

AGENDA
CITY OF CENTRALIA, MISSOURI
Board of Aldermen
General Government and Public Safety Committee
Monday, September 9, 2019
~7:30 P.M.
City Hall Council Chambers

- I. ATTENDANCE
- II. COMMENTS FROM CITIZENS
- III. PUBLIC SAFETY
 - A. Police Department
 - 1. Activity Report
 - 2. Other
 - B. Fire Department
 - 1. Activity Report
 - 2. Other
 - C. Emergency Management
 - D. Protective Inspection
- IV. GENERAL GOVERNMENT & FINANCE
 - A. Economic Development
 - B. Park Board
 - C. Cemetery Report
 - D. Tree Board Report
 - E. Library Board
 - F. August 2019 Financial Statements
 - G. Bills over \$1,250 = **\$105,141.19**
 - H. Other General Government
- V. OTHER
 - A. Police Chief's Monthly Report – August 2019
 - B. Proposed Procurement Policy
 - C. Setting the date for the next Board of Aldermen meeting to be September 23, 2019 (motion)
- VI. AS MAY ARISE
- VII. ADJOURN

From: Heather Russell, Interim City Administrator

To: Public Works & Public Utilities Committee

Date: September 9, 2019

Re: General Meeting Notes



Item III. C – Emergency Management

Chief Bias and I met with Chad Martin, acting Emergency Management Director for Boone County Emergency Management, on August 29th in Columbia. We discussed the replacement of the tornado sirens, as all of our previous discussion had occurred with the late Tom Hurley. During that meeting, we were able to put together the information we had regarding the location of the three new sirens and the information Martin had regarding the installation. At the time of the meeting, the sirens had not been ordered. Chief Bias re-located the specific location of each siren to be installed and sent the GPS coordinates to Martin. We are now waiting to hear back from Boone County as to when the sirens are to be ordered and then installed.

The old sirens will be taken down and disposed of by City crews, as we will still have ownership of them. The newest of our six sirens (only 5 are operational at the present time) is 20 years old. The County will take over ownership and operation of the new sirens once installed. There is a contract between the City and the County that is being drafted, and will be sent to Cydney for review once it is received.

Item III. D – Protective Inspection

The Notice of Award for the demolition project has been signed by the City and sent to JT Holman Construction and Excavating. Once the contracts are finalized by CDBG staff, we will set up a pre-construction meeting and contract signing date.

Item V. B – Procurement Policy

Included in the packet is the proposed procurement policy. This policy is much more detailed and outline the procedure for all purchases depending on type of purchase and dollar amount spent. This would be something for the Board members to review and give feedback on.

- **Purchase Cards or P-Cards:** Currently the City has two credit cards (City Administrator and City Clerk). With the number of purchases made by credit card due to convenience has increased drastically in the past 2-3 years. I have been in contact with Central Bank to see what options they would have for purchase cards, or if we would need to look into getting credit cards for each Dept. Head if this was the direction the Board would like to take.

2019	96	August
	33	All Other Offenses (Except Traffic)
	1	Assault
	3	Assault - Domestic
	2	Child Custody
	1	Disorderly Conduct-Disturb Peace-Unlawful Assembly
	4	Domestic Disturbance
	1	Driving While Intoxicated-Alcohol
	1	Driving While Suspended/Revoked
	3	Drug Violation: Possession-Marijuana
	1	Drug Violation: Possession-Other dangerous non-narcotic drugs
	1	Drug Violation: Possession-Synthetic Narcotics
	1	Drug Violation: Sale/Mfg-Other dangerous non-narcotic drugs
	1	Ex Parte Violation
	1	Forgery & Counterfeiting-checks-cash-other
	5	Misdemeanor Arrest warrants served
	5	Officer Information
	1	Property Damage Under \$750.00
	2	Stealing/Theft - Felony - over \$500.00
	5	Stealing/Theft - Misdemeanor- under \$500.00
	1	Tampering
	2	Traffic Accident
	18	Traffic Offense
	1	Trespassing
	1	Vehicle theft-Auto
	1	Weapons-carry-conceal other

2018	89	August
	35	All Other Offenses (Except Traffic)
	1	Assault - Domestic
	1	Burglary - Residential
	1	Civil Matter
	1	Disorderly Conduct-Disturb Peace-Unlawful Assembly
	5	Domestic Disturbance
	2	Drug Violation: Possession-Marijuana
	1	Drug Violation: Possession-Opium cocaine and derivatives
	1	Drug Violation: Possession-Other dangerous non-narcotic drugs
	2	Felony Arrest warrants served
	5	Misdemeanor Arrest warrants served
	2	Officer Information
	3	Property Damage Under \$750.00
	2	Sex Offenses
	3	Stealing/Theft - Felony - over \$500.00
	4	Stealing/Theft - Misdemeanor- under \$500.00
	4	Traffic Accident
	15	Traffic Offense
	1	Trespassing

