021	70,800
21-202-8801	TRANSFER TO OTHER FUNDS	-	-	17,110	23,549	-
21-202-8808	TRANSFER TO POOL ACTIVITY	-	-	-	15,574	25,000
21-202-8809	TRANSFER TO PERSONNEL	-	-	-	-	-
Other Expense Subtotal		-	-	17,110	39,123	25,000
PARK AREAS MAINTENANCE EXPENSE TOTAL		\$ 258,750	\$ 543,188	\$ 240,760	\$ 242,551	\$ 252,800

Funds in Account No. 02-202-8801 represent a transfer to the Pool Activity to balance the pool's operating deficit for each fiscal year.

REVENUE DETAILS – CULTURE AND RECREATION – RECREATION CENTER

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
22-044-4471	BASKETBALL FEES	7,000	9,501	9,500	4,414	9,500
22-044-4479	RENTAL FEES - EAST ANNEX	-	-	0	17,387	18,000
22-044-4710	20 PASS CARD FEE-REC CENT	6,000	8,594	8,500	1,775	8,500
22-044-4711	INDIVIDUAL ANNUAL MEMBRSH	62,500	57,158	57,500	32,814	55,000
22-044-4712	DAILY ADMISS. FEE- REC CE	12,500	10,395	10,500	6,334	11,000
22-044-4713	FAMILY ANNUAL MEMBERSHIP	147,000	136,296	137,500	97,330	132,000
22-044-4714	ALL COUPLES ANNUAL MEMBER	50,000	41,323	41,500	27,622	39,000
22-044-4716	CONCESSIONS-REC CENTER	15,500	12,346	16,000	3,426	8,000
22-044-4719	GROUP CLASS/CLINIC FEES	17,500	11,430	12,000	3,242	8,500
22-044-4792	RENTAL FEES	700	1,022	1,000	6,114	500
Charges for Services Revenue Subtotal		318,700	288,065	294,000	200,458	290,000
REVENUES - OTHER						
22-046-4110	INTEREST	2,500	3,792	3,500	396	300
22-046-4120	SILVER SNEAKERS		3,783	4,000	2,581	3,500
22-046-4699	MISCELLANEOUS	1,500	1,645	1,500	19,953	500
Other Revenue Subtotal		4,000	9,220	9,000	22,929	4,300
RECREATION CENTER REVENUE TOTAL		\$ 322,700	\$ 297,286	\$ 303,000	\$ 223,387	\$ 294,300

Personnel requirements and pay scales are set annually by the Park Board.

EXPENSE DETAILS – CULTURE AND RECREATION – RECREATION CENTER

Recreation Center Operations (Maintenance and Programming): This activity is carried out by park employees under the direct supervision of the Park Director and the general supervision of the Park Board, which sets its budget. This activity accounts for the operating, maintenance, and improvement of the Centralia Recreation Center, including concessions, programs, and rental of spaces.

The Centralia Recreation Center opened to the public on Memorial Day 2009. The Center was financed primarily by a lease-purchase agreement. Debt service for this agreement is accounted in the Park Sales Tax Activity. Funds in Account 22-206-8808 are transferred to the municipal pool to subsidize the operation.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
RECREATION CENTER EXPENSES						
22-206-5503	FURNITURE & FILES	-	-	-	-	-
22-206-5505	TOOLS	-	-	-	-	-
22-206-5508	OTHER EQUIPMENT	-	2,489	6,000	-	-
22-206-5509	MISC CAPITAL EXPENSE	6,500	-	1,400	-	3,700
22-206-5510	BUILDING IMPROVEMENTS	3,000	-	1,000	1,763	-
	Capital Expense Subtotal	9,500	2,489	8,400	1,763	3,700
22-206-6001	SALARIES & WAGES	148,500	152,486	154,000	109,041	159,500
22-206-6002	OVERTIME WAGES	-	47	-	-	-
22-206-6010	AEB - PARKS AND REC	38,500	37,505	39,000	21,314	39,500
	Personnel Expense Subtotal	187,000	190,038	193,000	130,355	199,000
22-206-6101	POSTAGE & FREIGHT	1,000	526	700	-	-
22-206-6110	PRINTING, ADVERTISING, PU	1,000	1,330	1,000	1,162	1,200
22-206-6120	DUES, MBMRSH, SUBSCRIP,	1,250	1,250	1,500	188	200
22-206-6130	UTILITIES - ELECTRICITY	26,000	16,180	22,000	11,291	19,500
22-206-6131	UTILITIES - WATER	1,100	1,013	1,200	2,217	1,200
22-206-6132	UTILITIES-NATURAL GAS	4,500	3,738	4,500	2,656	4,500
22-206-6133	UTILITIES-TELEPHONE,FAX	1,600	767	1,600	1,551	1,600
22-206-6150	CONTRACT LABOR	6,000	11,322	10,000	9,659	9,500
22-206-6160	REPAIR SERVICES	4,000	8,461	6,500	5,229	6,500
22-206-6170	MAINT. AGREEMENTS, LEASES	3,000	3,810	3,700	3,283	3,700
22-206-6180	MEALS, LODGING & TRAVEL	-	-	-	-	-
22-206-6190	INSURANCE	9,000	8,940	9,500	10,749	6,700
22-206-6201	OFFICE SUPPLIES, FURNITUR	1,500	955	1,000	790	1,000
22-206-6210	OPERATION SUPPLIES	10,000	14,198	12,000	10,811	8,000
22-206-6220	TOOLS & SMALL EQUIPMENT	300	-	300	-	-
22-206-6230	REFRESHMENT SUPPLIES	13,000	14,825	13,000	1,881	5,000
22-206-6231	RECREATION SUPPLIES	6,000	4,461	3,500	1,766	1,000
22-206-6235	BASKETBALL SUPPLIES	5,000	3,861	5,000	6,271	6,000
22-206-6901	MISCELLANEOUS	-	5,960	-	403	-
	Other Expense Subtotal	94,250	101,596	97,000	69,905	75,600
22-206-8801	TRANS TO OTHER FUNDS	2,000	-	-	-	-
22-206-8803	TRANS TO PARK FUND	-	-	-	-	-
22-206-8808	TRANSFER TO POOL FUND	30,000	17,126	-	-	-
22-206-8832	TSFR TO PARK SLS TAX	-	-	-	-	12,000
	Transfer to Other Funds Subtotal	32,000	17,126	-	-	12,000
	RECREATION CENTER EXPENSE TOTAL	\$ 322,750	\$ 311,250	\$ 298,400	\$ 202,024	\$ 290,300

REVENUE DETAILS – CULTURE AND RECREATION – EAST ANNEX

In FY20-21 the Park Board voted to roll all functions of the East Annex into the Recreation Center, and the remaining fund balance was transferred to the Recreation Center. This information is published for FY21-22 for historical reference only and will not be included in the FY22-23 budget.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CHARGES FOR SERVICES						
26-044-4712	DAILY ADMISSION FEE	-	96		-	
26-044-4719	GROUP CLASS/CLINIC FEES	6,500	-		-	
26-044-4792	RENTAL FEES		19,986	20,000	11,325	
Charges for Services Subtotal		6,500	20,082	20,000	11,325	-
OTHER REVENUES						
26-046-4110	INTEREST	1,500	-		-	
26-046-4990	MISCELLANEOUS	24,550	-		-	
Other Revenue Subtotal		26,050			-	-
EAST ANNEX REVENUE TOTAL		\$ 32,550	\$ 20,082	\$ 20,000	\$ 11,325	\$ -

EXPENSE DETAILS – CULTURE AND RECREATION – EAST ANNEX

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
26-203-5510	BUILDING IMPROVEMENTS - CAPITAL EXPENSE	-	-	500	-	
Capital Expense Subtotal		-	-	500	-	-
26-203-6001	SALARIES AND WAGES		-		-	
26-203-6002	OVERTIME SALARIES AND WAGES		-		-	
26-203-6010	ACCRUED EMPLOYEE BENEFITS		-		-	
Personnel Expense Subtotal		-	-	-	0	0
26-203-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS, TUITION	250	-	-	-	
26-203-6130	UTILITIES - ELECTRIC	5,500	5,800	6,500	6,515	
26-203-6131	UTILITIES - WATER	500	585	600	478	
26-203-6132	UTILITIES - NATURAL GAS, PROPANE	3500	919	3,500	2,500	
26-203-6133	UTILITES - TELEPHONE, FAX	1,450	1,990	2,000	439	
26-203-6150	CONTRACT LABOR	1,500	1,120	500	-	
26-203-6160	REPAIR SERVICES	1,500	225	750	-	
26-203-6210	OPERATING SUPPLIES	500	-	250	-	
26-203-6220	TOOLS, SMALL EQUIPMENT	250	-	-	-	
26-203-6231	RECREATION SUPPLIES	250	-	-	-	
26-203-6901	MISCELLANEOUS	250	-	250	-	
Operating Expense Subtotal		16,900	10,640	14,350	9,932	-
26-203-8801	TRANSFER TO OTHER FUNDS		-	-	20,981	
26-203-8808	TRANSFER TO POOL		-	-	-	
26-203-8819	TRANSFER TO PARK		-	-	-	
Transfer to Other Funds Subtotal		-	-	-	20,981	-
EAST ANNEX EXPENSE TOTAL		\$ 16,900	\$ 10,640	\$ 14,850	\$ 30,913	\$ -

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – PARKS & RECREATION SALES TAX FUND

The purpose of this activity is to account for the use of a special 1/2 of 1% sales tax for parks and recreation which was authorized by the voters in November of 2001. Proceeds from this tax can only be used for park and recreation expenditures as authorized by Sections 644.032 to 644.033 of the Revised Statutes of Missouri.

Funds received from this tax may be transferred to the Park Fund to reimburse the Park Board for special projects set forth by the Park Board and the Board of Aldermen.

Starting in April 2009, a large portion of the proceeds from the Sales Tax was devoted to repayment of the lease-purchase funding of the Centralia Recreation Center (Account 02-01-06-02). The initial principal of the lease was \$1,985,000. On April 1, 2015, there was \$1,503,000 remaining principal as of the refinancing in November of 2015. The lease-purchase was extended during a refinancing in November of 2015 and funds were obtained to fund the pool renovations as well. The current note extends to March of 2029.

This activity is also used to accumulate a reserve for future financing of larger projects which may be designated by the Park Board and Board of Aldermen later.

REVENUE DETAILS – CULTURE AND RECREATION – PARK SALES TAX

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PARK SALES TAX REVENUE						
25-040-4458	TRSFER COP DBT SRVC FUND	-	-	-	5,297	21,277
25-041-4020	PARK & RECREATION SALES TAX	210,000	205,441	201,000	217,394	213,047
25-046-4110	INTEREST	4,200	4,703	3,000	449	440
25-046-4690	DESIGNATED CONTRIBUTIONS	-	-	-	-	-
25-046-4696	LEASE/PURCHASE PROCEEDS	-	-	-	-	-
PARK SALES TAX TOTAL REVENUE		\$ 214,200	210,144	204,000	223,141	234,764

EXPENSE DETAILS – CULTURE AND RECREATION – PARK SALES TAX

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PARK SALES TAX EXPENSES						
25-205-5998	CAP OUTLAY-PARK REC CNTR	-	-	-	-	-
25-205-6301	INT EXP - COP DBT SRVC	84,088	102,062	94,960	97,141	96,169
25-205-6302	ADMIN/PAYING AGENT FEES	2,014	-	-	-	-
25-205-6310	PRINCIPAL-COP DEBT SRVC	75,000	124,000	126,000	126,000	137,000
25-205-6901	MISCELLANEOUS	137,435	-	-	-	-
25-205-8803	TRANSFER TO PARK FUND	-	-	-	-	-
25-205-8808	TSFR TO POOL FUND	-	-	-	-	-
25-205-8810	TSFR TO GOLF COURSE	-	86,216	25,600	-	-
PARK SALES TAX TOTAL EXPENSES		\$ 298,537	\$ 312,278	\$ 246,560	\$ 223,141	\$ 233,169

Fund in Account No. 02-01-05-01-901 represent an accumulated sinking reserve as a cash flow buffer.

No personnel costs are budgeted in this activity.

SPECIAL REVENUE FUNDS REVENUE DETAILS – CULTURE AND RECREATION – LIBRARY FUNCTIONS

LIBRARY FUNDS CASH FLOW

This purpose of this activity is to account for the funds to repay the principal and interest on a general obligation bond issue which was authorized by the voters of the Centralia Municipal library District by an election held in November of 1996. In July 1997, bonds totaling \$350,000 were issued, with the proceeds designated to pay for the design and construction a new library facility on property at the intersection of Jefferson Street and Early Street. To gain an advantageous interest rate, the bonds are issued in the name of the City of Centralia. A property tax levy was instituted in November 1997 to repay the principal and interest of the bonds over a period of twenty years. Interest payments are due on March 1 and September 1 of each year. Principal payment will be made by March 1 of each year, commencing in 1999. On April 1, 2017, the outstanding debt was paid off, however, revenue continues to come in from the payment of delinquent taxes.

LIBRARY & LIBRARY BOND CASH FLOW							
MUNICIPAL LIBRARY							
	Budget FY2019	Actual FY2019	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Estimated Cash Balance April 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expected Revenues	\$ 308,725	\$ 317,261	307,234	389,116	369,522	326,374	298,768
Proposed Expenditures	\$ (308,725)	\$ (317,261)	(307,234)	(389,116)	(369,522)	(326,374)	(298,768)
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

LIBRARY REVENUE

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LOCAL TAXES						
23-041-4001	REAL PROP. TAX (CURRENT)	180,074	199,495	198,497	184,980	181,281
23-041-4002	PERSONAL PROP. TAX CURREN	76,660	110,239	109,688	73,116	71,653
23-041-4003	BUSINESS PROPERTY SURCHAR	32,000	37,944	37,754	-	-
23-041-4004	RR/UTILITY PROPERTY TAX	4,000	3,825	3,806	4,545	4,454
23-041-4005	FINANCIAL INSTITUTION TAX	-	1	1	-	-
23-041-4012	PROPERTY TAX DEL. 1ST PR	8,000	9,646	9,597	10,461	10,252
23-041-4013	PROPERTY TAX DEL. 2ND PR Y	1,800	3,209	3,193	3,732	3,657
23-041-4023	INT&PEN ON PROPERTY TAX D	1,200	2,649	2,636	2,472	2,423
Library Taxes Subtotal		303,734	367,007	365,172	279,306	273,720
INTERGOVERNMENTAL REVENUES						
23-043-4300	LIBRARY GRANT	2,250	4,594	2,250	23,805	2,250
23-043-4310	STATE AID	100	1,665	100	1,892	1,854
23-043-4306	ARTS & ENTERTAINER TAX	-	2,028	-	13,075	12,814
Library Intergovernmental Subtotal		2,350	8,287	2,350	38,772	16,918
FEES, FINES & FORFEITURES						
23-045-4200	FINES, FEES, & COSTS	-	7,320	-	4,169	4,086
Library Fines, Fees & Forfeitures Subtotal		-	7,320	-	4,169	4,086
OTHER REVENUE						
23-046-4110	INTEREST	150	4,858	1,000	1,977	1,937
23-046-4690	BUILDING FUND CONTRIBUTION	-	-	-	-	-
23-046-4699	DONATIONS - MISCELLANEOUS	1,000	1,645	1,000	2,150	2,107
Library Other Revenue Subtotal		1,150	6,503	2,000	4,127	4,044
TOTAL LIBRARY REVENUE		\$ 307,234	\$ 389,116	\$ 369,522	\$ 326,374	\$ 298,768

Library Operations: This activity represents a clearinghouse for revenues and expenses associated with the operation of the Centralia Municipal Library District. The City collects property taxes on behalf of the Library District and distributes them to library bank accounts. The City also, under contract, provides accounting services for payroll, insurance, and similar operating expenses of the District on their finance records.

This activity is carried out by the clerical staff of the City under the direct supervision of the City Clerk and the general oversight of the Library Board.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LIBRARY - OPERATING EXPENSES						
23-301-8806	TRANSFER TO LIBRARY DIST.	307,234	389,116	369,522	326,374	298,768
23-301-6901	MISCELLANEOUS	-	-	-	-	-
TOTAL LIBRARY EXPENSES		\$ 307,234	\$ 389,116	\$ 369,522	\$ 326,374	\$ 298,768

State statutes that took effect January 1, 1986 made the Library District more independent from the City. The City acts only as a financial clearinghouse for all Library tax revenues. Account No. 02-01-03-01-804 represents a transfer of these receipts to the District. While the City will provide check writing and accounting services, all payments are made on a 100% reimbursement basis, and will "net out". They are not appropriated by the City in this budget.

Library personnel are not budgeted in the City Budget.

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – LIBRARY BOND FUNCTION

LIBRARY BOND CASH FLOW

	LIBRARY BOND						
	Budget FY2019	Actual FY2019	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Estimated Cash Balance April 1	\$ 10,312	\$ 10,494	\$ 10,884	\$ 10,878	\$ 4,083	\$ 4,085	\$ 158
Expected Revenues	\$ 350	\$ 794	462	138	65	73	36
Proposed Expenditures	\$ -	\$ -	(316)	(6,933)	-	(4,000)	-
Ending Fund Balance	\$ 10,662	\$ 11,288	\$ 11,030	\$ 4,083	\$ 4,148	\$ 158	\$ 194

LIBRARY BOND REVENUE

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LIBRARY BOND LOCAL TAXES						
24-041-4001	REAL ESTATE PROPERTY	-	-	-		
24-041-4002	PERSONAL PROPERTY	-	-	-		
24-041-4004	RR/UTILITY PROPERTY TAX	-	-	-		
24-041-4005	FINANCIAL INSTITUTION TAX	-	-	-		
24-041-4012	DELINQUENT 1 YEAR	-	-	-		
24-041-4013	TAXES DELINQUENT 2ND YEAR	223	18	15	26	13
24-041-4023	INTEREST & PENALTIES	89	117	50	46	23
	Library Bond Taxes Subtotal	312	135	65	72	36
LIBRARY BOND OTHER REVENUE						
24-046-4110	INTEREST INCOME	150	3	-	0	
	Library Bond Interest Subtotal	150	3	-	0	-
	TOTAL REVENUE LIBRARY BOND	\$ 462	\$ 138	\$ 65	\$ 73	\$ 36

Debt Service: This purpose of this activity is to account for the funds to repay the principal and interest on a general obligation bond issue which was authorized by the voters of the Centralia Municipal library District by an election held in November of 1996. In July 1997, bonds totaling \$350,000 were issued, with the proceeds designated to pay for the design and construction a new library facility on property at the intersection of Jefferson Street and Early Street. To gain an advantageous interest rate, the bonds are issued in the name of the City of Centralia. A property tax levy was instituted in November 1997 to repay the principal and interest of the bonds over a period of twenty years. Interest payments are due on March 1 and September 1 of each year. Principal payments will be made by March 1 of each year, commencing in 1999. On April 1, 2016, the outstanding debt will be \$35,000.

Payroll expenses for City Clerk are budgeted in General Government accounts.

Funds were budgeted to pay principal, interest, and agent fees on this bond issue. Funds are also levied to maintain a modest reserve to protect against default. The final bond payment was made in March of 2017.

This activity is carried out by the City Clerk under the general supervision of the City Administrator.

LIBRARY BOND EXPENSES

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LIBRARY - BOND EXPENSES						
24-304-6301	INT EXPENSE & FINANCE CHARGES	-	-	-		
24-304-6301	INTEREST EXPENSE	-	-	-		
24-304-6310	BOND PRINCIPAL	-	-	-		
24-304-8806	TRANSFER TO LIBRARY FUND	316	6,933	-	4,000	
24-304-6901	MISCELLANEOUS	-	-	-		
TOTAL LIBRARY BOND EXPENSES		\$ 316	\$ 6,933	\$ -	\$ 4,000	\$ -

CEMETERY PROGRAM

The Cemetery Program budget includes expenditures for the operation and maintenance of the Centralia City Cemetery and the Avenue of Flags function.