Ticket# Occ#

2019 77 Aug
13 Caution
5 Centralia Ordinance
5 20-41 Trespassing 20-41.0-284N20005799.0: ORD
1 Equipment -Tail Lamp
2 Expired Tag
1 Failure to Display 2 License Plates
1 Left of Center
1 No Endorsement
1 No Insurance
1 Speeding
64 Charge
6 Assault
1 565.052-001Y201713 Assault - 2nd Degree (F): STAT
1 565.056-003Y201713 Assault - 4th Degree - Pursuant To Subdivisions (3), (6) (M): STAT
1 565.073-003Y201713 Domestic Assault - 2nd Degree (F): STAT
1 565.074-003Y201713 Domestic Assault - 3rd Degree (F): STAT
2 565.076-002Y201713 Domestic Assault - 4th Degree - 1st Or 2nd Offense (M): STAT
1 Burglary
1 569.170-001Y201722 Burglary - 2nd Degree (F): STAT
21 Centralia Ordinance
1 18-13 Failure to Provide Proof of Insurance 18-13.0-041N20045499.0: ORD
1 18-13.1 Operate Veh w/License Plate for Another Veh. 18-13.1.0-289N20005499.0: ORD
13 18-13.1 Operate Vehicle w/Expired/No License Plate 18-13.1.0-288N20005499.0: ORD
1 18-17.1 Motorcycle Riding w/o Helmet 18-7.1.0-190N20005499.0: ORD
1 18-55.0-386N20007399.0
1 18-7.1 Driving Without Driver's License 18-7.1.0-039N20005499.0: ORD
1 18-7.3 Operating Motor Vehicle While suspended/revoked 18-7.3.0-73Y19875499.0: ORD
1 19-2 Nuisances: Junk, Tires, Wood, Etc. 19-2.0-175N20005599.0: ORD
1 20-36 Stealing 20-36.0-329Y20002399.0: ORD
1 Damage Property
1 569.080-002Y201729 Tampering With Motor Vehicle - 1st Degree (F): STAT
14 Dangerous Drugs
6 579.015-001Y201735 Possession Of Controlled Substance Except 35 Grams Or Less Of Marijuana/synthetic Cann
1 579.015-003Y201735 Possession Of Marijuana/synthetic Cannabinoid Of 10 Grams Or Less - Prior Drug Offense (F): STAT
1 579.015-004Y201735 Possession Of Marijuana/synthetic Cannabinoid Of 10 Grams Or Less (M): STAT
1 579.020-004Y201735 Delivery Of Controlled Substance Except 35 Grams Or Less Of Marijuana Or Synthetic Cann
1 579.074-001Y201735 Unlawful Possession Of Drug Paraphernalia - Amphetamine Or Methamphetamine (F): STAT
1 579.074-003Y201735 Unlawful Possession Of Drug Paraphernalia (M): STAT
1 Possession of Controlled Substance 579.015-001Y20173599.0
1 Possession of Controlled Substance 579.015-001Y20173599.0
1 Possession of Marijuana 579.015-004Y201735
4 Forgery
1 570.090-001Y201725 Forgery (F): STAT
1 570.090-001Y20172599.0
2 Forgery 570.090-001Y20172599.0
1 Invasion Of Privacy
1 569.140-001N201657 Trespass - 1st Degree (M): STAT
1 Miscellaneous
1 Domestic Assault 3rd 565.074-003Y201713
4 Motor Vehicle
1 302.321-004Y201754 Driving While Revoked/suspended - 2nd Or 3rd Offense (M): STAT
1 304.012-001N199554 Operated A Motor Vehicle In A Careless And Imprudent Manner (M): STAT
2 577.010-032Y201754 Driving While Intoxicated (M): STAT
1 Motor Vehicle Violations
1 Drving While Revoked (F) 302.321-005Y201754
3 Obstruct Justice
2 455.085-002Y200950 Violation Of Order Of Protection For Adult - 1st Offense (M): STAT
1 575.270-001Y201750 Tampering With A Witness In A Felony Prosecution (F): STAT
1 Obstructing Police
1 575.080-001Y201048 Making False Report (M): STAT
1 Ordinance - Miscellaneous
1 FTA Warrant 17BANMF64 Orig: Expired plates
1 Ordinance - Speeding
1 18-33.0-318N20005499.0 Exceeded Posted Speed Limit (11-15 Mph Over): ORD
1 Peace Disturbance
1 565.090-003Y201753 Harassment - 1st Degree (F): STAT

Ticket# Occ#

3
1 **Stealing**
1 570.030-035Y201723 Stealing - \$750 Or More (F): STAT
1 570.030-043Y201723 Stealing (M): STAT
1 Stealing 570.030-043Y201723