City of Centralia owns and operates the Centralia Cemetery on the south side of Missouri Highway 22 between Rollins Street and Jefferson Street. The City Sexton manages the cemetery, but most operations are provided by independent contractors. There is a contract for mowing and landscaping and a separate contract for opening graves. Additionally, the expenses for the wages and benefits for the sexton and other city staff are recorded in weekly time sheets and charged to the cemetery.

The City also budgets funds for the Avenue of Flags project which honors the veterans interred in the cemetery by posting an impressive array of flags along the streets within the cemetery on special days.

Revenues for the cemetery operations are derived from sale of grave spaces, burial charges, donations, interest from the perpetual care fund and when no other sources of funds are available, the transfer of funds from a utility fund. The beginning fund balance represents a substantial donation during FY2016 from the estate of Truman Cooley.

CEMETERY CASH FLOW

	CEMETERY FUND CASH FLOW							
	Budget FY2019	Actual FY2019	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022	
Estimated Cash Balance April 1	\$ 505,400	\$ 213,400	\$ 331,613	\$ 12,909	\$ 24,028	\$ 139,085	\$ 155,802	
Expected/Actual Revenues	\$ 51,275	\$ 60,670	\$ 45,275	\$ 44,966	\$ 45,275	\$ 57,392	\$ 45,075	
Available for Appropriation	\$ 556,675	\$ 274,070	\$ 376,888	\$ 57,875	\$ 69,303	\$ 196,477	\$ 200,877	
Proposed Appropriation	\$ (51,512)	\$ (34,456)	\$ (34,550)	\$ (33,847)	\$ (34,607)	\$ (40,674)	\$ (44,479)	
Estimated Unencumbered Balance								
March 31*	\$ 505,163	\$ 239,614	\$ 342,338	\$ 24,028	\$ 34,696	\$ 155,802	\$ 156,399	

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – CEMETERY

SUMMARY OF REVENUES

Cemetery Revenues

CEMETERY		FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ACCOUNT NUMBER	ACCOUNT TITLE					
CEMETERY REVENUE						
27-040-4453	TRANSFER FROM ELEC FUND	25,000	25,000	25,000	25,000	25,000
27-044-4732	CEMETERY BURIAL CHARGES	11,575	8,861	11,575	11,350	11,575
27-046-4110	INTEREST	1,200	6,771	1,200	1,082	1,000
27-046-4640	SALE OF CEMETERY LOTS	5,500	1,800	5,500	16,750	5,500
27-046-4642	CEMETERY PERPETUAL CARE	-	-	-	-	-
27-046-4643	CEMETERY CONTRIBUTIONS	2,000	2,534	2,000	3,210	2,000
CEMETERY REVENUE TOTAL		\$ 45,275	\$ 44,966	\$ 45,275	\$ 57,392	\$ 45,075

Cemetery Grounds: This activity provides for administration of the cemetery and the general maintenance and upkeep of the cemetery grounds. Work includes, but is not limited to, maintaining public rights-of-way, mowing, and trimming, filling settled areas, removal of excess soil, grave openings and closings spraying trees and shrubs, straightening of headstones, and establishment of new burial areas. Right-of-way maintenance and other small jobs are most often carried out by City personnel under the direct supervision of the Foreman/Streets and Sanitation. Mowing and trimming and grave openings and closings are carried out through contracted services.

Work for this activity is under the general supervision of the Assistant City Clerk, acting as Cemetery Sexton, the City Clerk, and the City Administrator. City officials receive advice and some voluntary labor from the members of the Cemetery Board.

The "Cemetery Perpetual Care Fund" is a part of this activity. It accounts for moneys paid to the City for long term maintenance of graves. It is also used to track specified bequests. In the past, the City has accepted bequests from the estates of Mary J. Lozier and Anna Mae Pfeifer for the upkeep, maintenance, and beautification of their graves and the Hall, Jones, and Green graves, and thereafter for the maintenance of the entire cemetery. It has also accepted a trust from Ola Mae Hamilton for, firstly, the care of her grave and those of her parents, John, and Lucy Hamilton, and then the cemetery. It has also accepted a trust from James T. Ridgway Estate for care and maintenance of the graves of the immediate family of his deceased wife and himself, being the graves of James T. Ridgway, his wife, and his daughter.

Cemetery Expenses

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
27-211-6001	SALARIES AND WAGES	2,529	1,894	1,391	1,082	1,448
27-211-6002	OVERTIME WAGES	618	397	396	156	285
27-211-6010	ACCRUED EMPLOYEE BENEFITS	1,553	1,020	870	605	875
Personnel Expense Subtotal		4,700	3,310	2,657	1,843	2,609
27-211-6110	PRINTING/PUBLICATIONS & A	500	537	550	151	550
27-211-6142	PROF SERV - ARCH, ENG.	-	-	-	-	-
27-211-6150	CONTRACT LABOR	29,000	30,000	31,000	38,681	40,000
27-211-6190	INSURANCE	-	-	-	-	920
27-211-6201	OFFICE SUPPLIES, FURNITUR	150	-	150	-	150
27-211-6210	OPERATING SUPPLIES	200	-	250	-	250
27-211-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
27-211-6901	MISCELLANEOUS	-	-	-	-	-
Other Expense Subtotal		29,850	30,537	31,950	38,832	41,870
CEMETERY EXPENSE TOTAL		\$ 34,550	\$ 33,847	\$ 34,607	\$ 40,674	\$ 44,479

Cemetery Grounds (continued)

Funds in Account No. 27-211-6110 are for advertising contracts and "flower removal" notice.

Funds in Account No. 27-211-6142 are for survey and setting corners to allow sale of plots in the Northeast Section of the cemetery.

Contract labor in Account No. 27-211-6150 includes cemetery mowing, grave opening, and repairing and replacing headstones and other permanent grave markers. An additional \$8,000 is included this for fixing gravestones. A donation in FY2015-16 is the source of the additional fund balance that will cover this expenditure.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	4	1					\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	3	1					\$ -	\$ -	\$ -
Asst Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53			3				\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	6						\$ -	\$ -	\$ -
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 10.16	32				15		\$ 213	\$ -	\$ 152
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64	71	16	66	11	65	10	\$ 1,236	\$ 285	\$ 723
										\$ 1,448	\$ 285	\$ 875

SPECIAL REVENUE FUND – CULTURE AND RECREATION PROGRAM – AVENUE OF FLAGS

Avenue of the Flags: This activity provides for separately tracking the finances of the Avenue of Flags project, which has been created to honor deceased veterans. Donations and fund raisers pay for the purchase, storage, and large flags and other supplies necessary for the display along the inner streets of the City's cemetery.

Work for this activity is under the general supervision of the Assistant City Clerk II, acting as Cemetery Sexton, supervised by the City Clerk and the City Administrator. City officials receive advice and some voluntary labor from the members of the Cemetery Board and other members of the community.

Avenue of Flags Revenue

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
AVENUE OF FLAGS REVENUE						
28-046-4110	INTEREST	200	229	200	53	50
28-046-4690	DONATIONS-SPECIFIC FLAGS	2,000	3,834	2,000	2,540	2,000
28-046-4699	MISCELLANEOUS	-	-	-	-	-
AVE OF FLAGS REVENUE TOTAL		\$ 2,200	\$ 4,063	\$ 2,200	\$ 2,593	\$ 2,050

Avenue of Flags Expenses

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
AVENUE OF THE FLAGS EXPENSES						
28-220-6110	PRINTING, PUBLICATIONS, AND ADVERTISING	253	338	250	150	250
28-220-6201	OFFICE SUPPLIES, FURNITUR	100	66	100	-	100
28-220-6210	OPERATING SUPPLIES	2,500	975	2,500	2,260	2,500
AVE OF FLAGS EXPENSE TOTAL		\$ 2,853	\$ 1,379	\$ 2,850	\$ 2,410	\$ 2,850

No personnel expenditures are budgeted in this activity.

SPECIAL TAXES

SPECIAL TAXES – PUBLIC SAFETY SALES TAX

The citizens of Centralia authorized the collection for a 1/2-cent sales tax for public safety as provided for by Sections 94.700 to 94.755 of the Revised Statutes of Missouri. Beginning in FY21, 10% of the revenue for this tax is set aside in an equipment replacement fund, and of the remaining 90%, 50% is allocated to the fire department and 50% to the police department.

In FY20, the police department was able to employ two additional officers, and the fire department purchased new sets of turnout gear to replace expired equipment. In FY22 a new animal holding facility will be built, and new self-contained breathing apparatus equipment will be purchased for the fire department.

Public Safety Sales Tax Revenues

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PUBLIC SAFETY SALES TAX REVENUE						
18-041-4020	STATE LOCAL SALES TAX	205,000	162,500	200,000	228,591	224,019
18-046-4110	INTEREST	-	634	250	249	236
TOTAL PUBLIC SAFETY SALES TAX REVENUE		\$ 205,000	\$ 163,134	\$ 200,250	\$ 228,840	\$ 224,255

Public Safety Sales Tax Expenses

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PUBLIC SAFETY SALES TAX EXPENSES						
18-260-8801	TRANSFER TO GENERAL FUND - POLICE	153,750	121,875	135,000	154,299	100,809
18-260-8801	TRANSFER TO GENERAL FUND - FIRE	51,250	40,625	45,000	51,433	100,809
18-260-6901	MISC. RESERVE	-	-	20,000	22,859	22,402
TOTAL PUBLIC SAFETY SALES TAX EXPENSES		\$ 205,000	\$ 162,500	\$ 200,000	\$ 228,591	\$ 224,019

Special Sales Tax/Debt Service: The purpose of this activity is to account for the use of a special public safety sales tax which was authorized by the voters in November of 2018. Proceeds from this tax can only be used for public safety purposes.

No personnel expenditures are budgeted in this activity.

Public Safety Sales Tax Reserve Account

During FY21, 10% of the revenue from the Public Safety Sales tax will be transferred to this reserve account to be used for future equipment purchases.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PUBLIC SAFETY SALES TAX - RESERVE						
	Beginning Balance			-	-	21,650
18-065-1103	RESERVE ACCOUNT	-	-	20,000	21,650	22,402
PUBLIC SAFETY SALES TAX - RESERVE		-	-	20,000	21,650	44,052

SPECIAL TAXES – PUBLIC WORKS SALES TAX

The citizens of Centralia authorized the collection for a 1/2-cent sales tax for transportation purposes as provided for by Sections 94.700 to 94.755 of the Revised Statutes of Missouri. The revenue for this tax and the revenue from the County Sales Tax that was originally awarded by grant applications, that is now awarded by a formula, are recorded in this program.

The sales tax funds are primarily used for street overlay expenses and to pay off bonds for capital projects. The county revenues are used more generally for street, sidewalk, and alley operations.

SUMMARY OF REVENUES

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
TRANSPORTATION SALES TAX REVENUE						
29-041-4020	STATE LOCAL SALES TAX	210,000	205,441	200,000	227,845	223,288
29-043-4330	CDBG GRANT REVENUE			-	-	-
29-043-4350	COUNTY GRANT-REVENUE SHAR	70,000	73,561	70,000	71,878	68,285
29-046-4110	INTEREST	-	-	-	-	-
TOTAL TRANSPORTATION SALES TAX REVENUE		\$ 280,000	\$ 279,002	\$ 270,000	\$ 299,724	\$ 291,573

SPECIAL REVENUE FUND – PUBLIC WORKS PROGRAM – HIGHWAY AND STREETS FUNCTION

Special Sales Tax/Debt Service: The purpose of this activity is to account for the use of a special transportation sales tax which was authorized by the voters in April of 1999. Proceeds from this tax can only be used for transportation purposes as authorized by Sections 94.700 to 94.755 of the Revised Statutes of Missouri.

In the past the City utilized a short-term loan to fund road improvements on Lakeview Street and Columbia Street. For the last several years these funds have been used to pay for the asphalt overlay projects approved by the Board of Aldermen. The funds will go toward additional asphalt overlay projects in FY2020-2021.

This activity is carried out under the supervision of the City Administrator with the assistance of the Street and Sanitation Foreman.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
TRANSPORTATION SALES TAX EXPENSES						
29-300-5509	MISCELLANEOUS	781,542	356,945	296,650	294,324	336,728
29-300-5998	CAPITAL OUTLAY	-	-	-	-	-
29-300-6301	INTEREST EXPENSE	-	-	-	-	-
29-300-6310	BOND PRINCIPAL	-	-	-	-	-
TOTAL TRANSPORTATION SALES TAX EXPENSES		\$ 781,542	\$ 356,945	\$ 296,650	\$ 294,324	\$ 336,728

Payroll expenses for the City Administrator and the Street and Sanitation Foreman are budgeted in General Government accounts.

No personnel expenditures are budgeted in this activity.

ENTERPRISE FUNDS

The Enterprise Funds of the City of Centralia are business-like activities that the citizens of Centralia have chosen to have conducted by their municipal government under local control. The Water, Sanitary Sewer (or Wastewater), Electric and Sanitation Departments are run as stand-alone businesses. The revenues necessary to cover the operating, capital and all other expenses are obtained via user fees and other fees directly related to the activities of each utility.

In addition, the Electric and Water Departments each pay a 5% payment in lieu of taxes assessed on the revenues from the sales of services. This keeps them on a level playing field with a private utility program.

Each fund is presented separately in this section.

ENTERPRISE FUNDS	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
REVENUES TOTAL	\$ 5,762,786	\$ 5,720,840	\$ 6,663,747	\$ 6,353,293	\$ 5,969,917
WATER FUND	896,565	916,716	1,074,132	1,007,756	1,082,766
SEWER FUND	609,602	625,616	655,702	664,217	709,658
ELECTRIC FUND	3,808,119	3,709,239	4,440,044	4,201,054	3,616,207
SANITATION FUND	448,500	469,270	493,869	480,266	561,285
ENTERPRISE FUND EXPENDITURES	\$ 6,148,880	\$ 5,684,806	\$ 6,605,136	\$ 5,285,093	\$ 7,070,925

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WATER FUND

The City of Centralia Water Fund generates revenue from the sale of potable water to the residents and businesses of Centralia. The Water Department's 1.7 million - gallon per day Water Treatment Plant was built in 1981. This Plant has been recognized by the Department of Natural Resources as a premier model of lime softening treatment in the state of Missouri.

The system, while continually monitoring for safe potable water also strives to maintain reliable flows and continuous pressure, which can serve not only the citizens of Centralia and its large industrial users but is always looking towards the water needs of potential future industrial customers. The City of Centralia was recognized by Missouri Rural Water as the top water system in the state in 2007.

The owns two waters towers, a 500,000-gallon tank, called the N.E. Tower, located on N. Howard Burton / North Street and a 250,000-gallon tank, called the S.W. (or Panther) Tower located on Lakeview just west of Adams street. The City also has a 330,000-gallon ground storage facility clear well at the Water Plant on Booth Street. These feed 36 miles of water line that serves the City of Centralia.

In FY2020-21 and FY2021-2022, the City will complete renovations to the water plant, which are funded by the voter approved revenue bond issued presented in the April 2018 municipal election. This year's budget includes a 15% across the board increase in water rates to partially offset the expenses for those renovations.

WATER FUND CASH FLOW

WATER UTILITY FUND CASH FLOW						
	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022	
Estim./ Actual Cash Balance April 1	\$ 474,613	\$ 319,084	\$ 372,415	\$ 473,341	\$ 558,228	
Operating Revenue	\$ 735,800	\$ 755,762	\$ 827,309	\$ 760,705	\$ 749,823	
Non-operating Revenue	\$ 6,200	\$ 6,389	\$ 6,300	\$ 6,528	\$ 6,463	
Expected / Actual Revenues	\$ 742,000	\$ 762,151	\$ 833,609	\$ 767,233	\$ 756,285	
Available for Appropriation	\$ 1,216,613	\$ 1,081,236	\$ 1,206,025	\$ 1,240,574	\$ 1,314,513	
Operating Expenditures & Reserve	\$ (783,868)	\$ (658,820)	\$ (682,683)	\$ (632,346)	\$ (1,041,554)	
Non-operating Expenditures	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	
Proposed / Actual Appropriation	\$ (833,868)	\$ (708,820)	\$ (732,683)	\$ (682,346)	\$ (1,091,554)	
Balance March 31	\$ 382,745	\$ 372,415	\$ 473,341	\$ 558,228	\$ 222,959	
Equipment Replacement Fund Balance	\$ 154,565	\$ 154,565	\$ 240,523	\$ 240,523	\$ 326,481	
ESTIMATED/ACTUAL CASH BALANCE	\$ 537,310	\$ 526,980	\$ 713,864	\$ 798,751	\$ 549,440	

WATER UTILITY FUND REVENUES DETAIL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
REGULATORY FEES						
31-047-4513	PRIMACY	6,200	6,389	6,300	6,528	6,463
	Regulatory Fees Subtotal	6,200	6,389	6,300	6,528	6,463
WATER UTILITY REVENUE						
31-047-4110	INTEREST	3,800	7,473	4,000	1,812	1,776
31-047-4501	METERED SALES	688,500	692,133	779,559	684,534	691,380
31-047-4510	INSTALLATION CHARGES	4,500	15,229	4,500	34,335	17,167
31-047-4519	PENALTIES	35,000	35,299	35,250	34,944	35,500
31-047-4699	MISCELLANEOUS	4,000	5,629	4,000	5,080	4,000
	Other Revenue Subtotal	735,800	755,762	827,309	760,705	749,823
	WATER FUND REVENUE TOTAL	\$ 742,000	\$ 762,151	833,609	767,233	756,285

Increased revenues are anticipated due to the increase in water rates in FY2020-21.

SUMMARY OF EXPENSES

WATER FUND	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
Water Fund Subtotal	833,868	708,820	732,683	682,346	1,091,554
31-310 Planning/Admin	184,397	131,633	151,910	160,978	435,898
31-302 Comm/Central Services	27,486	39,929	34,513	33,606	41,752
31-303 Well Operation/Maint.	136,640	45,488	121,524	43,065	118,600
31-306 Distribution Op/Maint.	183,322	221,735	174,135	222,606	337,246
31-307 Treatment Op/Maint	274,570	248,043	212,021	184,001	140,958
31-309 Buildings & Grounds	27,453	21,993	38,580	38,090	17,100
Water - Equipment Replacement	154,565	154,565	240,523	240,523	326,481
31-065-1103					

ENTERPRISE FUNDS – PUBLIC UTILITIES PROGRAM – WATER UTILITY FUNCTION (WATER FUND)

Planning, Administration and Training: This activity provides funds for the planning and administrative functions that result from supplying, processing, and distributing up to approximately 265,000,000 gallons of raw water on an annual basis. Work associated with this function includes administrative tasks that relate to wells, treatment, operations, and buildings and grounds. Funds are provided primarily for personnel services to perform budgeting, routine supervision, meetings, purchasing, data collection and analysis, customer service relating only to the water utility. This activity also accounts for generalized professional services for the water system and for training of department personnel to meet state certification and continuing education standards.