COMMUNICATIONS

Events by Nature Code by Agency

Agency: CEPD, Event date/Time range: 08/01/2019 00:00:00 - 08/31/2019 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
CEPD	CHK AREA	0	28	1	29	5%	0:00:24	0:14:51	0:17:22	8:43:04	0:18:02
	FLAG DOWN	0	3	0	3	0%	0:00:00	0:00:00	0:06:23	0:19:11	0:06:24
Subtotals for No Summary Code		0	31	1	32	5%	0:00:24	0:14:51	0:11:52	9:02:15	0:12:13
Subtotals for 10		0	0	1	1	0%	0:00:08	0:01:55	0:03:31	0:05:34	0:05:34
Subtotals for 101		0	0	2	2	0%	0:04:53	0:05:49	0:14:23	0:38:40	0:19:20
Subtotals for 102		0	0	1	1	0%	0:02:06	0:00:00	0:17:09	0:19:15	0:19:15
Subtotals for 103		0	20	7	27	4%	0:00:44	0:22:51	0:39:04	14:53:15	0:45:20
	105A1 ANML CMLNT	0	0	2	2	0%	0:03:56	0:06:34	0:22:05	1:05:10	0:32:35
	105B4 BARKING DOG	0	0	1	1	0%	0:09:05	0:03:55	0:11:01	0:24:01	0:24:01
	ANML CMLNT	0	13	5	18	3%	0:00:55	0:12:16	0:09:00	3:41:26	0:12:18
	ANML CONTROL	0	16	46	62	10%	0:02:44	0:04:51	0:14:53	20:19:17	0:19:40
	OPEN DOOR/WINDOW	0	1	0	1	0%	0:00:01	0:00:00	0:04:47	0:04:48	0:04:48
	ORDINANCE VIOL	0	4	5	9	1%	0:06:50	0:02:46	0:09:17	2:15:37	0:15:04
	PEACE DISTURBANCE	0	0	1	1	0%	0:01:37	0:12:55	0:03:41	0:18:13	0:18:13
	T TRFC STOP	0	2	0	2	0%	0:00:01	0:00:00	0:06:53	0:13:49	0:06:55

Subtotals for 105	0	36	60	96	15%	0:03:09	0:07:13	0:10:12	28:22:21	0:16:42
ASST AMBULANCE	0	0	1	1	0%	0:01:01	0:01:32	0:20:33	0:23:06	0:23:06
ASST FIRE DEPARTMENT	0	0	7	7	1%	0:00:16	0:02:12	0:07:48	1:09:45	0:09:58
ASST OTHER AGENCY	0	0	4	4	1%	0:01:30	0:02:49	0:54:57	3:48:39	0:57:10
FIRE ALRM	0	0	1	1	0%	0:00:10	0:00:00	0:43:52	0:44:02	0:44:02
Subtotals for 107	0	0	13	13	2%	0:00:44	0:02:11	0:31:48	6:05:32	0:33:34
VANDALISM	0	1	5	6	1%	0:02:41	0:03:42	0:43:57	4:54:36	0:49:06
Subtotals for 111	0	1	5	6	1%	0:02:41	0:03:42	0:43:57	4:54:36	0:49:06
DEATH INVEST	0	0	1	1	0%	0:01:19	0:00:19	1:04:12	1:05:50	1:05:50
Subtotals for 112	0	0	1	1	0%	0:01:19	0:00:19	1:04:12	1:05:50	1:05:50
113D1 PHYS DIST	0	0	1	1	0%	0:02:13	0:02:07	0:34:00	0:38:20	0:38:20
113D2 VRBL DIST	0	0	1	1	0%	0:03:28	0:01:27	0:18:26	0:23:21	0:23:21
DISTURBANCE	0	0	8	8	1%	0:03:34	0:01:44	0:25:06	3:59:47	0:29:58
PEACE DISTURBANCE	0	0	6	6	1%	0:03:48	0:05:18	0:14:23	2:20:59	0:23:30
Subtotals for 113	0	0	16	16	2%	0:03:16	0:02:39	0:22:59	7:22:27	0:28:47
114D1 PHYS DOMSTC	0	0	2	2	0%	0:02:24	0:00:09	0:24:28	0:54:02	0:27:01
Subtotals for 114	0	0	2	2	0%	0:02:24	0:00:09	0:24:28	0:54:02	0:27:01
DRUGS	0	0	1	1	0%	0:00:33	0:00:11	0:30:22	0:31:06	0:31:06
Subtotals for 116	0	0	1	1	0%	0:00:33	0:00:11	0:30:22	0:31:06	0:31:06
FORGERY	0	0	1	1	0%	0:01:49	0:01:02	0:27:25	0:30:16	0:30:16
FRAUD	0	0	1	1	0%	0:02:14	0:09:01	0:29:28	0:40:43	0:40:43
Subtotals for 118	0	0	2	2	0%	0:02:02	0:05:02	0:28:26	1:10:59	0:35:30
119B2 PAST HARASSMENT	0	0	1	1	0%	0:04:38	0:01:00	0:05:32	0:11:10	0:11:10
HARASSMENT	0	0	3	3	0%	0:03:42	0:00:04	0:07:48	0:34:43	0:11:34
Subtotals for 119	0	0	4	4	1%	0:04:10	0:00:32	0:06:40	0:45:53	0:11:22