Work performed in this activity is under the direct supervision of the Foreman/Water and Sewer. General planning and oversight are provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
WATER - PLANNING, ADMINISTRATION & TRAINING EXPENSES						
31-310-5502	VEHICLES	-	-	-	-	-
31-310-5503	FURNITURE/FILES	-	-	-	-	-
31-310-5506	Data Processing Equipment	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
31-310-6001	SALARIES AND WAGES	21,213	12,105	15,326	41,886	169,356
31-310-6002	OVERTIME WAGES	4,761	5,554	5,807	5,574	10,332
31-310-6010	ACCRUED EMPLOYEE BENEFITS	14,798	32,828	11,102	33,597	104,134
	Personnel Expense Subtotal	40,772	50,488	32,235	81,057	283,822
31-310-6101	POSTAGE AND FREIGHT	25	-	25	-	25
31-310-6110	PRINTING,PUBLICATIONS,ADV	500	-	250	-	250
31-310-6120	DUES/MEMBER/SUBS/TUITION	1,600	599	1,600	1,780	1,600
31-310-6144	CONSULTANT SERVICES	30,000	-	30,000	3,105	50,000
31-310-6150	CONTRACT LABOR	1,000	1,406	1,500	1,842	1,500
31-310-6160	REPAIR SERVICES	100	-	100	-	100
31-310-6170	MAINT AGREEMENTS & LEASES	2,200	624	2,200	-	500
31-310-6180	MEALS, LODGING, TRAVEL	500	91	500	-	500
31-310-6190	INSURANCE	2,500	2,738	2,500	2,520	16,500
31-310-6201	OFFICE SUPPLIES,FURNITURE,	200	-	500	-	500
31-310-6210	OPERATING SUPPLIES	500	1,450	1,000	563	1,000
31-310-6490	EQUIPMENT USE CHARGES	12,000	17,807	12,000	12,585	17,000
31-310-6901	MISCELLANEOUS	35,000	-	10,000	-	5,000
31-310-6982	PRIMACY FEE TO DNR	6,500	6,429	6,500	7,526	7,600
	Other Expense Subtotal	92,625	31,145	68,675	29,921	102,075
31-310-8801	TRANSFER TO OTHER FUNDS	50,000	50,000	50,000	50,000	50,000
	Transfer to Other Funds Subtotal	51,000	50,000	51,000	50,000	50,000
	WATER PLANNING & ADMIN SUBTOTAL	\$ 184,397	\$ 131,633	\$ 151,910	\$ 160,978	\$ 435,898

Insurance expenses in Account No. 31-310-6190 represent a proportional share of general liability insurance.

Funds shown in 31-310-6144 are for engineering services to update the 2008 Burns & McDonnell Water Supply and Treatment Capacity Plan.

Funds shown in Account No. 31-310-6801 represent a transfer to the General Fund to pay a share of salary and expenses for the principal City administrative staff, to recognize the time they spend in utility-related activities and to cover related administrative expenses. It also represents the taxes which would have been paid by a private water utility.

Planning, Administration and Training (cont.)

Funds in Account No. 31-310-6803 represent a transfer to the Park Fund as reimbursement for park employees mowing of Water Department grounds

Personnel Costs

Personnel costs for all functions of the Water Dept. are budgeted in this fund.

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Director of Public Works & Utilities	\$	69,160	\$ 17.65	50%		50%		50%		\$ 34,580	\$ -	\$ 18,356
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	39	48	33	35	1421	73	\$ 28,690	\$ 2,211	\$ 18,541
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	20	44	15	35	1315	64	\$ 27,405	\$ 2,001	\$ 17,113
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	11	45	77	42	1315	70	\$ 23,604	\$ 1,885	\$ 16,038
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58					1315	70	\$ 23,604	\$ 1,885	\$ 16,038
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	417	74	422	62	1265	63	\$ 31,473	\$ 2,351	\$ 18,048
										\$ 169,356	\$ 10,332	\$ 104,134

Communication and Central Services: This activity consist of tasks providing communication and office support for the water utility. Funds are budgeted for communication equipment and for a 14.5% proportional share of cashiering and collecting functions, as well as the full cost of special water utility-related customer services provided by the "front office" staff of City Hall. These services include answering customer inquiries and ordering connects and disconnects.

Funds also provide for personnel, supplies, and materials, and part of the expense of microfilming records and documents.

This activity is carried out by the staff in City Hall under the direct supervision of the City Clerk, with general oversight provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
COMMUNICATION/CENTRAL SERVICES EXPENSES						
31-302-5506	DATA PROCESSING EQUIPMENT	363	1,036	-	259	375
	Capital Expense Subtotal	363	1,036	-	259	375
31-302-6001	SALARIES AND WAGES	12,595	14,849	16,385	17,026	21,234
31-302-6002	OVERTIME WAGES	1,096	750	491	119	511
31-302-6010	ACCURED EMPLOYEE BENF.	6,205	8,567	8,038	8,536	10,002
	Personnel Expense Subtotal	19,896	24,167	24,914	25,681	31,747
31-302-6101	POSTAGE AND FREIGHT	1,813	2,022	1,813	1,194	1,875
31-302-6110	PRINTING,PUBLICATIONS,ADV	218	-	29	-	30
31-302-6120	DUES MEMBERSHIPS SUBS TUITION	-	-	218	107	225
31-302-6133	UTILITIES-TELEPHONE/FAX	73	1,449	73	1,531	150
31-302-6143	PROF.SERV.-DATA PROCESSIN	-	-	-	-	-
31-302-6150	CONTRACT LABOR	2,900	5,772	4,350	1,654	3,000
31-302-6170	MAINT. AGREEMENTS & LEASE	870	1,312	218	1,054	1,125
31-302-6180	MEALS, LODGING, TRAVEL		9	363	42	225
31-302-6201	OFFICE SUP.,FURITURE,EQUI	363	341	363	197	375
31-302-6210	OPERATING SUPPLIES	290	313	2,175	437	375
31-302-6901	MISCELLANEOUS	700	3,509	-	1,450	2,250
	Other Expense Subtotal	7,227	14,726	9,599	7,665	9,630
WATER COMM. AND CENTRAL SERVICES SUBTOTAL		\$ 27,486	\$ 39,929	\$ 34,513	\$ 33,606	\$ 41,752

Funds budgeted in this activity include 15% of all cashiering and collecting expenses, as distributed from the Internal Service Fund.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I	\$ 14.17	\$ 21.26	7.60	272	6	280	4	280	8	\$ 3,962	\$ 166	\$ 2,184
Asst. City Clerk I	\$ 14.17	\$ 21.26	10.16	272	3	237	5	277	8	\$ 3,930	\$ 166	\$ 2,897
Asst. City Clerk III	\$ 19.01	\$ 28.52	9.64	53	3	171	1	268	6	\$ 5,101	\$ 180	\$ 2,648
City Clerk	\$ 50,211.20		13.13	121	5	121	0	156	0	\$ 3,766	\$ -	\$ 2,048
Customer Service Rep.	\$ 13.13	\$ 19.70	0.73	61	0	114	0	218	0	\$ 2,868	\$ -	\$ 159
Deputy City Clerk/AP Clerk	\$ -		-	198	9	0	0	0	0	\$ -	\$ -	\$ -
Scanning Clerk	\$ 10.30	\$ 15.45	0.42	21	0	15	0	156	0	\$ 1,607	\$ -	\$ 66
										\$ 21,234	\$ 511	\$ 10,002

Water Well Operations/Maintenance/Operations: The City owns and operates three wells from which its potable water is drawn. The South Street Well (#3), which was originally installed in December 1959. In 2010, the well was deepened, and the pump replaced. Well (#3) now has a Grand Fos 80051250-5 pump with an operating depth of 588 feet. Water is drawn through a 6" column by a 125 hp Franklin submersible pump and can operate at a capacity of 750 gpm.

The Booth Street Well (#4) is an 11-stage pump, operating at a level of approximately 460 feet in a well that is 1,425 feet deep. Water is drawn through the 8" column by a 125 hp Layne Western pump motor (Serial No. 74028). The well can operate at capacity of 800 gpm and last received major repairs in 2007.

Well #5 was drilled but proved un-developable. It was officially abandoned (Registration No. 0146324A). Well #6, located at the West Water Tower, is an 8-stage pump operated at a level of approximately 450 feet in a well that is 1,400 feet deep. Water is drawn through the 8' column by a 125 hp Layne Western pump motor. The well can operate at a capacity of 800 gpm.

Funds appropriated for this activity cover personnel, materials, utilities, parts, and other expenses associated with the operation and maintenance of the three wells.

This activity is carried out under the direct supervision of the Foreman/Water and Sewer and the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
WELL OPERATION & MAINTENANCE						
31-303-5508	WATER WELL MAINTENANCE	-	-	60,000	232	60,000
31-303-5510	BUILDING IMPROVEMENT	2,500	-	2,500	-	2,500
Capital Expense Subtotal		2,500	-	62,500		62,500
31-303-6001	SALARIES AND WAGES	522	167	277	312	-
31-303-6002	OVERTIME WAGES	-	-	-	-	-
31-303-6010	ACCRUED EMPLOYEE BENEFITS	318	98	158	159	-
Personnel Expense Subtotal		840	266	435	471	-
31-303-6110	PRINTING,PUBLICATIONS.ADV	-	-	-	-	-
31-303-6130	UTILITIES, ELECTRICITY	50,000	44,932	50,250	40,274	50,000
31-303-6150	CONTRACT LABOR	100	77	101	-	100
31-303-6160	REPAIR SERVICES	25,000	-	-	-	-
31-303-6170	MAINT AGREEMENTS & LEASES	2,700	-	2,714	825	1,000
31-303-6210	OPERATING SUPPLIES	5,000	213	5,025	1,495	4,500
31-303-6490	EQUIPMENT USE CHARGES	500	-	500	-	500
31-303-6901	MISCELLANEOUS	50,000	-	-	-	-
Other Expense Subtotal		133,300	45,223	58,589	42,593	56,100
WATER WELL OP. AND MAINT. SUBTOTAL		\$ 136,640	\$ 45,488	\$ 121,524	\$ 43,065	\$ 118,600

Funds in Account No. 31-303-5508 are for maintenance and upgrade to Well #6 or #4.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	3		1				\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41							\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58							\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	12		6				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Water Distribution Operations, Maintenance & Improvements: The water transmission and distribution system consist of approximately 37.2 miles of water mains and service lines, approximately 1796 meters, approximately 263 fire hydrants, and approximately 352 operable valves. In addition to the 330,000-gallon clear-well at the water plant, the City also has 1.085 million gallons of available water storage at various locations in the City. Storage for 100,000 gallons is owned by the Hubbell/A.B. Chance Company. That, plus an additional 235,000 gallons of storage is not on-line and, therefore, is not depleted and refilled as demands for water increase and decrease. The City has the capability of storing a total of 1.485 million gallons of treated water. It uses 1.415 million gallons of this for storage; with 1.080 million gallons on-line as a routine source of supply to meet regular demand.

This activity provides for the operation and maintenance of the transmission, distribution, and storage system of the Centralia water utility. Work includes checking for repairing water leaks, meter reading and repair; inspection and maintenance of towers, valves, hydrants; and the construction of new water mains. Meters, valves, and hydrants are systematically checked and replaced if necessary.

This activity is carried out under the direct supervision of the Foreman/Water and Sewer and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
DISTRIBUTION OPERATION, MAINTENANCE & IMPROVEMENTS						
31-306-5502	VEHICLES	-	30,015	-	-	40,000
31-306-5505	TOOLS	1,000	-	1,005	-	1,000
31-306-5507	CONSTRUCTION EQUIPMENT	-	-	-	-	-
31-306-5508	OTHER EQUIPMENT	-	-	10,000	-	-
Capital Expense Subtotal		1,000	30,015	11,005	-	41,000
31-306-6001	SALARIES AND WAGES	41,226	41,362	39,045	47,435	-
31-306-6002	OVERTIME WAGES	4,611	7,216	8,066	4,087	-
31-306-6010	ACCRUED EMPLOYEE BENEFITS	27,210	33,019	27,305	29,000	-
Personnel Expense Subtotal		73,047	81,597	74,416	80,521	-
31-306-6101	POSTAGE AND FREIGHT	50	-	50	-	50
31-306-6110	PRINTING PUBLICATION & AD	150	-	151	-	150
31-306-6120	Dues, Member, Subscrip	1,500	1,435	1,508	-	1,500
31-306-6132	UTILITIES-NATURAL GAS, PR	-	-	-	-	-
31-306-6142	PROF.SERV-ARCH.ENG.,SURVE	10,000	32,656	-	28,263	3,000
31-306-6150	CONTRACT LABOR	5,000	1,397	5,025	659	5,000
31-306-6160	REPAIR SERVICE	1,000	-	1,005	-	1,000
31-306-6170	MAINT AGREEMENTS & LEASES	600	2,816	603	1,905	2,000
31-306-6180	MEALS, LODGING, TRAVEL	250	-	251	-	250
31-306-6201	OFFICE SUPPLIES	500	-	503	12	250
31-306-6210	OPERATING SUPPLIES	60,000	35,943	-	52,463	60,000
31-306-6220	TOOLS AND SMALL EQUIPMENT	5,000	915	5,025	-	5,000
31-306-6301	INTEREST CAPITAL LEASE	-	-	32,721	32,721	44,849
31-306-6302	ADMIN & 110% FEES	-	-	16,522	319	28,972
31-306-6309	PRINCIPAL CAPITAL LEASE	-	-	-	-	109,000
31-306-6490	EQUIPMENT USE CHARGES	25,000	34,961	25,125	25,743	35,000
31-306-6901	MISCELLANEOUS	225	-	226	-	225
Other Expense Subtotal		109,275	110,123	88,714	142,085	296,246
WATER DIST., OPERATION, MAINT., IMPROVE. SUBTOTAL		\$ 183,322	\$ 221,735	\$ 174,135	\$ 222,606	\$ 337,246

Funds in Account No. 31-306-6210 include such supplies as pipe, meters, jars, yokes, copper piping, risers, valves, hydrants, and other hardware and fittings. This account also includes funds for materials for mains extensions and replacements as determined during the year.

Replacement of a valve at the NE tower are budgeted in fund 31-306-5509.

Water Distribution Operations, Maintenance & Improvements (cont.)

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	15	33	140	19			\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	950	66	1057	57			\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	841	73	781	36			\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	563	81	667	69			\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53							\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	4						\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	16	2					\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Water Treatment Operations, Maintenance & Improvements: The City of Centralia produces softened water at the Booth Street Water Treatment Facility. The treatment process involves the use of chemicals and process equipment to remove calcium and magnesium bicarbonates from the raw well water. Chlorine is added to the softened water to prevent bacterial contamination of the water until it reaches the taps of the utility's customers. Lime sludge is a byproduct of the softening process. Given current operating conditions and limitations, the plant can produce more than one million gallons of potable water per 24 hours of operation. Its maximum design load (as determined by maximum hydraulic capacity of the aerator) is 1.728 million gallons of water per 24 hours of operations.

This activity provides for the operation and continuing maintenance of the water treatment plant. Work includes cleaning the lime slaker; checking and servicing motors and bearings; repairing and/or replacing worn or burned-out motors, pumps, blowers, valves, couplings, gears, and scrapers; repairing or replacing electric controls and telemetry; cleaning and maintenance of the primary and secondary basins and blowdown room; periodic chemical analysis of the process and finished water; and general cleanup of the plant and meter shop.

Funds appropriated for this activity cover personnel, chemicals, supplies, power, and other costs associated with the production, storage (in the clear well) and pumping of water to other storage vessels throughout the City.

This operational activity is carried out by the Water and Wastewater Plant Operators under the direct supervision of the Foreman/Water and Sewer. General supervision is provided by a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
TREATMENT OPERATION, MAINTENANCE & IMPROVEMENTS						
31-307-5508	OTHER EQUIPMENT	-	-	-	10,355	-
	Capital Expense Subtotal	-	-	-	10,355	-
31-307-6001	SALARIES AND WAGES	37,992	33,367	42,336	33,165	-
31-307-6002	OVERTIME WAGES	2,418	1,842	1,998	900	-
31-307-6010	ACCURED EMPLOYEE BENEFITS	23,945	21,306	26,427	20,368	-
	Personnel Expense Subtotal	64,355	56,515	70,761	54,433	-
31-307-6101	POSTAGE AND FREIGHT	200	-	100	-	100
31-307-6120	DUES/MEMBER/SUBS/TUITION	150	100	150	50	150
31-307-6150	CONTRACT LABOR	3,500	160	3,500	-	3,500
31-307-6160	REPAIR SERVICES	300	410	302	-	-
31-307-6170	MAINT AGREEMENTS & LEASES	3,000	3,905	3,000	1,800	3,000
31-307-6180	MEALS LODGING TRAVEL	1,000	-	750	-	750
31-307-6210	OPERATING SUPPLIES	40,000	28,637	40,000	28,583	40,000
31-307-6220	TOOLS/SMALL EQUIPMENT	2,000	179	2,000	-	2,000
31-307-6420	EQUIPMENT REPAIR CHARGES	2,500	-	2,500	-	2,500
31-307-6450	EQUIPMENT RENTAL	500	-	500	-	500
31-307-6490	EQUIPMENT USE CHARGES	2,500	3,572	2,500	2,822	2,500
31-307-6901	EQUIPMENT REPLACEMENT	154,565	154,565	85,958	85,958	85,958
	Other Expense Subtotal	210,215	191,528	141,260	119,213	140,958
WATER TREATMENT OP., MAINT., & IMPROVE SUBTOTAL		\$ 274,570	\$ 248,043	\$ 212,021	\$ 184,001	\$ 140,958

Equipment replacement reserve fund is budgeted in account no. 31-307-6901. \$85,958 will be transferred each year to 31-065-1103 per an agreement with DNR related to a loan from the State Revolving Fund.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	1370	17	1266	8			\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	91	12	54	6			\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	246	15	229	4			\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	157	14	131	13			\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Water Building and Grounds Maintenance: The purpose of this activity is to provide routine maintenance and general upkeep of the structures and grounds associated with the water utility. These areas include the water storage building on South Street, the three well houses, the water treatment plant and adjacent storage building, and the underground storage area. Funds are provided for personnel, supplies, utilities, and other expenses that do not directly relate to any of the more specific activities of water production and distribution. Mowing of the water tower and water plant property was previously done under contract by employees of the Park Dept. but was taken over by Water & Sewer Dept. employees in FY21.

This work is carried out under the direct supervision of the Foreman/Water and Sewer and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
WATER BUILDING & GROUNDS EXPENSES						
31-309-5509	OTHER EQUIPMENT	-	-	10,000	9,370	-
31-309-5510	BUILDING IMPROVEMENTS	1,000	-	1,000	-	1,000
	Capital Expense Subtotal	1,000	-	11,000	9,370	1,000
31-309-6001	SALARIES AND WAGES	722	775	1,773	3,062	-
31-309-6002	OVERTIME WAGES	653	55	301	2,091	-
31-309-6010	ACCRUED EMPLOYEE BENEFITS	653	518	1,190	2,091	-
	Personnel Expense Subtotal	2,028	1,348	3,264	7,244	-
31-309-6101	POSTAGE AND FREIGHT	50	-	50	-	50
31-309-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS	50	-	50	-	-
31-309-6132	UTILITIES-NATURAL GAS, PR	3,500	3,307	3,518	2,716	3,500
31-309-6133	UTILITIES-TELEPHONE-FAX	2,750	3,607	2,764	3,457	3,500
31-309-6150	CONTRACT LABOR	1,500	3,632	1,508	2,257	1,800
31-309-6160	REPAIR SERVICE	750	371	500	-	500
31-309-6170	MAINTENANCE AGREEMENTS	175	1,045	176	1,109	1,000
31-309-6190	INSURANCE	7,400	8,683	7,500	10,968	-
31-309-6201	OFFICE SUP. FURNITURE, EQU	250	-	251	-	250
31-309-6210	OPERATING SUPPLIES	7,000	-	7,000	970	5,000
31-309-6220	TOOLS/SMALL EQUIPMENT	500	-	500	-	250
31-309-6490	EQUIPMENT USE CHARGES	500	-	500	-	250
	Other Expense Subtotal	24,425	20,645	24,316	21,477	16,100
	WATER BUILDINGS & GROUNDS SUBTOTAL	\$ 27,453	\$ 21,993	\$ 38,580	\$ 38,090	\$ 17,100

Natural gas expenses 31-309-6132 are for heating water wells and the water plant.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	36	2	36				\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	8		25	3			\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	6		72				\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	8		16	3			\$ -	\$ -	\$ -
Lineman	\$ 20.10	\$ 30.15	\$ 9.64							\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.94							\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Water Equipment Replacement Fund: The water equipment replacement fund was developed in FY20 in accordance with regulations on the SRF funding for water plant renovations. In FY21, the amount budgeted in account 31-307-6901 will be transferred to this fund.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
WATER EQUIPMENT REPLACEMENT FUND						
31-065-1103	EQUIPMENT REPLACEMENT FUND	154,565	154,565	240,523	240,523	326,481
	<i>Utility Revenue Subtotal</i>	154,565	154,565	240,523	240,523	326,481

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SEWER FUND

The City of Centralia sewer system has a gravity flow system which transmits raw wastewater to two different two cell lagoons. The main purpose of this department is to maintain a smooth flow of sewage through mains and eliminating blockages to meet the Department of Natural Resources rules and guidelines and to provide the best service to our customers. This system also can pump treated wastewater to farmers' ponds for irrigation on agricultural croplands. This innovative approach to wastewater management provides local farmers with an affordable source of nutrient irrigation and the customers of the Sewer Utility with very low sewer bills.

Collection System: The City of Centralia's sanitary sewer system consists of 37.5 miles of lateral, collector, and interceptor sewer mains and approximately 667 manholes.

- **Northeast Wastewater Treatment Facility:** This facility is a two-cell lagoon with aeration equipment, spray irrigation pumps and overland flow fields 40-acres in size. Design population capacity of 6,600.
- **Northwest Wastewater Treatment Facility:** This facility is a two-cell lagoon with spray irrigation 40-acres in size. Design population capacity of 1,460.
- **Lift Stations:** The City has two lift stations; one on Fountain Road next to the NW lagoons and one at the south end of Orchard Street.
- **Irrigation ponds:** The City has ability to pump to three farmers storage cells. The sizes of these ponds are 21.9, 4.99, and 5.32 acres. This greatly enables the City to eliminate the need to discharge to local creeks in times of high rainfall and infiltration.

BUDGET HIGHLIGHTS:

The FY2020-21 budget included a 20% increase in sewer rates as the third of three increases to pay for revenue bonds to address EPA.DNR mandates. Residents approved a \$7.8 million bond issue in April 2018.

		April 1, 2017	April 25, 2018	April 25, 2019	April 25, 2020
Base fee		\$ 7.10	\$ 8.80	\$ 13.20	\$ 14.20
Sewer rate per 100 gallons		0.0690	0.0825	0.1238	0.1380

		Estimated Monthly Sewer Bills			
		April 1, 2017	April 25, 2018	April 25, 2019	April 25, 2020
Gallons	4,000	\$ 2.76	\$ 3.30	\$ 4.95	\$ 5.52
Gallons w/base fee	4,000	\$ 9.86	\$ 12.10	\$ 18.15	\$ 19.72
Gallons	8,000	\$ 5.52	\$ 6.60	\$ 9.90	\$ 11.04
Gallons w/base fee	8,000	\$ 12.62	\$ 15.40	\$ 23.10	\$ 25.24
Gallons	12,000	\$ 8.28	\$ 9.90	\$ 14.85	\$ 16.56
Gallons w/base fee	12,000	\$ 15.38	\$ 18.70	\$ 28.05	\$ 30.76

The FY2020-21 budget includes \$55,000 for additional sewer main lining. This technology allows a foam resin material to be pulled into a damaged pipe and when the material hardens, a form-fitting seamless material lines the existing pipe, typically a deteriorating clay pipe. This avoids digging up lines, yards, and streets.

A similar technology will be used to line the walls of several manholes. Leakage or infiltration and inflow of stormwater into the wastewater/sanitary sewer presents a problem to the operation of the sewer system as rainwater can increase the flow to the point that the lagoon system is taxed to keep up. There is \$5,000 budgeted toward this purpose.

Additionally, \$12,000 is budgeted for smart manhole covers that are designed to collect data on sewer lines that can help with early detection of infiltration in the City's system. This early detection helps to determine which areas the City should focus sewer lining efforts.

SEWER (WASTEWATER) FUND CASH FLOW

SEWER UTILITY FUND CASH FLOW

	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Estimated Cash Balance April 1	\$ 522,217	\$ 531,956	\$ 547,508	\$ 200,788	\$ 20,108
Operating Revenue	\$ 444,500	\$ 460,405	\$ 490,600	\$ 498,906	\$ 544,481
Non-operating Revenue	\$ 2,025	\$ 2,133	\$ 2,025	\$ 2,235	\$ 2,100
Expected / Actual Revenues	\$ 446,525	\$ 462,539	\$ 492,625	\$ 501,140	\$ 546,581
Available for Appropriation	\$ 968,742	\$ 994,494	\$ 1,040,133	\$ 701,928	\$ 566,689
Operating Expenditures & Reserve	\$ (397,745)	\$ (396,987)	\$ (636,884)	\$ (631,821)	\$ (558,503)
Non-operating Expenditures	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ -
Proposed / Actual Appropriation	\$ (447,745)	\$ (446,987)	\$ (686,884)	\$ (681,821)	\$ (558,503)
Estimated Unencumbered					
Balance March 31	\$ 520,997	\$ 547,508	\$ 333,248	\$ 108	\$ (11,814)
Equipment Replacement Fund Balance	\$ 163,077	\$ 163,077	\$ 163,077	\$ 163,077	\$ 163,077
ESTIMATED/ACTUAL CASH BALANCE	\$ 684,074	\$ 710,585	\$ 496,325	\$ 163,185	\$ 151,263

SEWER REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
GRANT REVENUE						
32-043-4313	DNR GRANT	-	-	-	-	-
	Utility Revenue Subtotal	-	-	-	-	-
SEWER UTILITY REVENUE						
32-047-4512	SEWER CONNECTION FEE	2,025	2,133	2,025	2,235	2,100
	Utility Revenue Subtotal	2,025	2,133	2,025	2,235	2,100
SEWER FUND REVENUES						
32-047-4505	SEWER USE CHARGES	436,000	452,362	479,600	491,492	520,981
32-047-4510	INSTALLATION CHARGES	1,500	1,700	1,500	3,558	3,000
32-047-4110	INTEREST EARNINGS	2,500	5,914	5,000	785	1,000
32-047-4696	LEASE/PURCHASE LOAN PROCEEDS	-	-	-	-	-
32-047-4699	MISCELLANEOUS	4,500	429	4,500	3,071	19,500
	Other Revenue Subtotal	444,500	460,405	490,600	498,906	544,481
	SEWER FUND REVENUE TOTAL	\$ 446,525	\$ 462,539	\$ 492,625	\$ 501,140	\$ 546,581

SUMMARY OF EXPENSES

SEWER FUND	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
	447,745	446,987	686,884	681,821	558,503
32-321 Planning/Admin	93,627	72,124	74,128	67,169	88,744
32-322 Comm/Central Services	33,425	37,538	40,487	32,462	27,210
32-323 Collection Op/Maint.	114,089	147,223	165,386	106,003	177,300
32-325 Lift Station Op/Maint.	43,135	24,890	37,074	27,270	24,250
32-327 Treatment Op/Maint.	125,779	131,132	287,947	419,954	212,500
32-328 Land Application	37,690	34,080	81,862	28,962	28,500
Sewer - Equipment Replacement	163,077	163,077	163,077	163,077	163,077

ENTERPRISE FUNDS – PUBLIC UTILITIES PROGRAM – SEWER UTILITY FUNCTION (SEWER FUND)

Planning, Administration and Training: This activity provides for the planning and administrative functions that result from collecting, transporting, and treating the wastewater from the City's sanitary sewer system. Funds are provided for personnel to perform budgeting, routine supervision, meetings and discussion with staff personnel, phone contacts, cost estimates, customer service problems, purchasing, data collection, and seeking the assistance of professional services. Training expenses for state-required certification of sewer plant operators and continuing training for all department personnel are covered under this activity.

Work for this activity is carried out by the employees of the Water and Sewer Department under the direct supervision of the Foreman/Water and Sewer and the general oversight of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PLANNING, ADMINISTRATION & TRAINING EXPENSES						
32-321-6001	SALARIES AND WAGES	1,037	1,045	1,408	1,150	39,962
32-321-6002	OVERTIME WAGES	33	180	-	69	1,122
32-321-6010	ACCRUED EMPLOYEE BENEFITS	632	1,280	795	1,020	24,335
Personnel Expense Subtotal		1,702	2,504	2,203	2,238	65,419
32-321-6101	POSTAGE AND FREIGHT	75	-	75	-	75
32-321-6110	PRINTING, PUBLICATIONS, A	200	1,052	500	90	100
32-321-6120	DUES/MEMBER/SUBS/TUITION	200	-	200	136	100
32-321-6150	CONTRACT LABOR	50	-	50	-	50
32-321-6170	MAINT.AGREEMENTS-LEASES	200	-	200	-	100
32-321-6180	MEALS, LODGING, TRAVEL	1,000	-	1,000	-	500
32-321-6190	INSURANCE	4,000	5,144	5,200	6,463	14,700
32-321-6210	OPERATING SUPPLIES	200	-	200	-	200
32-321-6490	EQUIPMENT USE CHARGES	6,500	10,899	11,000	6,435	4,500
32-321-6901	MISCELLANEOUS	1,000	200	1,000	200	500
32-321-6962	SEWER CONNECTION FEE	2,500	2,325	2,500	1,607	2,500
32-321-8801	TRANSFER TO OTHER FUNDS	50,000	50,000	50,000	50,000	-
Other Expense Subtotal		65,925	69,620	71,925	64,931	23,325
SEWER PLANNING, ADMIN., & TRAINING SUBTOTAL		\$ 93,627	\$ 72,124	\$ 74,128	\$ 67,169	\$ 88,744

Funds in Account No. 32-321-6962 pay for the Sewer Connection fee that is mandated by State regulations and payable to the Missouri Department of Natural Resources.

Funds budgeted in Account No. 190 include a prorated share of General Liability Insurance and Property Insurance for the buildings and equipment of the Sewer Utility.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	5				419	2	\$ 8,460	\$ 61	\$ 5,225
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	6		3		325	11	\$ 6,773	\$ 344	\$ 4,170
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	2				325	5	\$ 5,834	\$ 135	\$ 3,821
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58					325	5	\$ 5,834	\$ 135	\$ 3,821
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	62	6	42	2	525	12	\$ 13,062	\$ 448	\$ 7,298
										\$ 39,962	\$ 1,122	\$ 24,335

Communication and Central Services: This activity consist of tasks providing and/or office support for the Sewer Utility. The activity includes a proportionate share of expenses such as personnel, equipment, supplies related to customer service, utility billing, accounting, and similar duties as performed by the staff of the "front office".

Funds also provide for personnel, supplies, and materials, and part of the expense of microfilming records and documents.

This activity is carried out by the staff in City Hall under the direct supervision of the City Clerk, with general oversight provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
COMMUNICATION/CENTRAL SERVICES EXPENSES						
32-322-5506	DATA PROCESSING EQUIPMENT	363	1,036	-	259	375
32-322-5508	OTHER EQUIPMENT	6,090	-	725	232	750
	Capital Expense Subtotal	6,453	1,036	725	491	1,125
32-322-6001	SALARIES AND WAGES	12,594	14,849	16,385	17,026	14,156
32-322-6002	OVERTIME WAGES	1,096	750	491	119	341
32-322-6010	ACCRUED EMPLOYEE BENEFITS	6,205	7,588	8,038	8,551	6,668
	Personnel Expense Subtotal	19,895	23,187	24,914	25,697	21,165
32-322-6101	POSTAGE AND FREIGHT	1,813	2,022	1,813	1,194	1,250
32-322-6110	PRINTING, PUB. AND ADVERT	-	-	29	-	20
32-322-6133	UTILITIES-TELEPHONE/FAX	73	118	218	146	150
32-322-6143	PROF.SERV.DATA PROCESSING	50	-	73	-	100
32-322-6150	CONTRACT LABOR	2,900	5,772	-	1,534	-
32-322-6170	MAINT AGREEMENTS & LEASES	870	1,312	1,088	1,098	2,000
32-322-6180	MEALS, LODGING, TRAVEL	218	9	218	42	750
32-322-6201	OFFICE SUP.FURNITURE,EQUI	363	281	363	529	150
32-322-6210	OPERATING SUPPLIES	290	313	363	211	250
32-322-6901	MISCELLANEOUS	500	3,488	10,687	1,521	250
	Other Expense Subtotal	7,077	13,315	14,848	6,274	4,920
SEWER COMMUNICATION/CENTRAL SERVICES SUBTOTAL		\$ 33,425	\$ 37,538	\$ 40,487	\$ 32,462	\$ 27,210

Funds budgeted in this activity cover 10% of all cashiering expenses as distributed from the Internal Services Fund.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 7.60	272	6	280	4	186	5	\$ 2,641	\$ 111	\$ 1,456
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 10.16	272	3	237	5	185	5	\$ 2,620	\$ 111	\$ 1,931
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64	53	3	171	1	179	4	\$ 3,401	\$ 120	\$ 1,765
City Clerk	\$ 50,211.20		\$ 13.13	121	5	121	0	104	0	\$ 2,511	\$ -	\$ 1,366
Customer Service Rep.	\$ 13.13	\$ 19.70	\$ 0.73	61	0	114	0	146	0	\$ 1,912	\$ -	\$ 106
Deputy City Clerk/AP Clerk	\$ -	\$ -	\$ -	198	9	0	0	0	0	\$ -	\$ -	\$ -
Scanning Clerk	\$ 10.30	\$ 15.45	\$ 0.42	21	0	15	0	104	0	\$ 1,071	\$ -	\$ 44
										\$ 14,156	\$ 341	\$ 6,668

Sewage Collection Operations, Maintenance, and Improvements: The sanitary sewer system consists of roughly 38.8 miles of lateral, collector, and interceptor sewer mains, and approximately 667 manholes. The system acts as a conduit for the transmission of raw sewage and some stormwater infiltration from residential, commercial, and industrial establishments to lift stations and the treatment lagoons. Although flow generally flushes and cleans the sewers, problems still develop which require manual flushing, rodding, and cleaning. In addition, other periodic and routine maintenance of the sanitary sewer system includes adding chemical to retard the growth of roots and eliminate grease buildup, checking sewage flows when blockages and back-ups are reported, identifying, and eliminating points of stormwater infiltration, repairing, and replacing old or inadequate sections of the system, repairing manholes, and raising manhole covers. Within this activity, the City also provides funds for improvements to sanitary sewer laterals, interceptors, and appurtenances.

Funds allocated for this activity cover personnel, supplies, materials, and equipment use charges associated with the operation, maintenance, and improvement of the sanitary sewer collection system including any easements.

This activity is carried out under the direct supervision of the Foreman/Water and Sewer and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
COLLECTION OPERATION, MAINTENANCE & IMPROVEMENTS						
32-323-5502	VEHICLES		2,606	-	-	-
32-323-5507	CONSTRUCTION EQUIPMENT	-	-	-	-	-
32-323-5508	CAPITAL - OTHER	-	-	15,000	-	10,000
32-323-5509	MISCELLANEOUS-CAPITAL	80,000	59,080	77,000	43,068	117,000
Capital Expense Subtotal		80,000	59,080	92,000	43,068	127,000
32-323-6001	SALARIES AND WAGES	6,492	12,354	7,960	11,930	-
32-323-6002	OVERTIME WAGES	1,321	1,721	2,724	1,507	-
32-323-6010	ACCRUED EMPLOYEE BENEFITS	4,476	8,159	5,902	7,317	-
Personnel Expense Subtotal		12,289	22,233	16,586	20,754	-
32-323-6140	PROFESSIONAL SERVICES	-	7,500	7,500	-	-
32-323-6150	CONTRACT LABOR	2,000	-	2,000	-	2,000
32-323-6160	REPAIR SERVICES	1,000	11,775	1,000	-	1,000
32-323-6170	MAINT.AGREEEMENTS & LEASE	600	400	600	400	600
32-323-6210	OPERATING SUPPLIES	10,000	12,251	10,000	3,252	5,000
32-323-6220	TOOLS/SMALL EQUIPMENT	200	-	200	-	200
32-323-6301	INTEREST - CAPITAL LEASE		27,462	27,500	26,576	27,500
32-323-6450	EQUIPMENT RENTAL	2,000	-	2,000	-	2,000
32-323-6490	EQUIPMENT USE CHARGES	6,000	6,523	6,000	11,953	12,000
Other Expense Subtotal		21,800	65,911	56,800	42,181	50,300
SEWER COLLECTION, MAINT., & IMPROVE SUBTOTAL		\$ 114,089	\$ 147,223	\$ 165,386	\$ 106,003	\$ 177,300

Funds shown in Account No. 32-323-6170 cover expenses associated with leases for easements crossing railroad rights-of-way.

Funds in Account No. 32-323-5509 include \$55,000 for slip lining portions of the sewer mains and \$5,000 for rehabilitation of leaking manholes by lining them.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	27	7	12	2			\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	234	19	219	17			\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	167	9	132	7			\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	239	22	247	27			\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	8						\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	8						\$ -	\$ -	\$ -
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	5						\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.94	26	1					\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Sewage Lift Station Operations, Maintenance, Improvements: Centralia's sanitary sewer lift stations and force mains pump raw sewage from the lower elevation to a higher elevation to permit the continuous gravity flow of sewage to the treatment lagoons. The lift station on Orchard Street utilizes vertical centrifugal Fairbanks-Morse trash pumps, replaced in 1999; the lift station to the northwest lagoon uses an Ebera pump of similar design. Both have two pumps that are operated pneumatically at alternate intervals and simultaneously in times when sewers are running full. Impeller shaft lubrication is controlled pneumatically. Dry wells are hatch-type, below-ground structures. Each lift station has a wet well which holds the sewage until the pumps start. Lift station operation and maintenance involve daily checking of operability; periodic greasing and packing of glands; structure maintenance; valve and piping maintenance, occasional removal of obstructions such as towels, wash rags, and diapers; maintenance and/or repair of pump motors and compressors, and electronic control equipment.

The lift station at the northwest treatment site has a liquid propane, gas-powered, back-up generator installed in 2003 to maintain the pumps if there is an outage of power from the Boone Electric Cooperative. Since 2007, the lift station on Orchard Street is connected to an automatic natural gas generator to provide power during a power outage.

Funds are provided for personnel, materials, parts, chemicals, utilities, and other expenses associated with the lift stations and attendant force mains, including any easements and grounds maintenance.

This activity is carried out under the direct supervision of the Water and Sewer Foreman and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LIFT STATION OPERATION, MAINTENANCE & IMPROVEMENTS						
32-325-5508	OTHER EQUIPMENT	10,000	-	-	-	-
32-325-5509	MISCELLANEOUS, CAPITAL	-	-	5,000	-	5,000
Capital Expense Subtotal		10,000	-	5,000	-	5,000
32-325-6001	SALARIES AND WAGES	7,909	5,913	7,329	5,580	-
32-325-6002	OVERTIME WAGES	637	7	68	13	-
32-325-6010	ACCRUED EMPLOYEE BENEFITS	5,039	3,853	4,527	3,411	-
Personnel Expense Subtotal		13,585	9,772	11,924	9,003	-
32-325-6130	UTILITIES-ELECTRICITY	2,500	2,860	2,500	2,044	2,600
32-325-6132	UTILITIES-NATURAL GAS-SEW	500	460	500	376	500
32-325-6133	UTILITIES-TELEPHONE, FAX	750	840	750	1,028	750
32-325-6160	REPAIR SERVICES	200	-	250	3,642	250
32-325-6170	MAINT AGREEMENTS & LEASES	500	-	500	-	500
32-325-6210	OPERATING SUPPLIES	4,000	415	4,500	469	2,500
32-325-6220	TOOLS/SMALL EQUIPMENT	100	-	150	-	150
32-325-6490	EQUIPMENT USE	11,000	10,542	11,000	10,707	12,000
Other Expense Subtotal		19,550	15,117	20,150	18,267	19,250
LIFT STATION OP., MAINT., IMPROVE., SUBTOTAL		\$ 43,135	\$ 24,890	\$ 37,074	\$ 27,270	\$ 24,250

Utilities budgeted in Account No. 32-325-6130 represent payment to Boone Electric Cooperative for power to the lift station at the northwest lagoon site.