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	12C SEIZURE	0	0	1	1	0%	0:00:06	0:00:03	0:10:39	0:10:48	0:10:48
Subtotals for 12		0	0	1	1	0%	0:00:06	0:00:03	0:10:39	0:10:48	0:10:48
	121D1 BEHAV PROB VIOLENT	0	0	1	1	0%	0:05:37	0:02:44	0:25:25	0:33:46	0:33:46
Subtotals for 121		0	0	1	1	0%	0:05:37	0:02:44	0:25:25	0:33:46	0:33:46
	127D1 SUICIDE ATMP	0	0	1	1	0%	0:04:28	0:28:24	0:59:53	1:32:45	1:32:45
	127D2G SUICIDAL SUBJ GUN	0	0	1	1	0%	0:04:58	0:02:09	0:20:16	0:27:23	0:27:23
	SUICIDAL SUBJ	0	0	2	2	0%	0:02:58	0:01:36	0:27:15	1:03:39	0:31:50
Subtotals for 127		0	0	4	4	1%	0:04:08	0:10:43	0:35:48	3:03:47	0:50:39
	FOLLOW UP	0	25	36	61	9%	0:09:40	0:06:43	0:25:57	34:28:45	0:33:55
Subtotals for 128		0	25	36	61	9%	0:09:40	0:06:43	0:25:57	34:28:45	0:33:55
	129C1G SUSP PRSN GUN	0	0	1	1	0%	0:03:02	0:05:42	1:12:57	1:21:41	1:21:41
	CHK BLDG	0	4	3	7	1%	0:01:32	0:03:00	2:25:04	17:06:09	2:26:36
	CHK SUBJ	0	11	14	25	4%	0:03:22	0:02:37	0:16:47	8:25:07	0:20:12
	OPEN DOOR/WINDOW	0	0	2	2	0%	0:11:33	0:00:04	0:00:29	0:23:50	0:11:55
	SUSP INCIDENT	0	0	7	7	1%	0:03:58	0:02:58	0:16:57	2:24:40	0:20:40
	SUSP PRSN	0	0	7	7	1%	0:01:48	0:01:42	0:22:19	2:59:04	0:25:35
	SUSP VEH	0	3	5	8	1%	0:02:23	0:02:26	0:05:05	0:59:56	0:07:30
	TTL	0	1	0	1	0%	0:00:00	0:00:00	2:23:08	2:23:08	2:23:08
	WARRANT	0	0	2	2	0%	0:02:57	0:11:44	0:39:39	1:36:56	0:48:28
Subtotals for 129		0	19	41	60	9%	0:03:49	0:03:47	0:51:23	37:40:31	0:56:12
	CI DRIVING	0	0	4	4	1%	0:03:19	0:03:54	0:04:10	0:33:47	0:08:27
	PRKNG VIOL	0	1	0	1	0%	0:00:00	0:00:00	0:06:24	0:06:24	0:06:24
	STALLED VEH	0	1	2	3	0%	0:04:36	0:03:19	0:07:32	0:27:35	0:09:12
	TRFC HZRD	0	2	9	11	2%	0:04:22	0:03:08	0:05:54	2:01:28	0:11:03

Subtotals for 132	0	4	15	19	3%	0:04:06	0:03:27	0:06:00	3:09:14	0:08:46
133D1 TRESPASS	0	0	2	2	0%	0:02:40	0:02:08	0:19:04	0:47:43	0:23:52
TRESPASS SUBJ	0	0	6	6	1%	0:03:52	0:01:44	0:22:36	2:45:46	0:27:38
Subtotals for 133	0	0	8	8	1%	0:03:16	0:01:56	0:20:50	3:33:29	0:25:45
23B11 INTENTIONAL OD	0	0	1	1	0%	0:00:09	0:03:05	0:16:27	0:19:41	0:19:41
23D INTENTIONAL OD	0	0	1	1	0%	0:01:20	0:04:10	0:43:11	0:48:41	0:48:41
Subtotals for 23	0	0	2	2	0%	0:00:44	0:03:38	0:29:49	1:08:22	0:34:11
28C STROKE	0	0	1	1	0%	0:00:05	0:00:05	0:03:49	0:03:59	0:03:59
Subtotals for 28	0	0	1	1	0%	0:00:05	0:00:05	0:03:49	0:03:59	0:03:59
69D RES STR FIRE	0	0	1	1	0%	0:00:10	0:00:00	0:10:50	0:11:00	0:11:00
Subtotals for 69	0	0	1	1	0%	0:00:10	0:00:00	0:10:50	0:11:00	0:11:00
911 CHK	0	0	19	19	3%	0:03:48	0:04:59	0:01:58	2:08:46	0:06:47
Subtotals for 911	0	0	19	19	3%	0:03:48	0:04:59	0:01:58	2:08:46	0:06:47
LAW ALRM	0	0	6	6	1%	0:02:44	0:01:12	0:08:04	1:04:55	0:10:49
Subtotals for ALRM	0	0	6	6	1%	0:02:44	0:01:12	0:08:04	1:04:55	0:10:49
ASSLT	0	0	1	1	0%	0:01:38	0:00:35	0:43:41	0:45:54	0:45:54
Subtotals for ASLT	0	0	1	1	0%	0:01:38	0:00:35	0:43:41	0:45:54	0:45:54
ASST CITIZEN (POLICE)	0	3	59	62	10%	0:04:01	0:03:03	0:12:54	18:24:33	0:17:49
FUNERAL ESCORT	0	0	3	3	0%	0:11:00	0:03:10	0:34:33	2:22:59	0:47:40
T TRFC STOP	0	1	0	1	0%	0:00:01	0:00:00	0:01:45	0:01:46	0:01:46
Subtotals for ASTC	0	4	62	66	10%	0:05:01	0:03:06	0:16:24	20:49:18	0:22:25
CHK OPEN BUSINESS	0	6	0	6	1%	0:00:01	0:00:40	0:56:42	5:41:38	0:56:56
INFO	0	0	3	3	0%	0:02:20	0:05:12	0:13:56	1:04:23	0:21:28
OFF DUTY ASSIGNMENT	0	1	0	1	0%	0:00:01	0:00:00	1:44:01	1:44:02	1:44:02
WIP	0	4	0	4	1%	0:00:01	0:00:00	0:06:05	0:24:22	0:06:06
Subtotals for MISC	0	11	3	14	2%	0:00:36	0:02:56	0:45:11	8:54:25	0:47:08

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	125C1 KEEP THE PEACE	0	0	1	1	0%	0:05:08	0:03:39	0:35:11	0:43:58	0:43:58
	CIVIL MATTER	0	0	11	11	2%	0:05:29	0:01:13	0:15:34	3:46:39	0:20:36
	ESCORT	0	0	1	1	0%	0:01:55	0:03:03	0:03:51	0:08:49	0:08:49
	KEEP THE PEACE	0	0	1	1	0%	0:15:29	0:00:00	0:00:00	0:40:21	0:40:21
	LOCKOUT	0	0	4	4	1%	0:04:53	0:04:41	0:05:42	1:01:02	0:15:16
	TTL	0	1	0	1	0%	0:00:01	0:00:00	0:09:02	0:09:03	0:09:03
	Subtotals for PUB	0	1	18	19	3%	0:05:29	0:03:09	0:13:52	6:29:52	0:23:00
	T TRFC STOP	0	134	3	137	21%	0:00:06	0:00:23	0:13:36	31:08:06	0:13:38
	Subtotals for T	0	134	3	137	21%	0:00:06	0:00:23	0:13:36	31:08:06	0:13:38
	130D1 THEFT	0	0	2	2	0%	0:05:38	0:08:25	0:17:14	1:02:33	0:31:17
	LARCENY	0	0	13	13	2%	0:08:19	0:00:55	0:44:27	9:58:49	0:46:04
	LARCENY IN PROGRESS	0	0	1	1	0%	0:01:08	0:04:06	0:30:22	0:35:36	0:35:36
	Subtotals for THFT	0	0	16	16	2%	0:05:02	0:04:29	0:30:41	11:36:58	0:37:39
	131B1 VEH COL	0	0	1	1	0%	0:03:45	0:02:53	0:26:31	0:33:09	0:33:09
	131C1 VEH COL SIT UNK	0	0	1	1	0%	0:03:49	0:01:23	0:23:49	0:29:01	0:29:01
	VEH COL	0	1	0	1	0%	0:00:01	0:00:00	0:08:20	0:08:21	0:08:21
	VEH COL PRIV PROP	0	0	1	1	0%	0:00:52	0:03:09	0:10:13	0:14:14	0:14:14
	Subtotals for VCOL	0	1	3	4	1%	0:02:07	0:02:28	0:17:13	1:24:45	0:21:11
	Subtotals for CEPD	0	287	357	644	100%	0:02:58	0:04:07	0:25:17	244:38:25	0:30:11

SIP & SHOP CIDER WALK

DOWNTOWN CENTRALIA

SEPTEMBER 10

6:00-8:00



MERCHANT'S

ANGELL'S WESTERN WEAR

F & L FLEAMARKET

THE GLOSSY GOAT

IN FULL BLOOM

JJ'S CAFE

KINKEAD PHARMACY

KJ'S MASSAGE

SHEK BOUTIQUE

RITCHIES HARDWARE

VENDORS

TIM BILLINGS-PRODUCE

COW PATTY BLOSSOMS

DAVIS APPLE ORCHARD

FRUIT OF THE SPIRIT

HEARTSONG FAMILY FARMS-CHRIS & TAYLOR

WARBRITTON

KREATIVE KREATIONS BY KALLIE

RANDI'S SIGNS

SAVANNAH'S FARM FRESH

THREAD EFFECT

YOUNG LIVING-SHEILA SMITH

YOUNIQUE-DANIELLE ROWAN



**Centralia Park Board
Agenda
Tuesday, August 27, 2019
12:00 P.M.
North Shelter**

- I. Call to Order**
- II. Closed Session***
- III. Reading of Minutes**
- IV. Treasurer's Report**
- V. Recreation Center**
 - a. Memberships-**
 - b. Classes-**
- VI. East Annex**
- VII. Park Report**
- VIII. Pool Report-**
- IX. Golf Course**
- X. Items Which May Arise**
- XI. Adjournment**

***NOTICE OF CLOSED MEETING AND VOTE**

This notice is being given more than twenty-four (24) hours prior to the meeting. A copy hereof shall be posted at the Centralia Recreation Center. At a meeting of the City of Centralia Park Board, to be held Tuesday, August 27, 2019, beginning at 12 o'clock, P.M., in the Conference Room at the Centralia Recreation Center located at 802 West Lakeview St. , Centralia, Missouri, the Park Board may elect to go into closed session and hold a closed vote, and the purposes of such closed session and closed vote shall be hiring, firing, disciplining or promotion of particular employees by a public governmental body when personal information about the employee is discussed or recorded, as provided for under Section 610.021 (2) of the Revised Statutes of Missouri.