Funds shown in Account No. 32-325-6210 include purchase of degreasers and other chemicals.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	218		214				\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	25		21	1			\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	69		55				\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	9		1				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Sewage Treatment Operations, Maintenance, and Improvements: The City has two major treatment sites to provide detention and natural aeration treatment of raw sewage. The NE site has one treatment lagoon and one storage lagoon with a combined capacity of 156 million gallons of wastewater. Treatment at this site may be aided by six aerators, which increase usable oxygen in the water for biologic reactions. The NW site has one treatment lagoon and one storage lagoon with a combined capacity of more than 60 million gallons. Standard operating procedure since the summer of 1987 has been to deliver wastewater through 13.5 miles of force main to three storage ponds owned by local farmers. From these ponds, the farmers will pump the effluent to nine city-owned center pivot irrigation systems for land application to commercial crops on the land of three farmers who work in cooperation with the City.

In 2003, the City installed an auxiliary "overland flow" treatment operation adjacent to and north of the NE treatment lagoons. When, and if, the farmers are unable to accept additional irrigation water, excess water from the holding cell can be distributed across fields of special grasses, which further treat the effluent. Most of the water is absorbed by this hay crop and may be used for livestock feed. Any remaining water has been treated to all applicable state and federal standards and can be discharged to the adjacent creek without any detrimental effect.

Operational activities associated with the lagoons and discharge sites include lab analysis (in-house and by others) of influent and effluent discharge; interpretation of lab data; and adding chemicals to the lagoons when needed. The activity also provides for mechanical, electrical, operational, and hydraulic improvements at the sanitary treatment lagoon.

In addition, any industrial pretreatment monitoring program will be conducted under this activity.

Maintenance activities include outfall structure repair, berm erosion control, walk-way care, trapping of rodents, and dredging to reduce the solids around the influent pipes.

These activities are carried out under the direct supervision of the Foreman/Water and Sewer and under the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
TREATMENT OPERATION, MAINTENANCE & IMPROVEMENTS						
32-327-5506	DATA PROCESSING EQUIPMENT	15,000	-	15,000	-	15,000
	Capital Expense Subtotal	15,000	-	15,000	-	15,000
32-327-6001	SALARIES AND WAGES	6,562	12,279	13,677	10,989	-
32-327-6002	OVERTIME WAGES	-	12	16	-	-
32-327-6010	ACCRUED EMPLOYEE BENEFITS	4,017	7,757	8,254	6,763	-
	Personnel Expense Subtotal	10,579	20,047	21,947	17,752	-
32-327-6130	UTILITIES-ELECTRICITY	15,000	19,813	15,000	11,977	15,000
32-327-6142	PROF.SERV.ARCHT.ENG.SURVE	30,000	84,518	75,000	385,154	25,000
32-327-6144	CONSULTANT SERVICES	-	-	-	-	-
32-327-6150	CONTRACT LABOR	4,000	1,182	4,000	-	-
32-327-6170	MAINTENANCE AGREEMENTS & LEASES	-	30	-	3,299	3,500
32-327-6210	OPERATING SUPPLIES	3,000	4,422	3,000	224	2,000
32-327-6490	EQUIPMENT USE CHARGES	4,000	1,120	4,000	-	2,000
32-327-6901	MISCELLANEOUS	44,200	-	150,000	1,547	150,000
	Other Expense Subtotal	100,200	111,084	251,000	402,202	197,500
SEWER TREATMENT OP., MAINT., AND IMPROVE SUBTOTAL		\$ 125,779	\$ 131,132	\$ 287,947	\$ 419,954	\$ 212,500

Funds budgeted in Account No. 32-327-6150 cover expenses associated with lab testing of wastewater and contract analysis of wastewater from industrial discharges. For the last several years that contract has been held by Engineering Surveys and Services of Columbia.

Funds budgeted in Account No. 32-327-6210 include expenses for chemical additives for the lagoons, miscellaneous operating supplies and for aggregate to the lagoon roads.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	147	2	183				\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	163		119				\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	175		133				\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	191		111				\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	1						\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	4						\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Land Application: Two 40-hp pumps at the NE pump house and one 40-hp pump at the NW pump house transport treated wastewater from the city storage lagoons through 13.5 miles of pipe to three ponds owned and operated by farmers under contract with the City. At these ponds, six 25-hp pumps and two 100-hp pumps are situated at city-owned pump houses and can convey the water to any or all of nine city-owned and three farmer-owned center pivot irrigation systems.

The activity involves the operation, inspection, and major maintenance and repair of all the city-owned equipment at these sites.

This activity is carried out under the direct supervision of the Foreman/Water and Sewer and the general supervision of a Director of Public Works and Public Utilities and/or the City Administrator. Liaison with the farmers is conducted by the Water and Wastewater Plant Operator and by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LAND APPLICATION						
32-328-5508	OTHER EQUIPMENT	5,000	12,798	5,000	6,241	5,000
32-328-5509	CAPITAL OUTLAYS-MISC	-	-	-	-	-
	Capital Expense Subtotal	5,000	12,798	5,000	6,241	5,000
32-328-6001	SALARIES AND WAGES	5,972	5,993	6,197	5,700	-
32-328-6002	OVERTIME WAGES	56	-	24	-	-
32-328-6010	ACCRUED EMPLOYEE BENEFITS	3,662	3,739	3,641	3,361	-
	Personnel Expense Subtotal	9,690	9,732	9,862	9,061	-
32-328-6130	UTILITIES-ELECTRICITY	1,000	-	1,000	-	1,000
32-328-6150	CONTRACT LABOR	10,000	-	10,000	5,753	10,000
32-328-6160	REPAIRS	-	-	-	-	-
32-328-6210	OPERATING SUPPLIES	10,000	11,550	10,000	7,773	12,000
32-328-6220	TOOLS/SMALL EQUIPMENT	1,000	-	1,000	-	500
32-328-6420	EQUIPMENT, PARTS & SUPPLI	-	-	-	133	-
32-328-6430	EQUIPMENT REPAIR CHARGES	-	-	-	-	-
32-328-6490	EQUIPMENT USE CHARGES	1,000	-	-	-	-
32-328-6901	EQUIPMENT REPLACEMENT	-	-	45,000	-	-
	Other Expense Subtotal	23,000	11,550	67,000	13,659	23,500
	SEWER LAND APPLICATION SUBTOTAL	\$ 37,690	\$ 34,080	\$ 81,862	\$ 28,962	\$ 28,500

Funds in Account No. 32-328-6901 represent the sinking fund for equipment replacement required under the conditions of the DNR grant for treatment plant improvement in 1985. A reserve of \$45,000 is available for equipment replacement in the present year and will be transferred to account no. 32-065-1103 each year.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41	5.00		9.00				\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	52.00		97.00				\$ -	\$ -	\$ -
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	53.00		56.00				\$ -	\$ -	\$ -
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	108.00		125.00				\$ -	\$ -	\$ -
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	4.00						\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	12.00						\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.31	\$ 27.47	\$ 9.12	46.50						\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Sewer Equipment Replacement Fund: The sewer equipment replacement fund has been dormant for several years, with the beginning balance in FY21 being a carry-over balance from previous years. In FY21, the amount budgeted in account 32-328-6901 will be transferred to this fund in accordance with regulations on the SRF funding for the wastewater land application improvements scheduled in FY21 and FY22.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
	SEWER EQUIPMENT REPLACEMENT FUND					
32-065-1103	EQUIPMENT REPLACEMENT FUND	163,077	163,077	163,077	163,077	163,077
	<i>Utility Revenue Subtotal</i>	163,077	163,077	163,077	163,077	163,077

ELECTRIC UTILITY FUND

The City of Centralia Electric Department distributes power to approximately 2100 customers in Centralia and a very small number of customers in the immediate surrounding area. Centralia's electric system is served by a 34.5kV transmission line owned and maintained by Ameren Missouri that terminates at Burkhardt Substation located at 220 N. Jefferson. The City owns the substation transformer and switchgear at this site. The City added a second substation at 510 W. Wilson St. that was put into service in November 2010 which is also fed by Ameren Missouri. Both substation transformers are 10MVA units. The City distributes power through overhead and underground lines at a system voltage of 4160Y/2400 volts to the residential and commercial areas located in and around Centralia. The Electric Department is also responsible for maintaining approximately 700 streetlights throughout Centralia.

The distribution system is maintained by a department consisting of two journeyman linemen and three apprentice linemen. This five-person crew is also responsible for constructing new lines to subdivisions and businesses, as necessary. All crew members receive their journeyman rating from an accredited apprentice program through the Missouri Public Utility Alliance. This program combines book work with on-the-job training to give them the skills and knowledge necessary to become a journeyman.

BUDGET HIGHLIGHTS

Funds were budgeted in FY2020-21 for the installation and implementation of an Advanced Metering Infrastructure (AMI) system. This system allows for instantaneous meter reading, as well as easy disconnection. It also has the capability of tracking power outages in real time. This system will also be used as a diagnostic tool to recognize areas that need repair or replacement.

Funds are budgeted in the amount of \$50,000 for a new building for equipment at the Electric Department.

A new bucket truck (Little Wing) is budgeted in the amount of \$135,000.

There is no budgeted increase in electric rates for FY2021-22.

ELECTRIC FUND CASH FLOW

ELECTRIC UTILITY FUND CASH FLOW

	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Cash Balance April 1	\$ 633,558	\$ 349,406	\$ 250,464	\$ 609,171	\$ 1,444,898
Operating Revenue	\$ 3,773,119	\$ 3,666,368	\$ 4,394,294	\$ 4,201,054	\$ 3,616,207
Non-operating Revenue	\$ 35,000	\$ 42,870	\$ 45,750	\$ -	\$ -
Expected / Actual Revenues	\$ 3,808,119	\$ 3,709,239	\$ 4,440,044	\$ 4,201,054	\$ 3,616,207
Available for Appropriation	\$ 4,441,677	\$ 4,058,645	\$ 4,690,508	\$ 4,810,225	\$ 5,061,105
Operating Expenditures & Reserve	\$ (4,122,606)	\$ (3,633,181)	\$ (4,313,050)	\$ (3,140,327)	\$ (4,506,231)
Non-operating Expenditures	\$ (180,000)	\$ (175,000)	\$ (225,000)	\$ (225,000)	\$ (225,000)
Proposed / Actual Appropriation	\$ (4,302,606)	\$ (3,808,181)	\$ (4,538,050)	\$ (3,365,327)	\$ (4,731,231)
ESTIMATED/ ACTUAL CASH BALANCE	\$ 139,071	\$ 250,464	\$ 152,458	\$ 1,444,898	\$ 329,874

ELECTRIC FUND REVENUES

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
TRANSFER FROM OTHER FUNDS						
33-040-4452	TRANSFER FROM PERSONNEL	35,000	42,870	45,750	-	-
	<i>Transfer from Other Funds Subtotal</i>	35,000	42,870	45,750	-	-
ELECTRIC SALES REVENUE						
33-046-4630	SALE OF EQUIPMENT	15,000	-	-	-	-
33-046-4697	PROCEEDS FROM LEASE/PURCHASE LOAN	-	-	691,000	618,591	-
	<i>Electric Sales Subtotal</i>	15,000	-	691,000	618,591	-
ELECTRIC UTILITY REVENUE						
33-047-4110	INTEREST EARNINGS	9,500	10,499	9,500	1,764	1,676
33-047-4502	ELECT.SALES-GENERAL PUBLI	3,698,516	3,605,254	3,641,307	3,530,640	3,565,947
33-047-4503	ELECT SALES-CITY	41,208	43,551	43,987	39,687	40,084
33-047-4510	INSTALLATION CHARGES	1,595	700	500	1,000	500
33-047-4699	MISC.INCOME	7,300	6,364	8,000	9,371	8,000
	<i>Electric Utility Revenue Subtotal</i>	3,758,119	3,666,368	3,703,294	3,582,463	3,616,207
ELECTRIC FUND REVENUE TOTAL		\$ 3,808,119	\$ 3,709,239	\$ 4,440,044	\$ 4,201,054	\$ 3,616,207

ELECTRIC FUND SUMMARY OF EXPENSES

ELECTRIC FUND	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
	4,302,606	3,808,181	4,538,050	3,365,327	4,731,231
33-331 Planning/Admin	254,115	267,122	385,717	370,134	703,574
33-332 Comm/Central Services	65,540	78,725	72,942	63,965	113,339
33-333 Building & Grounds	43,737	22,823	90,983	62,812	111,350
33-334 Distribution Op/Maint	3,838,526	3,361,471	3,903,288	2,790,957	3,748,818
33-338 Brush/Tree Control	79,353	62,787	65,606	69,355	41,650
33-339 Street Lighting	21,335	15,253	19,514	8,104	12,500

ENTERPRISE FUNDS – PUBLIC UTILITIES PROGRAM – ELECTRIC UTILITY FUNCTION (ELECTRIC FUND)

Planning, Administration and Training: This activity consists of tasks that result in providing planned daily and long-term operation and maintenance of the municipal Electric utility. Planning, purchasing, mapping, supervision, scheduling, inventorying, analyzing, designing, inspecting, and training are examples of tasks funded from appropriations made for this activity. Personnel time and related services and supplies are the major objects of expense associated with this activity. Expenses for the MPUA lineman apprentice program are paid for out of this activity.

The activity is carried out under the direct supervision of the Line Foreman. General supervision and responsibility for this activity rest with the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PLANNING, ADMINISTRATION & TRAINING EXPENSES						
33-331-5506	DATA PROCESSING EQUIPMENT	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
33-331-6001	SALARIES AND WAGES	21,389	19,170	67,849	52,216	214,210
33-331-6002	OVERTIME WAGES	1,371	1,379	1,433	910	11,581
33-331-6010	ACCRUED EMPLOYEE BENEFITS	12,605	25,296	38,585	39,537	113,633
	Personnel Expense Subtotal	35,365	45,845	107,867	92,663	339,424
33-331-6101	POSTAGE AND FREIGHT	100	-	100	-	100
33-331-6110	PRINTING,PUBLICATIONS,ADV	1,200	3,148	2,500	-	1,500
33-331-6120	DUES/MEMBER/SUBS/TUITION	10,000	10,683	11,000	13,549	14,000
33-331-6133	UTILITIES-TELEPHONE, FAX	850	1,502	1,200	2,150	2,250
33-331-6144	CONSULTANT SURVICES	4,800	4,800	4,800	4,800	5,000
33-331-6150	CONTRACT LABOR	2,800	3,019	2,800	5,164	6,000
33-331-6160	REPAIR SERVICES	200	-	200	-	250
33-331-6170	MAINT AGREEMENTS & LEASES	4,500	5,247	5,750	6,002	5,500
33-331-6180	MEALS, LODGING, TRAVEL	2,000	1,066	2,000	65	2,000
33-331-6190	INSURANCE	6,300	13,558	17,000	14,729	95,050
33-331-6201	OFFICE SUP.,FURNITURE,EQU	500	-	-	-	-
33-331-6210	OPERATING SUPPLIES	1,500	145	1,500	441	1,500
33-331-6490	EQUIPMENT USE CHARGES	4,000	3,110	4,000	5,571	6,000
33-331-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	38,750	46,277	52,850	52,471	139,150
33-331-8801	TRANSFER TO GENERAL FUND	150,000	150,000	200,000	200,000	200,000
33-331-8803	TRANSFER TO PARK AND POOL	-	-	-	-	-
33-331-8804	TRANSFER TO CEMETERY FUND	30,000	25,000	25,000	25,000	25,000
	Other Expense Subtotal	180,000	175,000	225,000	225,000	225,000
ELECTRIC PLANNING, ADMIN, & TRAINING EXPENSE TOTAL		\$ 254,115	\$ 267,122	\$ 385,717	\$ 370,134	\$ 703,574

Funds budgeted in Account No. 33-331-6120 include membership dues for the Missouri Public Utility Alliance and any special studies conducted by that organization in which Centralia chooses to participate.

Funds budgeted in Account No. 33-331-8801 represent a transfer to the General Fund (\$200,000) to cover a share of administrative salaries and expenses and as a payment in lieu of the taxes which would be paid by a private utility.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Director of Public Works & Utilities	\$ 69,160		\$ 17.65			50%		50%		\$ 34,580	\$ -	\$ 18,356
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	622	25	557	10	1745	75	\$ 48,651	\$ 3,137	\$ 29,502
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	15		45		1745	75	\$ 33,068	\$ 2,132	\$ 15,361
Apprentice Lineman - Electric	\$ 17.70	\$ 26.55	\$ 8.94	64	9	27	1	1745	75	\$ 30,887	\$ 1,991	\$ 16,271
Apprentice Lineman - Electric	\$ 18.31	\$ 27.47	\$ 9.12	95	1	5		1745	75	\$ 31,951	\$ 2,060	\$ 16,598
Lineman	\$ 20.10	\$ 30.15	\$ 9.64			83	2	1745	75	\$ 35,075	\$ 2,261	\$ 17,545
										\$ 214,210	\$ 11,581	\$ 113,633

Communication and Central Services: This activity consists of work relating to the Electric Department's radios and other communication equipment and part of the expenses for cashiering and collection provided by the office staff at City Hall. A pro-rata shares of 30% of such general costs and all the expenses for special customer service to customers on electric-rated matters are accounted under this activity. These Central Services include utility billing, cashiering, microfilming documents, forwarding of connects/disconnects, and handling complaint information. Central Services are carried out by the front office staff under the direct supervision of the City Clerk and the general direction of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
COMMUNICATION/CENTRAL SERVICES EXPENSES						
33-332-5506	DATA PROCESSING EQUIPMENT	725	5,239	-	4,037	1,000
33-332-5508	OTHER EQUIPMENT	12,180		1,450	-	2,000
	Capital Expense Subtotal	12,905	5,239	1,450	4,037	3,000
33-332-6001	SALARIES AND WAGES	25,188	29,698	32,770	31,973	56,623
33-332-6002	OVERTIME WAGES	2,191	1,501	982	238	1,363
33-332-6010	ACCRUED EMPLOYEE BENEFITS	12,411	15,898	16,077	15,906	26,673
	Personnel Expense Subtotal	39,790	47,096	49,829	48,117	84,659
33-332-6101	POSTAGE AND FREIGHT	3,625	4,044	3,625	2,388	5,000
33-332-6110	PRINTING,PUBLICATIONS,ADV	100	30	58	-	80
33-332-6120	DUES/MEMBER/SUBS/TUITION	435	-	435	-	600
33-332-6133	UTILITIES-TELEPHONE/FAX	145	170	145	375	400
33-332-6143	PROF SERV-DATA PROCESSING	-	-	8,700	51	-
33-332-6150	CONTRACT LABOR	5,800	11,543	2,175	2,748	8,000
33-332-6170	MAINT AGREEMENTS & LEASES	435	2,397	725	2,263	3,000
33-332-6180	MEALS, LODGING, TRAVEL	-	17	725	323	600
33-332-6201	OFFICE SUP.,FURNITURE,EQU	725	590	4,350	500	1,000
33-332-6210	OPERATING SUPPLIES	580	626	725	423	1,000
33-332-6901	MISCELLANEOUS	1,000	6,972	-	2,741	6,000
	Other Expense Subtotal	12,845	26,390	21,663	11,811	25,680
ELECTRIC COMMUNICATION/CENTRAL SERVICES SUBTOTAL		\$ 65,540	\$ 78,725	\$ 72,942	\$ 63,965	\$ 113,339

Funds budgeted in this activity cover 40% of all cashiering and collecting expenses, as distributed from the Internal Services Fund.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I/Billing Clerk	\$ 14.17	\$ 21.26	\$ 7.60	29	12	560	9	746	21	\$ 10,565	\$ 442	\$ 5,825
Asst. City Clerk I/Court Clerk	\$ 14.17	\$ 21.26	\$ 10.16	28	6	474	9	740	21	\$ 10,480	\$ 442	\$ 7,726
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64	50	5	341	1	716	17	\$ 13,604	\$ 479	\$ 7,060
City Clerk	\$ 50,211.20		\$ 13.13	66	11	241	0	416	0	\$ 10,042	\$ -	\$ 5,462
Customer Service Rep.	\$ 13.13	\$ 19.70	\$ 0.73	31	0	228	0	582	0	\$ 7,647	\$ -	\$ 425
Deputy City Clerk/AP Clerk	\$ -	\$ -	\$ -	20	18	0	0	0	0	\$ -	\$ -	\$ -
Scanning Clerk	\$ 10.30	\$ 15.45	\$ 0.42	33	0	30	0	416	0	\$ 4,285	\$ -	\$ 175
										\$ 56,623	\$ 1,363	\$ 26,673

Electric Building and Grounds Maintenance: This activity provides funds for personnel, materials, and supplies associated with the operation, maintenance, repair, and upkeep of the electric barn and substation properties. Funds allocated to this activity cover expenses for utilities and janitorial care for the electric barn. In addition, expenses associated with maintenance of the roof and grounds, operation and maintenance of the heating system, the water system, and lights and expenses for repairs, alterations, and improvements within the electric barn and the electric shop property are paid with funds from this activity.