Centralia Park Board Meeting Minutes (unapproved)
Tuesday, August 27, 2019
North Shelter House
12:00 PM

Park Board Members Present: Mike Kinkead, Richard Dickerson, Marilyn Dick, Phil Hulen, JoDean Newsted, Harold Beasley, Mandi Barnes, and Bev Reynolds.

Also Present: Erle Bennett-Park Director, Andrea Owens-Secretary.

Meeting was called to order at 12:02 p.m. by Park Board Vice President, Harold Beasley.

The Minutes from July 16, 2019 were approved by consent.

The Treasurer's Report for June 2019 and July 2019 were approved by consent.

Marilyn Dick moved that the Park Board of the City of Centralia, Missouri hold a closed meeting and a closed vote today, and the purposes of such closed session and closed vote shall be for under Section 610.021 (2) of the Revised Statutes of Missouri. Harold Beasley asked that this motion be adopted by roll call vote. Mandi Barnes seconded the motion. The motion passed with the following vote: Voting For: Phil Hulen, Harold Beasley, Richard Dickerson, Marilyn Dick, Mike Kinkead, Mandi Barnes, JoDean Newsted, and Bev Reynolds. Voting Against: None. The session was closed.

During the closed session, Marilyn Dick made a motion with a second from Richard Dickerson to accept the request of Kurt Pemberton to not accept the City Insurance benefits and instead increase pay by \$128 per month for a total savings to the Park Department of \$6,000 a year. Harold Beasley asked that this motion be adopted by roll call vote. Phil Hulen seconded the motion. The motion was passed with the following vote: Voting for: Phil Hulen, Harold Beasley, Richard Dickerson, JoDean Newsted, Mike Kinkead, JoDean Newsted, Marilyn Dick, and Bev Reynolds. Voting Against: None. The motion passed unanimously.

Phil Hulen made a motion with a second from JoDean Newsted to approve the hiring of Brooke VanHulsten and Allison Massey as Kids Club Directors at a pay rate of \$14.00 per hour each. Harold Beasley asked that this motion be adopted by roll call vote. Bev Reynolds seconded the motion. The motion passed with the following vote: Voting For: Marilyn Dick, JoDean Newsted, Phil Hulen, Richard Dickerson, Mandi Barnes, Bev Reynolds, Harold Beasley, and Mike Kinkead. Voting Against: None. The motion passed unanimously.

Marilyn Dick made a motion with a second from Bev Reynolds to approve the hiring of Cathleen Lenz as a part time Receptionist at the Recreation Center at a pay rate of \$9.00 per hour. Harold Beasley asked that this motion be adopted by roll call vote. Phil Hulen seconded the motion. The motion was passed with the following vote: Voting for: Phil Hulen, Harold Beasley, Richard Dickerson, JoDean Newsted, Mike Kinkead, JoDean Newsted, Marilyn Dick, and Bev Reynolds. Voting Against: None. The motion passed unanimously.

Mandi Barnes made a motion with a second from Phil Hulen to approve the hiring of Tanner Brandow as a Kid's Club Assistant and part time work at the Golf Course at \$8.00 an hour. Harold Beasley asked that this motion be passed by roll call vote. Mike Kinkead seconded the motion. The motion passed with the following vote: Voting For: Marilyn Dick, JoDean Newsted, Phil Hulen, Richard Dickerson, Mandi Barnes, Bev Reynolds, Harold Beasley, and Mike Kinkead. Voting Against: None. The motion passed unanimously.

There being no further business to discuss, Mike Kinkead made a motion to return to open session. Bev Reynolds seconded the motion. The motion passed with the following vote: Voting For: Harold Beasley, Richard Dickerson, Phil Hulen, JoDean Newsted, Mike Kinkead, Mandi Barnes, Marilyn Dick, and Bev Reynolds. Voting Against: None. The session was opened.

Recreation Center:

It was reported that the Rec Center currently has 2,886 members. Last month the membership was 2,945 and last year the membership was 3,015.

The following is a list of classes that are currently being offered at the Recreation Center:

- ❖ Morning Mix held MWF from 8:30 a.m. to 9:30 a.m. taught by Christyne Robertson.
 - ❖ Seniors in Shape held MWF from 10:00 a.m. to 11:00 a.m. taught by Christyne Robertson.
 - ❖ Evening Aerobics held M-TH from 5:30 p.m. to 6:30 p.m. taught by Christyne Robertson.
 - ❖ Traditional Yoga held T/TH from 8:30 a.m. to 9:30 a.m. taught by Andrea Owens.
 - ❖ Zumba held Thursday nights from 7:30 p.m. to 8:30 p.m. taught by Jayci Gesling.
 - ❖ Body Blast held MW at the East Annex from 4:15 p.m. to 5:00 p.m. taught by Jayci Gesling.
- ❖ The month of September, the M-TH Evening class will be broken up into two different classes: Mon/Wed will be Low Impact Aerobics, and Tues/Thurs will be a Body Bar class, both taught by Christyne Robertson.

Mike Kinkead made a motion with a second from Bev Reynolds to allow the Park Director to trade in the original upright bike for a new model at a cost of \$2,550.00 minus trade in cost, plus permission to purchase additional bike if necessary. Motion passed unanimously.