This activity is carried out by the electric utility personnel under the direct supervision of the Line Foreman.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
BUILDINGS & GROUNDS						
33-333-5508	OTHER EQUIPMENT	-	-	10,000	9,834	10,000
33-333-5510	BUILDING IMPROVEMENTS	2,500	-	40,000	30,000	85,000
	Capital Expense Subtotal	2,500	-	50,000	39,834	95,000
33-333-6001	SALARIES AND WAGES	9,697	2,181	6,256	1,606	-
33-333-6002	OVERTIME WAGES	4,895	4,712	5,319	4,753	-
33-333-6010	ACCRUED EMPLOYEE BENEFITS	7,395	2,665	5,408	1,999	-
	Personnel Expense Subtotal	21,987	9,557	16,983	8,358	-
33-333-6132	UTILITIES-NATURAL GAS PRO	3,000	2,622	3,000	2,019	3,000
33-333-6133	UTILITIES-TELEPHONE, FAX	2,000	1,500	2,000	1,482	2,000
33-333-6142	PROF.SERV.ARCHT.ENG.SURVE	2,500	-	2,500	-	2,500
33-333-6150	CONTRACT LABOR	5,000	3,926	5,000	3,565	5,000
33-333-6160	REPAIR SERVICES	-	234	300	-	300
33-333-6170	MAINT AGREEMENTS & LEASES	500	493	500	301	500
33-333-6190	INSURANCE	4,200	4,252	4,300	5,278	-
33-333-6210	OPERATING SUPPLIES	2,000	240	2,000	1,975	2,000
33-333-6220	TOOLS/SMALL EQUIPMENT	50	-	50	-	50
33-333-6490	EQUIPMENT USE CHARGES	-	-	4,350	-	1,000
	Other Expense Subtotal	19,250	13,265	24,000	14,621	16,350
	ELECTRIC BUILDINGS & GROUNDS SUBTOTAL	\$ 43,737	\$ 22,823	\$ 90,983	\$ 62,812	\$ 111,350

Funds budgeted in Account No. 33-333-6002 include call-out pay for the Electric person on-call for the weekend if they are not called or if the call-out is for a building and grounds activity.

Funds budgeted in Account No. 33-333-6150 include generator tests for City Hall/Police Station, and the lift stations.

Funds budgeted in Account No. 33-333-6170 include maintenance agreements on time clocks.

Funds budgeted in Account No. 33-333-6190 cover property insurance on electric department property and equipment.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	9	32	6	13			\$ -	\$ -	\$ -
Apprentice Lineman	\$ 18.95	\$ 28.43	\$ 8.44	23	36	14	28			\$ -	\$ -	\$ -
Lineman	\$ 20.10	\$ 30.15	\$ 9.64	36	32	28	27			\$ -	\$ -	\$ -
Apprentice Lineman	\$ 18.95	\$ 28.43	\$ 8.94	34	71	20	29			\$ -	\$ -	\$ -
Apprentice Lineman	\$ 18.31	\$ 27.47	\$ 9.12			34	28			\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Electric Distribution Operations, Maintenance, and Improvements: The biggest single expense in this activity is the payment to the energy producers (presently Ameren Energy Marketing and the Prairie State Energy Campus) for the provision of wholesale power. In addition, this activity provides funds for personnel, materials, supplies, and equipment use associated with the operations, maintenance, and improvement of the electric distribution system. Tasks in this activity include connecting and disconnecting individual electric services, testing, sealing, meter reading, customer assistance, circuit load management, routine pole line and transformer maintenance, repair of storm damage, installation of technical improvements, replacement of equipment, and addition of major modifications to the system.

In Fiscal Year 2009-2010, the City enter into a lease-purchase agreement to fund the construction of a second substation on Wilson Street, new and replacement power lines between the new and existing substations, and a SCADA monitoring and control system. The initial principal of the lease was \$1,678,000. As of April 1, 2020, the remaining principal is \$596,000. The lease-purchase should be completed in 2024.

This activity is carried out by the Electric Utility personnel under the direct supervision of the Line Foreman.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
ELECTRIC DISTRIBUTION / OPS / MAINTENANCE						
33-334-5502	VEHICLES	205,000	2,663	-	-	135,000
33-334-5508	OTHER EQUIPMENT	65,000	278,191	54,000	4,858	-
33-334-5509	MISC. CAPITAL	-	-	841,000	691,168	25,000
Capital Expense Subtotal		270,000	280,854	54,000	4,858	135,000
33-334-6001	SALARIES AND WAGES	116,514	114,415	90,651	105,424	-
33-334-6002	OVERTIME WAGES	9,834	11,489	12,304	9,785	-
33-334-6010	ACCRUED EMPLOYEE BENEFITS	71,102	87,101	55,919	61,895	-
Personnel Expense Subtotal		197,450	213,005	158,874	177,104	-
33-334-6101	POSTAGE AND FREIGHT	150	-	150	-	150
33-334-6110	PRINTING,PUBLICATIONS-ADV	200	95	200	-	200
33-334-6130	UTILITIES-ELECTRICITY	2,515,000	2,558,010	2,583,590	2,277,992	2,391,891
33-334-6140	PROF SERV - LEGAL	3,000	-	3,000	-	3,000
33-334-6142	PROF.SERV.ARCHT.ENG.SURVE	5,000	-	5,000	-	5,000
33-334-6144	CONSULTANT SERVICES	4,000	2,224	4,500	-	4,500
33-334-6150	CONTRACT LABOR	8,000	2,025	4,500	2,930	25,000
33-334-6160	REPAIR SERVICES	200	-	200	2,471	200
33-334-6170	MAINT AGREEMENTS & LEASES	500	-	500	-	500
33-334-6180	MEALS, LODGING, TRAVEL	1,200	919	1,200	-	1,200
33-334-6210	OPERATING SUPPLIES	85,000	93,810	85,000	107,811	108,890
33-334-6220	TOOLS/SMALL EQUIPMENT	3,000	-	3,000	398	3,000
33-334-6301	CAPITAL LEASE - INTEREST	41,000	30,625	34,248	31,882	42,461
33-334-6309	CAPITAL LEASE - PRINCIPAL	120,000	120,000	252,000	127,326	255,000
33-334-6420	EQUIPMENT REPAIR CHARGES	-	7,243	500	-	500
33-334-6450	RENTAL	-	-	-	370	500
33-334-6490	EQUIPMENT USE CHARGES	25,000	52,339	53,000	57,816	62,000
33-334-6901	MISCELLANEOUS	-	321	25,000	-	25,000
33-334-6903	DEPRECIATION RESERVE	559,826	-	634,826	-	684,826
Other Expense Subtotal		3,371,076	2,867,612	3,690,414	2,608,996	3,613,818
ELECTRIC DISTRIBUTION, OPERATION, MAINT. SUBTOTAL		\$ 3,838,526	\$ 3,361,471	\$ 3,903,288	\$ 2,790,957	\$ 3,748,818

Cost of wholesale power purchases shown in Account No. 33-334-6130. In June of 2017, the City began purchasing power from NextEra Power Marketing and electric capacity from Big Rivers Electrical Coop. This ended a decades-long relationship with what is now called Dynegy but was once part of Ameren and before that Union Electric. In 2018, the City signed a long-term wholesale power agreement that locked in energy rates until May 2030.

Electric Distribution Operations, Maintenance, and Improvements (cont.)

Funds in Account No. 33-334-6210 provide for the purchase of meters, poles, cross arms, wire, anchors, transformers, switches, insulators, capacitors, and other items used in normal maintenance and construction activities.

Funds in Account No. 33-334-6305 and 33-334-6309 represent estimate payments on lease-purchase of new second substation.

Funds in Account No. 33-334-5508 are for the purchase of a track hoe.

Funds in Account No. 33-334-5509 represent funds for major distribution upgrades, specifically for the electrical lines along the north side of highway 22.

Funds for depreciation reserve, shown in Account No. 33-334-6903, include carry over funds of \$559,826. In FY2018-19, the City invested in an energy savings project that included weather stripping and HVAC upgrades to City Hall, as well as changeout of streetlights to lower-wattage LED bulb. The funds for this project were paid for out of the electric reserve account in the amount of \$253,469.

To plan for upgrades to one substation, or possibly the replacement of that substation, \$75,000 will be added each year to this reserve fund.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	883	110	937	50			\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	1316	53	1415	45			\$ -	\$ -	\$ -
Lineman	\$ 20.10	\$ 30.15	\$ 9.64	1417	70	1373	47			\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.94	2492	122	1205	42			\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.31	\$ 27.47	\$ 9.12			1422	37			\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	2						\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	3						\$ -	\$ -	\$ -
Asst. Foreman - Water & Sewer	\$ 20.84	\$ 31.26	\$ 12.41	4	2					\$ -	\$ -	\$ -
Equip. Operator - Water & Sewer	\$ 17.95	\$ 26.93	\$ 11.58	2						\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Brush and Tree Control: The activity consists of tasks performed to control brush and trees that interfere with the electric distribution system. Examples of such tasks are tree trimming for clearance, hauling brush, and tree cutting for access to the electric lines. Brush and tree control are performed in conjunction with both the Electric Department and the Streets & Sanitation Department employees. This reflects the joint efforts which are frequently put forth by electric and street crews and the fact that some tree work is performed in non-utility street rights-of-way, some in easements and rights-of-way with electric lines. This activity accounts for the electric utility's share of brush and tree control costs.

This activity is carried out under the direct supervision of the Line Foreman and under the general supervision of a City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
BRUSH & TREE CONTROL						
33-338-5505	TOOLS	-	-	-	-	-
	Capital Expense Subtotal	-	-	-	-	-
33-338-6001	SALARIES AND WAGES	20,757	18,969	18,964	23,715	-
33-338-6002	OVERTIME WAGES	444	-	-	119	-
33-338-6010	ACCRUED EMPLOYEE BENEFITS	12,052	11,257	10,242	13,292	-
	Personnel Expense Subtotal	33,253	30,226	29,206	37,125	-
33-338-6110	PRINT.PUBLICATIONS, ADV.	150	51	150	-	150
33-338-6150	CONTRACT LABOR	35,000	22,230	25,000	19,020	25,000
33-338-6160	REPAIR SERVICES	200	536	500	-	500
33-338-6210	OPERATING SUPPLIES	3,500	967	3,500	1,334	3,500
33-338-6220	TOOLS/SMALL EQUIPMENT	500	58	500	187	500
33-338-6490	EQUIPMENT USE CHARGES	6,750	8,720	6,750	11,689	12,000
33-338-6901	MISCELLANEOUS	-	-	-	-	-
	Other Expense Subtotal	46,100	32,562	36,400	32,230	41,650
	ELECTRIC BRUSH & TREE CONTROL SUBTOTAL	\$ 79,353	\$ 62,787	\$ 65,606	\$ 69,355	\$ 41,650

Funds budgeted in Account No. 33-338-6150 include contracting for stump and tree removal and grinding of material accumulated in the brush pit at the old landfill.

Personnel Costs

	Anticipated	Anticipated	Anticipated	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular	Overtime	Regular	Overtime	Regular	Overtime	Regular	Overtime	AEB
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58							\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22							\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53							\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96							\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64							\$ -	\$ -	\$ -
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	132		171				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	294		307	2			\$ -	\$ -	\$ -
Lineman	\$ 20.10	\$ 30.15	\$ 9.64	138		226				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.94	545		424				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.31	\$ 27.47	\$ 9.12			179				\$ -	\$ -	\$ -
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41							\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

Street Lighting: Although street lighting has sometimes been considered a public safety or public works function, the Board of Aldermen has determined that the City shall follow historic practice and assigns the expenses for street lighting to this activity within the Electric Utility. The City owns, operates, and maintains approximately 629 street lighting fixtures, of which one is metered and the remainder unmetered.

This activity is carried out by linemen and groundman under the general supervision of the Line Foreman.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
STREET LIGHTING						
33-339-5508	OTHER EQUIPMENT	5,000	-	5,000	-	5,000
	Capital Expense Subtotal	5,000	-	5,000	-	5,000
33-339-6001	SALARIES AND WAGES	4,994	4,965	4,513	2,385	-
33-339-6002	OVERTIME WAGES	0	-	40	80	-
33-339-6010	ACCRUED EMPLOYEE BENEFITS	2,841	2,707	2,461	1,170	-
	Personnel Expense Subtotal	7,835	7,672	7,014	3,635	-
33-339-6210	OPERATING SUPPLIES	7,500	7,581	7,500	4,469	7,500
33-339-6490	EQUIPMENT USE CHARGES	1,000	-	-	-	-
	Other Expense Subtotal	8,500	7,581	7,500	4,469	7,500
	ELECTRIC STREET LIGHTING SUBTOTAL	\$ 21,335	\$ 15,253	\$ 19,514	\$ 8,104	\$ 12,500

Funds budgeted in Account No. 33-339-6210 cover expenses associated with purchase of series ballast lights, photo eye switches, bulbs, etc. and purchase of decorative streetlights and poles.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	59		26	1			\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	73		17				\$ -	\$ -	\$ -
Lineman	\$ 20.10	\$ 30.15	\$ 9.64	43		14				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.94	116		43				\$ -	\$ -	\$ -
Apprentice Lineman - Electric	\$ 18.31	\$ 27.47	\$ 9.12			35				\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

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SANITATION UTILITY FUND

Until October of 2016, the Sanitation Department collected refuse and recyclable materials from all residences and from all businesses unless the business required a level of service (such as roll-off containers) that the City could not provide. In October 2016, Dayne's Disposal Service, Inc. won a competitive bid process against other service providers including the City of Centralia. Dayne's hauls the garbage to the transfer station in Audrain County and takes the curbside residential recyclable material to the City of Columbia's Material Recovery Facility. This change in service allowed the City to reduce the residential standard trash rate to \$16.00 per month from \$17.25/month. The City would have had to increase the rate to \$19.50 to continue to provide the same level of service as before and have sufficient funds to purchase new equipment.

The City of Centralia is responsible for the post-closure maintenance of the Centralia Landfill closed back in 1994. In addition, the Street and Sanitation department maintains a site for the drop off appliances and residential yard waste.

The City still collects and recycles commercial cardboard.

BUDGET HIGHLIGHTS

In FY2018-19, the City purchased a roll-off recycling container with the assistance of a grant through Mid-Missouri Solid Waste Management funds and was approved for a second roll-off recycling container in FY2019-20. The drop-off recycling containers have been utilized a lot by citizens, and pick-ups have increased to two times per week. In FY2020-21, pick-ups were increased to three times per week. The City also offers a Spring Cleanup week free of charge each year.

SANITATION FUND CASH FLOW

	SANITATION UTILITY FUND CASH FLOW				
	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Estimated Cash Balance April 1	\$ 375,241	\$ 480,432	\$ 228,883	\$ 203,865	\$ 128,532
Operating Revenue	\$ 445,000	\$ 457,491	\$ 482,869	\$ 477,893	\$ 507,285
Non-operating Revenue	\$ 3,500	\$ 11,779	\$ 11,000	\$ 2,373	\$ 54,000
Expected/Actual Revenues	\$ 448,500	\$ 469,270	\$ 493,869	\$ 480,266	\$ 561,285
Available for Appropriation	\$ 823,741	\$ 949,702	\$ 722,752	\$ 684,132	\$ 689,817
Operating Expenditures & Reserve	\$ (564,661)	\$ (616,559)	\$ (647,518)	\$ (555,600)	\$ (689,636)
Non-operating Expenditures	\$ -	\$ (104,260)	\$ -	\$ -	\$ -
Proposed/Actual Appropriation	\$ (564,661)	\$ (720,819)	\$ (647,518)	\$ (555,600)	\$ (689,636)
ESTIMATED/ACTUAL CASH BALANCE	\$ 259,080	\$ 228,883	\$ 75,234	\$ 128,532	\$ 181

SUMMARY OF REVENUES – SANITATION FUND

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
GRANT REVENUE						
34-043-4332	MMSWMD GRANT	-	-	6,000	6,000	-
	Grant Revenue Subtotal	-	-	6,000	6,000	-
UTILITY REVENUE						
34-047-4504	REFUSE COLLECTION CHARGES	445,000	457,491	476,869	471,893	507,285
	Refuse Collection Charges Subtotal	445,000	457,491	476,869	471,893	507,285
SANITATION SALES REVENUE						
34-046-4620	RENTAL CITY PROP.	-	-	-	-	-
34-046-4630	SALE OF EQUIPMENT	-	-	-	-	-
	Sanitation Sales Revenue Subtotal	-	-	-	-	-
OTHER REVENUE						
34-047-4110	INTEREST	2,500	9,626	8,500	673	660
34-047-4699	MISCELLANEOUS	1,000	2,153	2,500	1,700	53,340
	Sanitation Other Revenue Subtotal	3,500	11,779	11,000	2,373	54,000
	SANITATION FUND REVENUE TOTAL	\$ 448,500	\$ 469,270	\$ 493,869	\$ 480,266	\$ 561,285

SUMMARY OF EXPENSES – SANITATION FUND

SANITATION FUND	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
	564,661	720,819	647,518	555,600	689,636
34-341 Planning/Admin/Central	68,480	79,899	92,575	71,359	70,369
34-342 Trash/Recycling Coll.	207,089	308,407	220,488	228,857	390,596
34-343 Landfill/Trash/Rec. Disp.	289,092	332,512	334,455	255,384	228,671

ENTERPRISE FUNDS – OTHER UTILITIES PROGRAM – SANITATION UTILITY FUNCTION (SANITATION FUND)

Planning, Administration and Central Services: This activity provides funds for the planning and administrative functions that result from operating a full, municipal trash collection system, recycling operations, annual spring collection of large items, and care of closed sanitary landfills.

Funds are budgeted for personnel services to perform accounting and purchasing, inspections of closed landfills, meetings and discussion with staff personnel, cost analysis, data collection, long-range planning, and customer service. This activity also covers the City's participation in the Mid-Missouri Solid Waste Management District – Region H.

This activity also includes communication equipment expenses and cashiering and collecting services provided by the office staff at City Hall. These services consist of processing and collecting sanitation bills, processing delinquent notices, collecting delinquent accounts, selling permits, copies, etc. Central Services are carried out under the direct supervision of the City Clerk with general direction provided by the City Administrator. Twenty-five percent (25%) of general cashiering and collecting costs are allocated to this activity.

Work performed under this activity is under the direct supervision of the City Clerk and the Foreman/Streets and Sanitation. General planning and oversight are provided by the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
PLANNING, ADMINISTRATION & CENTRAL SERVICES						
34-341-5506	DATA PROCESSING EQUIPMENT	725	2,072	-	519	500
34-341-5508	OTHER EQUIPMENT	12,180	-	-	-	1,000
Capital Expense Subtotal		12,905	2,072	-	519	1,500
34-341-6001	SALARIES AND WAGES	25,188	29,698	32,770	34,053	28,311
34-341-6002	OVERTIME WAGES	2,191	1,501	982	238	682
34-341-6010	ACCRUED EMPLOYEE BENEFITS	12,411	18,747	16,077	20,317	13,336
Personnel Expense Subtotal		39,790	49,945	49,829	54,609	42,329
34-341-6101	POSTAGE AND FREIGHT	3,625	3,105	3,625	2,388	2,500
34-341-6110	PRINTING , PUB.AND ADVERT	800	335	58	-	40
34-341-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS, & TUITON	435	-	435	177	300
34-341-6133	UTILITIES- TELEPHONE, FAX	145	-	145	263	200
34-341-6143	PROF. SERVICE-DATA PROCES	0	-	-	-	-
34-341-6150	CONTRACT LABOR	5,800	11,104	8,700	3,308	4,000
34-341-6170	MAINT AGREEMENTS & LEASES	1,740	4,173	2,175	3,624	1,500
34-341-6180	MEALS, LODGING, AND TRAVEL	435	17	435	85	300
34-341-6190	INSURANCE	500	1,448	725	2,076	13,700
34-341-6201	OFFICE SUPPLIES	725	98	725	394	500
34-341-6210	OPERATING SUPPLIES	580	626	4,350	874	500
34-341-6901	MISCELLANEOUS	1,000	6,977	21,373	3,042	3,000
Other Expense Subtotal		15,785	27,882	42,746	16,231	26,540
Transfer Expense Subtotal		-	-	-	-	-
SANITATION PLANNING, ADMIN & CENTRAL SERV. SUBTOTAL		\$ 68,480	\$ 79,899	\$ 92,575	\$ 71,359	\$ 70,369

Printing expenses budgeted in Account No. 34-341-6110 include advertisements for special "clean-up" periods and holiday refuse collection schedules.

Funds budgeted in this activity cover 20% of all cashiering and collecting expenses, as distributed from the Internal Service Fund.

Funds budgeted in Account No. 34-341-6170 are a pro-rated portion of maintenance agreements on the City's computer system, copier, and the government band radio system.

Planning, Administration and Central Services (cont.)

Personnel Services

				Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 7.60	544	12	560	9	373	10	\$ 5,283	\$ 221	\$ 2,912
Asst. City Clerk I	\$ 14.17	\$ 21.26	\$ 10.16	544	6	474	9	370	10	\$ 5,240	\$ 221	\$ 3,863
Asst. City Clerk III	\$ 19.01	\$ 28.52	\$ 9.64	107	5	341	1	358	8	\$ 6,802	\$ 240	\$ 3,530
City Clerk	\$ 50,211.20	\$ 13.13		242	11	241	0	208	0	\$ 5,021	\$ -	\$ 2,731
Customer Service Rep.	\$ 13.13	\$ 19.70	\$ 0.73	121	0	228	0	291	0	\$ 3,823	\$ -	\$ 213
Deputy City Clerk/AP Clerk	\$ -	\$ -		396	18	0	0	0	0	\$ -	\$ -	\$ -
Scanning Clerk	\$ 10.30	\$ 15.45	\$ 0.42	42	0	30	0	208	0	\$ 2,142	\$ -	\$ 87
										\$ 28,311	\$ 682	\$ 13,336

Trash Collection: The purpose of this activity is to provide the collection of solid waste throughout the City. Residential customers receive weekly pickups, and business and commercial customers are picked up on a more frequent basis. Special pickups of recyclable materials from residences are made every other week. Weekly pickup of recyclable cardboard from commercial customers is made at least weekly. White goods (large appliances) are stored in a special area at the old landfill property but are eventually collected by a vendor for reclamation. City residents may take brush and bags of grass, leaves, and other yard wastes to special composting sites at the old landfill and adjacent to the East Water Tower on Howard Burton Drive. However, the City encourages composting of yard wastes by residents on their own property.

This activity provides funds for personnel, equipment, and supplies associated with the trash collection service. Trash collection is carried out under contract with Dayne's Disposal Service, Inc.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
TRASH & RECYCLING COLLECTION						
34-342-5502	VEHICLE	-	2,606	-	-	150,000
34-342-5508	OTHER EQUIPMENT	6,000	-	-	464	-
34-342-5509	MISCELLANEOUS, CAPITAL	6,000	-	13,000	6,240	-
Capital Expense Subtotal		12,000	2,606	13,000	6,704	150,000
34-342-6001	SALARIES AND WAGES	4,811	5,530	5,035	6,002	14,946
34-342-6002	OVERTIME WAGES	1,129	801	866	897	897
34-342-6010	ACCRUED EMPLOYEE BNEF.	3,399	3,783	3,666	3,360	10,681
Personnel Expense Subtotal		9,339	10,113	9,567	10,259	26,524
34-342-6110	PRINTING	250	-	250	-	50
34-342-6150	CONTRACT LABOR	185,000	191,428	197,171	211,854	213,973
34-342-6210	OPERATING SUPPLIES	500	-	500	40	50
34-342-6420	EQUIPMENT REPAIR CHARGES	-	-	-	-	-
34-342-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
34-342-6901	MISCELLANEOUS	-	-	-	-	-
Other Expense Subtotal		185,750	191,428	197,921	211,894	214,073
34-342-8801	TRANSFER TO OTHER FUNDS	-	104,260	-	-	-
Transfer Expense Subtotal		-	104,260	-	-	-
TRASH & RECYCLING SUBTOTAL		\$ 207,089	\$ 308,407	\$ 220,488	\$ 228,857	\$ 390,596

Funds budgeted in Account No. 34-342-6150 are for half of the expenses for contracted solid waste services. The remaining half is budgeted in landfill expenses.

Funds budgeted in Account No. 34-342-6210 are for disinfectants, etc.

Personnel Costs

	Anticipated Salary Rate	Anticipated OT Salary Rate	Anticipated Benefit Rate	Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
				Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	45	17	34		200	8	\$ 3,590	\$ 215	\$ 2,334
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	20		28		200	8	\$ 3,590	\$ 215	\$ 2,398
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	16		28		200	8	\$ 4,636	\$ 278	\$ 3,736
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	283		284		200	8	\$ 3,130	\$ 188	\$ 2,213
										\$ 14,946	\$ 897	\$ 10,681

Trash Disposal, Recycling Costs and Landfill Maintenance: Trash disposal entails inspecting and disposing of solid wastes in a state-approved sanitary landfill. Until April 1, 1994, the City operated its own landfill. This site is filled, covered, and closed.

The City has an ongoing obligation to monitor and maintain three closed landfill sites: two adjacent areas located north and northwest of the Centralia Country Club and west of the northeast wastewater treatment lagoons, and another located north of Highway 22 at the west City limits.

Funds appropriated for this activity will pay for disposal fees at the Columbia landfill and charges by private contractors for the use of roll-off containers and disposal fees for the spring cleanup and disposal of white goods. The activity also includes expenses directly associated with post-closure monitoring and maintenance of all closed landfills and maintenances of the holding sites for compost and white goods.

The activity is carried out by all members of the Street and Sanitation Department under the general oversight of the Street and Sanitation Foreman under the general supervision of the City Administrator.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
LANDFILL/ TRASH AND RECYCLING DISPOSAL						
34-343-6001	SALARIES AND WAGES	1,584	5,315	3,803	10,212	-
34-343-6002	OVERTIME WAGES	268	67	3	902	-
34-343-6010	ACCRUED EMPLOYEE BENEFITS	1,144	1,781	2,660	3,425	-
	Personnel Expense Subtotal	2,996	7,163	6,466	14,538	-
34-343-6150	CONTRACT LABOR	195,000	311,706	314,823	218,808	220,996
34-343-6210	OPERATING SUPPLIES	100	-	-	60	75
34-343-6320	BAD DEBTS	-	-	500	-	-
34-343-6420	EQUIPMENT REPAIR CHARGES	-	-	-	-	-
34-343-6450	EQUIPMENT RENTAL	-	-	-	-	-
34-343-6490	EQUIPMENT USE CHARGES	6,000	6,480	6,200	7,440	7,600
	Other Expense Subtotal	283,100	318,186	321,523	226,308	228,671
	LANDFILL/TRASH & RECYCLING DISPOSAL SUBTOTAL	\$ 289,092	\$ 332,512	\$ 334,455	\$ 255,384	\$ 228,671

Laboratory Fees for chemical tests relating to methane/landfill gas monitoring and other permit requirements are shown in Account No. 34-343-6150, as are fees for supplying and removing roll-off containers during spring "cleanup" period and the services of a contract tub-grinder at the brush pit.

Funds in Account No. 34-343-6902 represent the cost of tipping fees at the City of Columbia's Sanitation Landfill. The tipping fee at the Columbia Sanitary Landfill increased to \$41.00/ton in October of 2014. The increased cost of line 34-343-6902 is mainly due to this fee increase although tonnage increased last year by about 3%.

Funds in Account No. 34-343-6904 represent the City's remaining statutory obligation for post-closure maintenance of the landfills.

Personnel Costs

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	58		77	10			\$ -	\$ -	\$ -
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	366	25	311	8			\$ -	\$ -	\$ -
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	128	4	127				\$ -	\$ -	\$ -
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	93	14	82	5			\$ -	\$ -	\$ -
										\$ -	\$ -	\$ -

TRUST FUND

A. B. CHANCE MEMORIAL TRUST FUND

This activity consists of administration and maintenance performed for the A. B. Chance Memorial Mausoleum at the Centralia City Cemetery. Trust documents limit the types of investments which may be used.

A.B. CHANCE MEMORIAL FUND CASH FLOW

	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Estimated Cash Balance April 1	\$ 226,445	\$ 221,095	\$ 220,025	\$ 233,352	\$ 229,086
Expected Revenues	\$ 600	\$ 3,462	\$ 3,300	\$ 25	\$ 24
Available for Appropriation	\$ 227,045	\$ 224,557	\$ 223,325	\$ 233,377	\$ 229,110
Proposed Appropriation	\$ (5,950)	\$ (4,532)	\$ (5,950)	\$ (4,291)	\$ (5,950)
Estimated Unencumbered Balance March 31*	\$ 221,095	\$ 220,025	\$ 217,375	\$ 229,086	\$ 223,160

TRUST FUND REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
41-046-4110	INTEREST	600	3,462	3,300	25	24
A.B. CHANCE FOUNDATION FUND REVENUE TOTAL		\$ 600	\$ 3,462	\$ 3,300	\$ 25	\$ 24

A. B. CHANCE TRUST FUND – CEMETERY OPERATIONS PROGRAM – CHANCE MEMORIAL FUNCTION

Operations: Included here are expenses relating to investment activities supervision, design and completion of improvements, contract maintenance, and utilities. These expenses are funded by the investment income from a trust fund established by the Chance family and administered by the City of Centralia.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
41-412-6110	PRINTING,PUBLICATIONS,ADV	50	-	50	-	50
41-412-6131	UTILITIES-WATER	400	156	400	216	400
41-412-6150	CONTRACT LABOR	4,500	3,676	4,500	3,675	4,500
41-412-6210	OPERATING SUPPLIES	1,000	700	1,000	400	1,000
41-412-6901	MISCELLANEOUS	-	-	-	-	-
A.B. CHANCE FOUNDATION FUND EXPENSE TOTAL		\$ 5,950	\$ 4,532	\$ 5,950	\$ 4,291	\$ 5,950

Funds shown in Account No. 41-412-6110 cover expenses associated with advertising mausoleum maintenance contract for bids.

No salary or wages are paid out of this fund.

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CAPITAL PROJECTS FUNDS

The capital Project Funds are special funds set aside for capital improvement projects. The Fire Equipment/Public Safety Capital Fund was set up to act as a sinking fund to pay for capital purchases for the Centralia Volunteer Fire Department. Although designated for purchase of major pieces of equipment, based on the current fund balance and the amount of revenue the annual stream, it would take decades to build up enough funds. The Street and Highway Fund has not been used for several years but can act as a special project fund for capital projects funded by County or State Grants.

FIRE EQUIPMENT FUND CASH FLOW

PUBLIC SAFETY /FIRE EQUIPMENT PROJECT FUND

	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Estimated Cash Balance April 1	\$ 85,070	\$ 86,920	\$ 90,344	\$ 88,650	\$ 90,770
Expected Revenues	\$ 1,850	\$ 3,423	\$ 3,355	\$ 2,120	\$ 2,078
Available for Appropriation	\$ 86,920	\$ 90,344	\$ 93,699	\$ 90,770	\$ 92,847
Proposed Appropriation	\$ -	\$ -	\$ (10,000)	\$ -	\$ (86,000)
Estimated Unencumbered Balance March 31*	<u>\$ 86,920</u>	<u>\$ 90,344</u>	<u>\$ 83,699</u>	<u>\$ 90,770</u>	<u>\$ 6,847</u>

HIGHWAY & STREETS FUND CASH FLOW

HIGHWAY & STREETS PROJECT FUND

	Budget FY2020	Actual FY2020	Budget FY2021	Estimated FY2021	Budget FY2022
Estimated Cash Balance April 1	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862
Expected Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Available for Appropriation	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862
Proposed Appropriation	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated Unencumbered Balance March 31*	<u>\$ 3,862</u>	<u>\$ 3,862</u>	<u>\$ 3,862</u>	<u>\$ 3,862</u>	<u>\$ 3,862</u>

CAPITAL PROJECTS FUND – PUBLIC SAFETY PROGRAM – FIRE EQUIPMENT FUNCTION

In 1968, the Board of Aldermen of the City of Centralia adopted an ordinance specifying that 25% of all revenue received from the sale of cigarette stamps be deposited in the "Fire Department Fund". Through the early years, funds from cigarette stamps were a primary, although not exclusive, source of operating revenue for the Fire Department. As the General Fund assumed more financial responsibility for operation and maintenance activities of the Fire Department, revenue from cigarette stamps was put to the more exclusive use of purchasing Fire Department equipment. Sometime after 1976, by motion and vote of the Board of Aldermen, the cigarette stamp revenue was to be set aside annually and accumulated for the purpose of purchasing major pieces of firefighting equipment.

The purpose of this activity, therefore, is to provide a sinking account from which purchase of firefighting equipment can be expensed and funds for expensive equipment can be saved over several years. Because the cigarette tax is a meager revenue source, additional funds may from time-to-time be transferred from the General Fund as available.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
52-041-4062	25% TOB.STAMPS&TAX FIRE E	1,800	1,780	1,745	1,743	1,708
52-046-4110	INTEREST	50	1,643	1,610	377	370
52-046-4690	OTHER CONTRIBUTIONS	-	-	-	-	-
CAPITAL PROJECTS PUBLIC SAFETY REVENUE TOTAL		\$ 1,850	\$ 3,423	\$ 3,355	\$ 2,120	\$ 2,078
ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
52-521-5502	VEHICLES	-	-	-	-	-
52-521-5504	OTHER EQUIPMENT	-	-	10,000	-	86,000
CAPITAL PROJECTS FIRE EQUIPMENT EXPENSE TOTAL		\$ -	\$ -	\$ 10,000	\$ -	\$ 86,000

No salary or wages are paid out of this fund.

CAPITAL PROJECTS FUND – PUBLIC WORKS PROGRAM – HIGHWAYS AND STREETS FUNCTION

Capital Outlay: This activity represents a method to separately account for highway and street capital projects funded through county and state grants. Generally only grant-eligible expenses (for engineering fees, rental of special equipment, and purchases of construction supplies and materials) are shown. This activity can also account for work performed by private contractors. In some instances, labor expenses for construction work performed by City employees may be included.

For Fiscal Years 2013-2014 through 2020-21 there was no activity in this account

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
53-046-4110	INTEREST					
CAPITAL PROJECTS - HIGHWAYS & STREETS REVENUE TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -
ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
53-531-5509	MISCELLANEOUS, CAPITAL		-			
53-531-6210	OPERATING SUPPLIES		-	-	-	-
CAPITAL PROJECTS - HIGHWAYS & STREETS EXPENSE TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE		3,862	3,862	3,862	3,862	3,862
REVENUE		-	-	-	-	-
EXPENSES		-	-	-	-	-
NET REVENUES OVER/(UNDER) EXPENSES		\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862	\$ 3,862

No salary or wages are paid out of this fund.

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INTERNAL SERVICES FUNDS

The City has established two internal service funds; Central Services which served as a fund to reconcile personnel costs that were charged out to various departments and Capital Equipment which serves as an accounting center for vehicle maintenance and replacement costs. Within the Central Services Program were the Personnel Program where the employee benefits had historically been accrued, and the Financial Program where the time and materials used to support the various utility funds and other revenue collection activities could be tracked and charged out to the various utilities and other activities.

In FY 2016, at the advice of the auditors, the accrual of employee benefits and insurance expenses to the Personnel Function of Central Services was discontinued.

INTERNAL SERVICES FUND – CENTRAL SERVICES PROGRAM –FINANCIAL FUNCTION

Cashiering & Collecting: This activity allows for the distribution of personnel expenses and making payments to vendors for supplies and materials associated with cashiering and collecting activities for all funds. In other funds in the budget, including the General Fund and each of the utility funds, is a Cashiering and Collecting or similarly labeled activity. Expenses from this internal service activity are proportionately expensed to these other funds. The resulting journal and general ledger accounting entries thereby become "income" to this activity and match the liabilities incurred here.

This activity is carried out by the Deputy City Clerk under the general supervision of the City Clerk and City Administrator.

INTERNAL SERVICES FUNDS ARE SELF-BALANCING AND ARE NOT BUDGETED FOR APPROPRIATION.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CENTRAL SERVICES - CASHIERING & COLLECTING EXPENSES						
61-612-5506	DATA PROCESSING EQUIPMENT	2,500	7,144	-	1,825	2,500
61-612-5508	OTHER EQUIPMENT	42,000	13,395	5,000	1,598	5,000
	Capital Expense Subtotal	44,500	20,539	5,000	3,423	7,500
61-612-6001	SALARIES AND WAGES	100,150	106,862	113,000	124,894	141,557
61-612-6002	OVERTIME WAGE	6,726	5,047	3,386	827	3,408
61-612-6010	ACCURED EMPLOYEE BENEFITS	48,980	41,414	55,437	43,807	66,681
	Personnel Expense Subtotal	155,856	153,322	171,823	169,529	211,647
61-612-6101	POSTAGE AND FREIGHT	12,500	14,143	12,500	8,978	12,500
61-612-6110	PRINTING, PUBLICATIONS, AND ADVERTISING	-	-	200	-	200
61-612-6120	DUES, MEMBERSHIPS, SUBSCRIPTIONS	1,500	490	1,500	611	1,500
61-612-6133	UTILITIES-TELEPHONE, FAX	500	813	500	908	1,000
61-612-6143	PROF. SERV-DATA PROCESSIN	-	-	-	-	-
61-612-6150	CONTRACT LABOR	20,000	44,104	30,000	12,365	20,000
61-612-6170	MAINT AGREEMENTS & LEASES	6,000	8,786	7,500	8,988	7,500
61-612-6180	MEALS, LODGING, & TRAVEL	1,500	30	1,500	293	1,500
61-612-6201	OFFICE EQUIPMENT/FURNITURE	2,500	339	2,500	1,064	2,500
61-612-6210	OPERATING SUPPLIES	2,000	2,147	2,500	1,752	2,500
61-612-6901	MISC EXPENSE	3,500	6,403	15,000	10,000	15,000
	Other Expense Subtotal	50,000	77,254	73,700	44,959	64,200
	CASHIERING & COLLECTING EXPENSE TOTAL	\$ 250,356	\$ 251,115	\$ 250,523	\$ 217,911	\$ 283,347

This is only a "clearing account" for cashiering and collecting payments. The actual expenses are budgeted and accounted in a proportional manner in several of the other funds.