The Park Director reported that Kids Club is going well—Changes have been made regarding no electronics allowed and more of an Activity based program. Plans are underway to implement a variety of art, exercise, and social interaction based games.

The ALICE training taught by Officer Davenport was completed by the new Kid's Club Directors on Wednesday, August 21, 2019. The Kids Club Directors will demonstrate the safety procedures to the Kids Club participants in September 2019.

Phil Hulen reported that he has an air hockey table to donate to the Rec Center.

East Annex

There were two weddings booked at the East Annex in August and local community groups are renting the building for banquets and activities. People are also beginning to book the building for weddings in 2020.

Jayci Gesling is teaching a Body Blast class on Monday and Wednesdays from 4:15 p.m. to 5:00 p.m. until October 2, 2019.

Youth basketball practices will be held at the East Annex between 5:30 p.m. and 8:00 p.m. during the weekdays this winter.

Park Report

The Dock at the North Pond is complete and will be sealed with polyurethane.

The Park Department will be receiving a check from the Department of Conservation for a grant in the amount of \$6,500.00 for the tables and benches.

A Kiosk sign has been placed by the North Pond for messages and information.

The South field playground has been installed—a drainage tube will be added as well as Kiddie cushion.

Stidham Electric is working on the buttons and electrical issues with the NEOS machine at Bicentennial Park.

The tube slide at the North Shelter playground is damaged at the seam at the top part of slide. The Park Director will research ways to reseal it or replace the slide.

The chains on the handicapped swing at the South Shelter playground are in need of replacement.

Golf Course

The Park Director reported that the Greens Mower is having electrical issues and has been sent to Lawn and Leisure for repair.

Gary Miller will be seeding the Fairways #6, #5, and #3 in the next two weeks.

The Course will be sprayed and aerated before the winter months.

The Glow Golf tournament will be held on Saturday, September 7, 2019 at 8:30 p.m. Forms to sign up are available at the Rec Center and the Golf Course. Forms with money need to be turned into the Golf Course.

The Kiwanis Golf Tournament will be held Saturday, September 14, 2019. To register a team of 4 at \$400, email Darin Ford at dray1006@gmail.com.

The 2 Couples Scramble Golf Tournament will be held Sunday, October 6, 2019 at 9:00 a.m. Cost is \$160, forms available at the Golf Course.

The Park Director reported that the Wednesday night Men's League is going very well with 18-24 teams participating.

Discussion was held regarding the Greens Keeper rebuilding the Fairway mower during the winter months. Discussion was held regarding trading in two pieces of equipment for a newer Greens Mower. To be further discussed at a later date.

Pool

It was reported that the end of the year attendance was 9,400, and last year's total attendance was 10,200.

The P.E. classes in the Centralia School District will be finished using the pool Friday, August 30, 2019.

The pool will be drained and cleaned the first week of September, 2019.

The Park Director reported the step in the pool around the rail and the handicapped ramp are both in need of repair.

The Park Director reported that the pool will need to be painted in 2-3 years.

The Park Director reported that staffing will need to be addressed for next season regarding new shift leaders.

Discussion was held regarding making the Golf Course Pool an extension of the Municipal Pool regarding having the same prices at both pools for admission and pool parties. The Park Director discussed the options of having classes and evening swim lessons at the Golf Course Pool.

The Park Board President reported the vacuum will be fixed with four new wheels from a company in St. Louis at cost of approximately \$50.00.

Items Which May Arise

The Park Director reported the timer on the lights at the Skate Park is in need of repair.

Next regularly scheduled meeting will be held on Tuesday, September 17, 2019 at Noon.

Meeting adjourned at 1:16 p.m. Respectfully submitted, Andrea Owens, Parks and Recreation Dept Secretary.

Centralia Public Library
Meeting Minutes
August 8, 2019

Trustees Present: Angie Taylor, Laurie Grimes, Alan Baca, Larry Dorman, Jim Hollis, Katherine Butrum, and Linda Luke.

Trustees Absent: Rhonda Brandow.

Others in Attendance: Director Amy Hopkins and Catherine Simmons, future Trustee.

President Taylor called the meeting to order at 6:16 p.m.

Public Comments: None.

City Information Report: None.

Minutes: The Minutes from the June 13, 2019 meeting were presented for approval. The vote to approve the June Minutes was tabled until the next meeting due to a lack of a quorum of members present who had attended the June meeting.

The Minutes from the July 11, 2019 meeting were reviewed and no changes were proposed. Trustee Dorman made a motion to approve the July Minutes. Trustee Hollis seconded the motion. All in favor, motion carried.

Treasurer's Report: The July Treasurer's Report was reviewed and discussed. Director Hopkins announced that customers are to pay for any expedited shipping fees for processing passports, according to the state guidelines, which was previously unknown. Trustee Luke made a motion to approve the July Treasurer's Report. Trustee Butrum seconded the motion. All in favor, motion carried.

New Business: During the review of the current fiscal year's operating budget, it was determined that additional funds are needed in Line 19B for the computer technician. After some discussion, Trustee Luke made a motion to transfer \$2,000 from Line 20, Capital Contingency Items, to Line 19B on the budget. Trustee Butrum seconded the motion. All in favor, motion carried.