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CENTRAL SERVICES - CASHIERING & COLLECTING REVENUES						
61-048-4812	CASHIERING AND COLLECTING	\$ 250,356	\$ 251,115	\$ 250,523	\$ 217,911	\$ 283,347

INTERNAL SERVICES FUND – CAPITAL EQUIPMENT PROGRAM – EQUIPMENT CHARGES FUNCTION

Equipment Operations: This activity consists of paying for expenses associated with the operation, maintenance, and repair of vehicles and large equipment. Funds received as revenue to this activity are ledger transfers of expenses shown as "equipment use charges" (Account No. 490 in many of the activities presented in this budget). Equipment use charges are based on historic and estimated expenses for motor fuel, equipment parts, supplies, internal and contract labor for repairs, and motor vehicle liability insurance. Equipment use charges are made based on mileage or hourly use of vehicles and equipment for the various municipal purpose. As with the other Internal Service Fund activates, this activity is operated as an "enterprise" fund. Though its revenues and expenses are expected to balance out over the years, this activity may show a fund balance or small deficit in the end of any given fiscal year.

Capital Equipment - Expenses

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CAPITAL EQUIPMENT - EQUIPMENT OPERATION						
62-621-6001	SALARIES AND WAGES	27,849	27,476	29,587	23,484	29,587
62-621-6002	OVERTIME WAGES	409	-	-	-	-
62-621-6010	ACCURED EMPLOYEE BENEFITS	17,576	17,657	18,508	14,541	18,508
	Personnel Expense Subtotal	45,834	45,133	48,096	38,025	48,096
62-621-6150	CONTRACT LABOR	-	-	-	-	-
62-621-6190	INSURANCE	12,000	27,462	40,000	29,964	15,200
62-621-6210	SUPPLIES	-	23	100	337	500
62-621-6410	MOTOR FUEL	60,000	59,974	65,000	49,418	65,000
62-621-6420	EQUIPMENT PARTS AND SUPPL	45,000	28,538	40,000	51,594	55,000
62-621-6430	EQUIPMENT REPAIR CHARGES	23,200	12,873	20,000	14,000	15,000
62-621-6490	EQUIPMENT USE CHARGES	-	-	-	-	-
62-621-8801	TRANSFER TO OTHER FUNDS	54,500	53,737	200,000	200,000	350,000
62-621-6901	MISCELLANEOUS	-	-	-	106	250
	Other Expense Subtotal	194,700	182,606	365,100	345,420	500,950
	CAPITAL EQUIPMENT EXPENSE TOTAL	\$ 240,534	\$ 227,739	\$ 413,196	\$ 383,444	\$ 549,046

Capital Equipment - Revenues

ACCOUNT NUMBER	ACCOUNT TITLE	FY2019-20 BUDGET	FY2019-20 AUDITED	FY2020-21 BUDGET	FY2020-21 ESTIMATED	FY2021-22 PROPOSED
CAPITAL EQUIPMENT - EQUIPMENT OPERATION - REVENUES						
62-048-4810	EQUIPMENT USE CHARGE	\$ 210,000	\$ 325,582	\$ 328,838	\$ 409,978	\$ 401,779

The payments made from this activity represent disbursements of moneys previously appropriated and expensed as equipment use changes in the other activities of this budget.

Personnel Schedule

	Anticipated			Actual Hours FY19-20		Est. Hrs FY20-21		Budgeted Hrs FY21-22		Budgeted Wages & AEB		
	Anticipated Salary Rate	OT Salary Rate	Benefit Rate	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Hours	Overtime Hours	Regular Wages	Overtime Wages	AEB
Apprentice Lineman - Electric	\$ 18.95	\$ 28.43	\$ 8.44	99		51		95		\$ 1,800	\$ -	\$ 802
Apprentice Lineman - Electric	\$ 17.70	\$ 26.55	\$ 8.94	95		79		95		\$ 1,682	\$ -	\$ 849
Equip. Operator - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.22	174		180		200		\$ 3,590	\$ -	\$ 2,244
Asst Foreman - Water/Wastewater	\$ 20.84	\$ 31.26	\$ 12.41	226		225		200		\$ 4,168	\$ -	\$ 2,482
Apprentice Lineman - Electric	\$ 18.31	\$ 27.47	\$ 9.12	106		95		95		\$ 1,739	\$ -	\$ 866
Asst. Foreman - Street/Sanitation	\$ 17.95	\$ 26.93	\$ 11.53	70		106		200		\$ 3,590	\$ -	\$ 2,306
Equip. Operator - Street/Sanitation	\$ 15.65	\$ 23.48	\$ 10.64	113		143	143	200		\$ 3,130	\$ -	\$ 2,128
Equip. Operator - Water/Wastewater	\$ 17.95	\$ 26.93	\$ 11.58	237		209		200		\$ 3,590	\$ -	\$ 2,316
Foreman - Electric	\$ 27.88	\$ 41.82	\$ 16.21	9		16		15		\$ 418	\$ -	\$ 243
Foreman - Street/Sanitation	\$ 23.18	\$ 34.77	\$ 17.96	79		127		200		\$ 4,636	\$ -	\$ 3,592
Foreman - Water/Wastewater	\$ 24.88	\$ 37.32	\$ 13.59	36		31		50		\$ 1,244	\$ -	\$ 680
Lineman - Electric	\$ 20.10	\$ 30.15	\$ 9.64			53				\$ -	\$ -	\$ -
Sr. Water Plant Operator	\$ 20.19	\$ 30.29	\$ 12.41							\$ -	\$ -	\$ -
										\$ 29,587	\$ -	\$ 18,508

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CAPITAL IMPROVEMENT PROJECTS

Capital Improvement Budget Summary

	FY2019-2020 BUDGET	FY2020-21 BUDGET	FY2021-22 PLANNED	FY2022-23 PLANNED	FY2023-24 PLANNED
GENERAL GOVERNMENT	5,000	5,000	134,000	5,000	10,000
PUBLIC SAFETY	93,440	36,040	260,565	45,634	45,706
PUBLIC WORKS	17,000	193,500	129,700	273,500	93,500
PLANNING/ECON DEVELOP	155,000	15,000	-	-	-
TOTAL GENERAL FUND	\$ 270,440	\$ 249,540	\$ 524,265	\$ 324,134	\$ 149,206
WATER UTILITY	15,000	177,208	205,958	90,958	90,958
SEWER UTILITY	95,000	92,000	132,000	121,000	81,000
ELECTRIC UTILITY	280,000	951,250	300,000	220,000	40,000
SANITATION	6,000	-	150,000	75,000	75,000
TOTAL ENTERPRISE FUNDS	\$ 396,000	\$ 1,220,458	\$ 787,958	\$ 506,958	\$ 286,958
ANNUAL OVERLAY	\$ 934,742	\$ 296,650	\$ 336,728	\$ 687,424	\$ 473,640
TOTAL ALL FUNDS	\$ 1,601,182	\$ 1,766,648	\$ 1,648,951	\$ 1,518,516	\$ 909,804

CAPITAL PROJECTS

GENERAL FUND

			FY2019-2020 BUDGET	FY2020-21 BUDGET	FY2021-22 PLANNED	FY2022-23 PLANNED	FY2023-24 PLANNED
GENERAL GOVERNMENT General Government							
Bldg & Grounds	01-171-5501	Camera/DVR System	-	-	4,000	-	-
Bldg & Grounds	01-171-5510	City Hall Maintenance	5,000	5,000	130,000	5,000	10,000
Subtotal			5,000	5,000	134,000	5,000	10,000
PUBLIC SAFETY							
Police							
Admin	01-210-5501	Camera/DVR System			4,000		
Patrol	01-212-5502	Vehicles (Patrol Car)	54,500	-	35,000	35,000	35,000
Patrol	01-212-5506	RMS System	-	-	8,965	9,034	9,106
Dispatch	01-212-5506	CAD System	-	-	-	-	-
Patrol	01-212-5508	Balistic vests	1,600	2,400	1,600	1,600	1,600
Patrol	01-212-5508	Body Cameras	-	-	-	-	-
Patrol	01-212-5508	Radar	6,200	-	-	-	-
Patrol	01-212-5509	Guns Upgrade/Replacement	-	6,000	-	-	-
Animal Control	01-251-5510	Animal Holding Facility Upgrades	-	-	43,000		
Animal Control	01-251-5502	Vehicles (Animal Control)	-	24,000	-		
Subtotal			\$ 62,300	\$ 32,400	\$ 88,565	\$ 45,634	\$ 45,706
Fire							
Fire Protection	01-221-5501	New pagers	3,640	3,640	-	-	-
Fire Protection	01-222-5504	SCBA Equipment	-	-	86,000	-	-
Fire Protection	52-521-5504	SCBA Equipment	-	-	86,000	-	-
Fire Protection	01-222-5504	Turnout Gear (10)	27,500	-	-	-	-
Subtotal			31,140	3,640	172,000	-	-
Public Safety Subtotal			\$ 93,440	\$ 36,040	\$ 260,565	\$ 45,634	\$ 45,706
Street							
Weed Control	01-133-5508	Side Boom for Tractor	-	-	-	40,000	-
Street Maint	01-312-5502	Street Sweeper	-	41,000	41,000	41,000	41,000
Street Maint	01-312-5507	Plow / Spreader	-	-	-	20,000	-
Street Maint	01-312-5507	Paint Sprayer	-	-	4,200		
Street Maint	01-312-5509	Spreader Stands (2)	-	-	7,000	20,000	-
Storm Drng	01-318-6142	Engineering for Stormwater project			75,000	-	
Storm Drng	01-318-5509	Storm Sewer Lining/Repair	12,000	150,000	-	150,000	50,000
Storm Drng	01-318-5509	Engineering	5,000	2,500	2,500	2,500	2,500
Street Dept. Subtotal			\$ 17,000	\$ 193,500	\$ 129,700	\$ 273,500	\$ 93,500
Community Planning/Econ. Development							
Commun. Planning	01-411-6144	Comprehensive Plan Consulting	-	-	-	-	-
Commun. Planning	01-421-6905	Demolition	155,000	15,000	-	-	-
Comm. Planning/Econ Dev. Subtotal			155,000	15,000	-	-	-
TOTAL GENERAL FUND			\$ 270,440	\$ 249,540	\$ 524,265	\$ 324,134	\$ 149,206

CAPITAL PROJECTS - SPECIAL REVENUE FUNDS DETAIL

SPECIAL REVENUE FUNDS

Transportation Sales Tax						
02-03-01-01-509	ANNUAL OVERLAY	934,742	296,650	336,728	687,424	473,640
Subtotal		\$ 934,742	\$ 296,650	\$ 336,728	\$ 687,424	\$ 473,640

CAPITAL IMPROVEMENT PROJECTS

FISCAL YEAR 2021 - 2022

ASPHALT OVERLAY - PROJECTED EXPENDITURES

Street	Segment	Width	Length	Depth in inches	Estimated Tons of Asphalt / Cub.		Estimates	FY	FY	FY	FY
					Yds	Concrete		2021-22	2022-23	2023-24	2024-25
Allen St	Lakeview to Alco	22	1289	2	375.55		28,166.59	28,167			
Allen St	Alco to Bryson	21	656	2	182.44		13,683.01	13,683			
Allen St.	Bryson to Gano	21	667	2	185.44		13,908.28	13,908			
Clark St	Hickman to Columbia	16	654	2	138.58		10,393.37	10,393			
Collier St	Barnes-Sneed	22	441	2	128.49		9,636.51	9,637			
Lakeview	Jefferson to Ivy	28	2668	2	1176.50		88,237.55	88,238			
Ivy St	Lakeview to gravel road	24	615	2	232.45		17,433.96	17,434			
Hawthorn ST	Lakeview to Ivy	24	717	2	271.01		20,325.44	20,325			
Miles St	Lakeview to Booth	23	1050	2	319.83		23,986.99	23,987			
Rodemyre	Jefferson to Howard Burton	24	1294	2	411.29		30,846.38	30,846			
Reed St	Whitman to Rodney Griffin	20	628	2	166.34		12,475.22	12,475			
Rodney Griffin	Singleton to Adams	26	1375	2	473.45		35,508.69	35,509			
Sidewalk on Booth	Jefferson St to City Pool	5		4	0.00		25,500.00	25,500			
Wright Ct	All	22		2	0.00		6,626.25	6,626			
Southgate St	Allen to Columbia	20	965	2	255.60		19,169.73		19,553		
Bradford St	Sneed-Sims	20	1405	2	372.14		27,910.33		28,469		
Collier St	Singleton-Sneed	22	267	2	77.79		5,834.35		5,951		
Collier St	Railroad-Singleton	22	422	2	122.95		9,221.33		9,406		
Poage St.	(Lee to Jefferson)	27	1300	2	464.84		34,863.08		35,560		
Jefferson St.	Railroad to Cox	38	3767	2	2254.38		169,078.67		172,460		
Sidewalk along Hwy 22	Howard Burton to Country Club	8	4300	4	425.00		351,649.00		351,649		
Singleton St	Rollins to Jefferson	55	1073	2	781.56		58,616.66		59,789		
Stone St	Switzer-Poage	16	283	2	59.97		4,497.44		4,587		
Central Street	Gano Ch to Central cul-de-sac	29	738	2	283.43		21,257.54			21,895	
Cook, Leach, Richey & Rocky (Tidball Tr. Pk.)		18	2354	2	561.15		42,086.00			43,349	
Porter	Southland to Tarr	20	366	2	96.94		7,270.59			7,489	
Randolph Road	From Hwy 22 to Remington	38		2	0.00		350,000.00			350,000	
Singleton St	200' E Collier-Jefferson	51	578	2	390.39		29,279.03			30,157	
Rollins St	Barnes-Sneed	37	415	2	203.35		15,251.36			15,709	
Hickman (100 N, part)		28	176	2	65.26		4,894.74			5,042	
Lakeview	Jefferson to Rollins	32	1413	2	598.81		44,910.80				46,707
Central Street	Lakeview Sims	0	0	2	0.00		0.00				-
Bradford St	Singleton to Sneed	19	275	2	69.20		5,189.73				5,397
Barnes St	Allen to Rollins	38	380	2	191.23		14,342.53				14,916
Barnes St	Sneed to Collier	22	276	2	80.41		6,031.02				6,272
Barnes St	Sneed to Jenkins	45	263	2	156.73		11,755.12				12,225
Barnes St	Sneed to Jenkins	25	160	2	52.97		3,973.00				4,132

Cost Totals		\$ 1,573,810	\$ 336,728	\$ 687,424	\$ 473,640	\$ 89,650
Total Tons	11625.47	11625.47	4061.36	4814.22	1600.52	1149.36
Less Contingency Reserve / Grant Funds		\$ -	\$ (319,719)	\$ (153,294)		
Total from Transportation Sales Tax Fund		\$ 336,728	\$ 367,705	\$ 320,346	\$ 89,650	

CAPITAL PROJECTS - ENTERPRISE FUND DETAIL

ENTERPRISE FUNDS

			FY2019-2020 BUDGET	FY2020-21 BUDGET	FY2021-22 PLANNED	FY2022-23 PLANNED	FY2023-24 PLANNED
WATER							
Planning Admin	31-310-6901	Water Plant Engineering	15,000	10,000	10,000	5,000	5,000
Well Oper/Maint	31-303-5508	Well #6 & #4 Maintenance	-	60,000	60,000	-	-
Distrib Oper/Maint	31-306-5502	Service Truck with Enclosed Bed	-	-	40,000	-	-
Distrib Oper/Maint	31-306-5509	Valve at NE Tower	-	10,000	10,000	-	-
Treatment/Oper/Maint	31-307-6901	Equipment Replacement	-	85,958	85,958	85,958	85,958
Buildings & Grounds	31-309-5509	Power Rake for Skid Loader (50%)	-	5,250	-	-	-
Buildings & Grounds	31-309-5509	Commercial Mower (50%)	-	6,000	-	-	-
Water Dept. Subtotal			15,000	177,208	205,958	90,958	90,958

SEWER

Collection Oper/Mt	32-323-5509	Sewer main lining	75,000	60,000	60,000	65,000	65,000
Collection Oper/Mt	32-323-5509	Manhole lining	5,000	5,000	5,000	5,000	5,000
Collection Oper/Mt	32-323-5509	Smart Covers - Data collection	-	12,000	12,000	6,000	6,000
Collection Oper/Mt	32-323-5509	Boom Mower for Tractor	-	-	-	40,000	-
Collection Oper/Mt	32-323-5509	Brush Hog for Tractor	-	-	40,000	-	-
Collection Oper/Mt	32-323-5508	New Flow Meter	-	-	10,000	-	-
Land Application	32-328-5508	Equipment replacement	15,000	15,000	5,000	5,000	5,000
Sewer Dept. Subtotal			95,000	92,000	132,000	121,000	81,000

ELECTRIC

Building & Grounds	33-333-5508	Commercial Mower (50%)	-	6,000	-	-	-
Building & Grounds	33-333-5508	Power Rake for Skid Loader (50%)	-	5,250	-	-	-
Building & Grounds	33-333-5510	City Hall improvements	5,000	40,000	85,000	10,000	10,000
Building & Grounds	33-333-5510	New Building for Equipment	-	-	50,000	-	-
Distribution O/M	33-334-5502	Bucket Truck (Little Wing)	-	-	135,000	-	-
Distribution O/M	33-334-5502	Digger Derrick Truck	205,000	-	-	-	-
Distribution O/M	33-334-5508	Backyard machine	-	-	-	145,000	-
Distribution O/M	33-334-5508	Trackhoe	-	54,000	-	-	-
Distribution O/M	33-334-5509	Underground utilities	25,000	25,000	25,000	25,000	25,000
Distribution O/M	33-334-5509	Major Distribution Upgrades	-	125,000	-	-	-
Distribution O/M	33-334-5509	AMI System	40,000	691,000	-	-	-
Brush & Tree Control	33-338-5508	Chipper	-	-	-	35,000	-
Street Lighting	33-339-5508	LED street lights	5,000	5,000	5,000	5,000	5,000
Electric Dept. Subtotal			280,000	951,250	300,000	220,000	40,000

SANITATION

Trash Collection	34-342-5502	Recycling trailer(s)(75% Grant)	6,000	-	-	-	-
Trash Collection	34-342-5502	Trash Truck	-	-	150,000	75,000	75,000
Sanitation Dept. Subtotal			6,000	-	150,000	75,000	75,000

INTERNAL SERVICE FUNDS

			FY2019-2020 BUDGET	FY2020-21 BUDGET	FY2021-22 PLANNED	FY2022-23 PLANNED	FY2023-24 PLANNED
CAPITAL EQUIPMENT							
Equipment Charges	62-621-5509	Transfer to General Fund for Capital	54,500	200,000	350,000	250,000	250,000
Equipment Charges	62-621-5509	Fuel island	-	-	-	-	-
Capital Equipment Subtotal			54,500	200,000	350,000	250,000	250,000