Director Hopkins is negotiating a new annual contract with Jeff Luedloff, the computer consultant who has performed work for the library for several years, and this time it will automatically renew from year to year in order to avoid having to negotiate and sign a new contract each year.

The circulation report was reviewed and discussed. Many of the categories being tracked are much higher than July of the prior year, and the number of new patrons who joined the library in July was extremely high. The attendance at several recent library functions was very high, including the ice cream social.

Old Business: The library is currently in negotiations with Five Oaks Associates to approve a formal contract for the work to replace the flooring of the library.

The landscaping committee provided an update on the progress made since the last meeting. Delwyn is nearing completion of the removal of the existing landscaping. Trustee Baca recommended Superior Garden Center for the professional landscaping job. Trustee Grimes will contact Superior Garden Center and gardener Jim Lee for the names of any other recommended, experienced landscaping companies and compare pricing and information, and then have the landscaping committee meet with one or more landscapers in the near future in order to hire one to complete the job this year before winter.

Director Hopkins presented quotes from three companies for providing and installing a camera surveillance system inside and outside of the library property. After some discussion, it was decided by the Board that the newer network video recorder (NVR) type of system would be a better choice for the library, and that two outside cameras should be installed instead of just one. Director Hopkins will contact the two companies who offered the NVR type and ask them to update their quote to include a second camera outside at the front door.

The proposed, revised Unattended Child policy was read by the Board, and one small change was proposed by Trustee Grimes. This was the second reading of the policy, and the President called for a vote to approve it, as revised. Trustee Hollis made a motion to approve the revised policy. Trustee Luke seconded the motion. All in favor, motion carried. President Taylor recommended posting the policy in the library and handing it out to new patrons in their information packet.

Director's Report: The Mayor failed to appoint the new Board Member Catherine Simmons at the July City Meeting due to an agenda error, and it is expected that she will be appointed to the Board at the next City meeting on 8/12/2019.

A new part-time circulation staff member was hired, Erin Eastin, who previously worked at the library years ago as a Young Adult librarian.

The annual audit by a CPA firm has started and is expected to be completed in September prior to the next Board meeting.

The library will have a table set up at the Back to School Carnival at Centralia Intermediate School on August 24th in order to promote the library.

Director Hopkins said that the local Boy Scout troop has agreed to assemble and install the new benches for the front of the library as a community service project.

Director Hopkins was interviewed live on 7/30/2019 during the morning show of AM 1340 KXEO radio station in Mexico, Missouri to promote the library, and it went very well.

President's Report: None.

As May Arise: None.

Trustee Hollis motioned to adjourn the meeting; Trustee Baca seconded the motion. All in favor, motion carried. The meeting was adjourned at 7:16 p.m.

The next regularly scheduled meeting will be held on September 12, 2019 at 6:15 p.m. at the Centralia Public Library.

Respectfully submitted,

Laurie Grimes
Secretary



NOTICE OF MEETING
PUBLIC NOTICE IS HEREBY GIVEN THAT A REGULAR
SCHEDULED MEETING OF THE
BOARD OF TRUSTEES
OF THE CITY OF CENTRALIA, MISSOURI
MUNICIPAL LIBRARY DISTRICT
WILL BE HELD AT THE
CENTRALIA PUBLIC LIBRARY READING ROOM
(210 S. Jefferson St., Centralia, Mo)
THURSDAY, September 12th, 2019
AT 6:15 P.M.

AGENDA
Centralia Library
Held at the Centralia Public Library
Board of Trustee Agenda
9/12/19
6:15 p.m.

Welcome

Roll Call

Public comments: Auditor, Luanne Yarnell will present the completed FY2018-19 financial audit.

Approval of June & August Minutes

Treasurer's Report

New Business

Old Business

- A. Landscaping Bids
- B. Security camera updated bids
- C.

Director's Report

President's Report

- A. Community bedtime stories

Closed Session: None

As May Arise

Adjournment

DATED: September 6th, 2019

Angela Taylor
PRESIDENT OF THE BOARD OF
TRUSTEES
OF THE CITY OF CENTRALIA,
MISSOURI
MUNICIPAL LIBRARY DISTRICT

ACCOUNTS PAYABLE OVER \$1250

September 16, 2019

Arkansas Electric	\$	4,125.00
Boone County Resource Management (Bldg. Permits - 4268.93 & Recycling - 1731.61)	\$	6,000.54
Boone Electric Coop (NW/NE/Lift stations)	\$	2,555.84
Central Concrete	\$	3,217.83
Dayne's	\$	30,631.77
Don Brown Chevrolet (2019 Chevy Silverado - Water Dept)	\$	27,409.00
MFA Oil	\$	3,045.70
MJMEUC (Prairie State Charges)		
Missouri Dept of Revenue	\$	13,317.72
MO DNR	\$	6,429.10
Progressive Landscaping (Cemetery Mowing)	\$	2,908.69
Williams Keepers (Progressive # 4 Billing /FY19 Audit)	\$	5,500.00
TOTAL	\$	105,141.19

GRAND TOTAL \$ 105,141.19